



## HOTEL RESERVATION ORDER FORM

Symposium Name : **THE ICEBE 2007**  
Guest Name : \_\_\_\_\_  
Telephone Number : ( ) \_\_\_\_\_ Facsimile Number : ( ) \_\_\_\_\_  
E-mail Address : \_\_\_\_\_  
Arrival Date : \_\_\_\_\_ Arrival Flight : \_\_\_\_\_  
Departure Date : \_\_\_\_\_ Departure Flight : \_\_\_\_\_  
Room Type and No. of Room(s)  
Required : \_\_\_\_\_

**Validity: 23 - 27 October 2007 (early arrival or extension of stay will be subject to hotel availability)**

*\*Standard Double Room at daily HK\$1150 Net (from 23-24 Oct 07 inclusive) HK\$ 930 Net (from 25-27 Oct 07)*

*\*Standard Economy Room (twin bed, no writing desk and chair) at daily HK\$1100 Net (from 23-24 Oct 07 inclusive) HK\$ 880 Net (from 25-27 Oct 07)*

*Above rates are inclusive of 10% service charge and complimentary buffet breakfast (s) at Terrace Room Restaurant  
for single or double occupancy on per room per night basis*

Card No. : \_\_\_\_\_ Expiry Date : \_\_\_\_\_ Signature : \_\_\_\_\_

In order to secure room reservations, guarantee arrival by individual credit card is required upon reservation.

Penalty of one night room rental (each room) will be applied for any no-show or cancellation made after **09 Oct 07**.

**Payment :** All expenses are on guest own account and required to be settled on or before departure from hotel.

### **Room Privileges :**

1. Complimentary daily morning newspaper, maid and linen service
2. In room Voice Mail System and coffee & tea set up
3. Free Wireless Broadband Connection
4. 10% discount on Terrace Room restaurant (*except festive promotion and banqueting*)
5. 10% discount on laundry & dry clean service
6. Free use of exercise room, reading room and outdoor swimming pool (Close in Winter)
7. Complimentary use of our house regular shuttle bus service to and from Admiralty, Central and Wanchai District  
(*first come first served basis*)

### Remarks

1. All reservations are subject to hotel availability.
2. Reservation form should be submitted **on or before 24 Sep 07**, otherwise, room availability & room rate are subject to hotel situation and change without prior notice.

Please complete and return this form to Iman Foo, Senior Account Manager  
Direct tel: 2842 2037 / fax : (852) 2526 6239 or email : iman@bishopleihtl.com.hk

## HOTEL CONFIRMATION REPLY SLIP

Confirmed : Yes  No  Confirmation Number : \_\_\_\_\_

Confirmed by : \_\_\_\_\_

### *Bishop Lei International House*

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