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1. Terminology

Term	Meaning
Ex-Co	Executive Committee members of the Computer Science Association, Engineering Society, H.K.U.S.U.
the Association	Computer Science Association, Engineering Society, H.K.U.S.U.
the Curricula	<p>The curricula of</p> <ul style="list-style-type: none"> • Bioinformatics • Computer Science • Computer Science and Information Systems • Information Systems / Computer Science • Information Systems / Software Engineering • Software Engineering <p>of The University of Hong Kong</p>
the Department	Department of Computer Science, The University of Hong Kong
the Freshmen	First year intake of the Curricula and year 1 students of the Faculty of Engineering, The University of Hong Kong before they declare their major
the Members	All members of the Association
the University	The University of Hong Kong
CS	Computer Science
Bioinfo	Bioinformatics
IS/CS	Information Systems / Computer Science

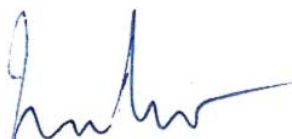
2. Preface

Cascade – a series of things that are connected together. Last year, we used it as our cabinet name to express our aim to unify all members of the Association. All our 9 executive committee members tried our best to serve our members throughout the year and luckily enough to bring a meaningful year to our members.

It is our pleasure to offer 19 functions and provide welfare to our members this year. Although there are fewer Year 1 students joining our family of Computer Science this year, it does not affect the bonding of the Members. With the help of my fellow executive committee members and all our members, we organised the functions successfully. We, CS students, are forming a big family.

It is wonderful that we could unify not only the Members but also the other friends under the Faculty of Engineering, The University of Hong Kong. The co-organised function – CIMMEC Singing Contest 2010 – 2011 was a successful one. It was the first cooperation among all the academic associations in the Faculty of Engineering, The University of Hong Kong. All the Members and other friends from the other departments enjoyed the contest very much. This strengthened the linkage between the Members and other people outside the department.

Without the support from our precious members of the Association, we can never say that it is a successful year. Thank you for all the help and support from the Members this year and I hope that most of you were enjoying our service. In addition, we would like to deliver our thanks to the Department for their aids throughout the year. Lastly, I would like to thank again the Ex-Co to spend so much effort and time on the Association. Thank you very much.



Ho Kok Sum, Ivan
Chairperson,
Computer Science Association,
Engineering Society,
H.K.U.S.U.
Session 2010 – 2011

3. Constitution of Computer Science Association, Engineering Society, H.U.K.S.U.

THE CONSTITUTION OF COMPUTER SCIENCE ASSOCIATION, ENGINEERING SOCIETY, H.K.U.S.U. (Last amended on 3rd April 2008)

SECTION 1 : GENERAL

1.1 NAME

- 1.1.1 The name of the Association shall be "Computer Science Association, Engineering Society, H.K.U.S.U.", in short "CSA, ENS, H.K.U.S.U.", or in Chinese 香港大學學生會工程學會計算機科學學會 (hereinafter referred to as "the Association").

1.2 OBJECTIVES

- 1.2.1 To serve as the official representative body of the Association members.
- 1.2.2 To promote the general welfare of the Association members.
- 1.2.3 To promote friendship and communication among the Association members.
- 1.2.4 To facilitate communication between students of the Department of Computer Science (hereinafter referred to as "the Department") and the Department.
- 1.2.5 To encourage and facilitate the study of Computer Science of the Association members.
- 1.2.6 To serve as a communication channel between the Association members and external organizations and the general public.
- 1.2.7 To raise the social respect of the curricula of Bioinformatics, Computer Science, Computer Science and Information Systems, Information Systems/Computer Science, Information Systems/Software Engineering and Software Engineering of the University of Hong Kong.
- 1.2.8 To promote the interflowing of the curricula of Bioinformatics, Computer Science, Computer Science and Information Systems, Information Systems/Computer Science, Information Systems/Software Engineering and Software Engineering with other academic bodies.
- 1.2.9 To provide current information on career aspects.
- 1.2.10 To introduce the curricula of Bioinformatics, Computer Science, Computer Science and Information Systems, Information Systems/Computer Science, Information Systems/Software Engineering and Software Engineering of the University of Hong Kong to the general public.

1.3 SESSION

- 1.3.1 The Association's session shall commence immediately after the Annual General Meeting (hereinafter referred to as "the AGM") and terminate at the end of the AGM of the succeeding year.

1.4 Affiliation

- 1.4.1 The Association shall be affiliated to Engineering Society, H.K.U.S.U.

SECTION 2 : MEMBERSHIP

2.1 MEMBERSHIP

2.1.1 Full Membership

- 2.1.1.1 All undergraduates of the curricula of Bachelor of Business Administration (Information Systems)/Bachelor of Engineering (Computer Science), Bachelor of Business Administration (Information

Systems)/Bachelor of Engineering (Software Engineering), Bachelor of Engineering in Computer Science, Bachelor of Engineering in Software Engineering, Bachelor of Science in Bioinformatics, and Bachelor of Science in Computer Science and Information Systems shall be Full Members of the Association and shall pay the prescribed fee.

2.1.2 Associate Membership

2.1.2.1 All graduates of the curricula of Bioinformatics, Computer Science, Computer Science [Information Systems], Computer Science and Information Systems, Information Systems/Computer Science, Information Systems/Software Engineering, Software Engineering, and all postgraduates of Computer Science shall be Associate Members of the Association.

2.1.3 Honorary Membership

2.1.3.1 Any person recommended by the Committee referred to Section 3.3 may be voted and appointed at the AGM and become Honorary Members of the Association.

2.1.4 Honorary Staff Membership

2.1.4.1 All staff of the Department shall be Honorary Staff Members of the Association.

2.1.5 Honorary President

2.1.5.1 The head of the Department shall be the Honorary President.

2.1.6 Honorary Auditor

2.1.6.1 The Honorary President of the Association shall also be the Honorary Auditor of the Association.

2.2 PRIVILEGES AND RIGHTS

2.2.1 All members of the Association shall enjoy the following privileges:

- 2.2.1.1 to have a membership card valid from the first day of the first semester of an academic year to the thirtieth day of the first semester of the next academic year;
- 2.2.1.2 to use all facilities provided by the Association for the general use of the members;
- 2.2.1.3 to attend all General Meetings (refer to Section 4.1.1) of the Association;
- 2.2.1.4 to attend all functions and activities arranged by the Association for the general participation of its members.

2.2.2 All Full Members of the Association:

- 2.2.2.1 may vote, nominate, and be nominated for election in Association Elections at the AGM or the By-election General Meeting and be eligible for office in the Executive Committee of the Association;
- 2.2.2.2 may propose, second and vote at the AGM, Extraordinary General Meeting (hereinafter referred to as "EGM") and By- election General Meeting.

SECTION 3 : OFFICE BEARERS AND COMMITTEE

3.1 ADVISORY BOARD

3.1.1 An Advisory Board shall consist of the Honorary President, Honorary Staff Members and Honorary Members.

3.2 OFFICE BEARERS

a Chairperson

an Internal Vice-chairperson
an External Vice-chairperson
an Internal General Secretary
an External General Secretary
a Financial Secretary
a Publication & Publicity Secretary
a Social Secretary
a Welfare Secretary
an Information Secretary
a Marketing Secretary
a Sports Secretary

3.3 EXECUTIVE COMMITTEE

3.3.1 There shall be an Executive Committee (hereinafter referred to as "the Committee") consisting of the office bearers of the Association and a Past Executive Committee Representative.

3.4 POWERS OF THE COMMITTEE

3.4.1 The Committee shall have the power to co-opt any Full Member to fill any vacancy of the Committee that may occur, except those stated in Section 4.4.
3.4.2 The Committee shall have the power to appoint sub-committee for any specific purposes. All such sub-committee shall consist of an ex-officio member.
3.4.3 The Committee shall have the rights to invite any person to attend any meeting or function of the Association.

3.5 DUTIES

3.5.1 The Executive Committee shall :
3.5.1.1 carry out the general duties related to the operation of the Association;
3.5.1.2 formulate and implement the policies of the Association in accordance with its objectives;
3.5.1.3 decide on all activities of the Association and the disposal of funds for such activities;
3.5.1.4 represent the Association members in matters that affect them as a whole.
3.5.2 The Chairperson shall :
3.5.2.1 be the chief executive of the Association and the Committee;
3.5.2.2 preside at all meetings of the Association at which he is present.
3.5.3 The Internal Vice-chairperson shall:
3.5.3.1 assist the Chairperson in all the duties pertaining to internal affairs;
3.5.3.2 be the ex-officio chairperson of the Committee in the absence of the Chairperson.
3.5.4 The External Vice-chairperson shall:
3.5.4.1 assist the Chairperson in all the duties pertaining to external affairs;
3.5.4.2 be the ex-officio chairperson of the Committee in the absence of the Chairperson and the Internal Vice-chairperson.
3.5.5 The Internal General Secretary shall:
3.5.5.1 conduct all general correspondence and record minutes of all meetings;
3.5.5.2 prepare the Annual Report to be presented at the AGM;
3.5.5.3 be responsible for keeping all past and present documents of the Association.

- 3.5.6 The External General Secretary shall:
 - 3.5.6.1 be responsible for all internal and external liaison affairs of the Association;
 - 3.5.6.2 be responsible for all external documentary work.
- 3.5.7 The Financial Secretary shall:
 - 3.5.7.1 keep an account of all income and expenditure of the Association;
 - 3.5.7.2 draft the Annual Budget;
 - 3.5.7.3 prepare the Annual Financial Report to be presented at the AGM after audited by the Honorary Auditor;
 - 3.5.7.4 be responsible for all general financial matters of the Association.
- 3.5.8 The Publication and Publicity Secretary shall :
 - 3.5.8.1 be responsible for producing all publications and publicity of the Association;
 - 3.5.8.2 be the ex-officio Editor-in-chief of any magazine or periodical papers that may be issued in the name of the Association.
- 3.5.9 The Social Secretary shall :
 - 3.5.9.1 be responsible for all social activities of the Association;
 - 3.5.9.2 initiate and organize all kinds of social activities according to the will of the members;
 - 3.5.9.3 establish a good relationship among the members.
- 3.5.10 The Welfare Secretary shall :
 - 3.5.10.1 be responsible for the general welfare of the Association members.
- 3.5.11 The Information Secretary shall :
 - 3.5.11.1 gather and provide current information and arrange activities on academic and career aspects;
 - 3.5.11.2 keep a good linkage with other academic bodies in order to promote the interflowing of the curricula of Bioinformatics, Computer Science, Computer Science and Information Systems, Information Systems/Computer Science, Information Systems/Software Engineering and Software Engineering.
- 3.5.12 The Marketing Secretary shall :
 - 3.5.12.1 assist the External Vice-chairperson to contact the general public;
 - 3.5.12.2 act as a communication channel between the Association and the general public;
 - 3.5.12.3 keep a good linkage with business bodies related to Computer Science in order to introduce the curricula of Bioinformatics, Computer Science, Computer Science and Information Systems, Information Systems/Computer Science, Information Systems/Software Engineering and Software Engineering of the University of Hong Kong.
 - 3.5.12.4 be responsible for all matters related to marketing activities.
- 3.5.13 The Sports Secretary shall :
 - 3.5.13.1 be responsible for all sports activities of the Association;
 - 3.5.13.2 initiate and organize all kinds of sports activities according to the will of the members;
 - 3.5.13.3 be responsible for the organization of sport teams representing the Association.
- 3.5.14 The Past Executive Committee Representative shall :

3.5.14.1 act as a communication channel on past working experience of the Association;

3.5.14.2 facilitate and assist the work of the Committee in carrying out the duties.

3.6 EXECUTIVE COMMITTEE MEETING

3.6.1 The members of the Committee shall have the right to attend and to speak in all Executive Committee Meetings.

3.7 RESIGNATION

3.7.1 When any Committee member wishes to resign his post, he shall submit a formal resign letter which must be received and adopted by the Committee one month before his resignation.

3.7.2 Should the Chairperson resign his post, a By-election General Meeting shall be convened to elect a new Chairperson.

SECTION 4 : GENERAL MEETING

4.1 GENERAL

4.1.1 The term General Meeting shall include the AGM and Extraordinary General Meeting and By-election General Meeting.

4.1.2 The vote of a General Meeting shall possess the highest authority in the Association.

4.1.3 At all General Meetings, a quorum shall be formed with no less than 15% of Full Members.

4.1.4 If after half an hour of the time scheduled for the commencement of the Meeting, a quorum is not formed, the Meeting shall be adjourned to the same weekday in the following week, at which if a quorum is still not formed, all Full Members present shall form a quorum.

4.1.5 At all General Meetings, Union Council Meeting procedures and by laws and constitution of the Engineering Society shall be observed.

4.1.6 The councilor appointed by the Engineering Council Chairman shall be invited as the returning officer in the General Meeting. The returning officer shall have right to speak on the proceeding of the Meeting only.

4.1.7 All General Meetings shall be presided by the Chairperson of the current session of the Association.

4.2 ANNUAL GENERAL MEETING

4.2.1 The Business of the AGM shall be :

4.2.1.1 to receive and adopt minutes of the previous AGM, By- election General Meeting and EGM which may have been held in the session;

4.2.1.2 to receive and adopt the Annual Functional Report of the current session;

4.2.1.3 to receive and adopt the Annual Financial Report from the Honorary Auditor and the Financial Secretary of the current session;

4.2.1.4 to elect the office-bearers for the coming session of the Committee;

4.2.1.5 to receive and adopt the Annual Budget from the Honorary Auditor and the Financial Secretary of the newly elected party;

4.2.1.6 to amend the Constitution, if any;

4.2.1.7 Any Other Business (No business other than that stated in the agenda shall be discussed without the consent of at least two-thirds of the members present).

4.2.2 No less than fourteen clear days' notice shall be given for an AGM.

4.2.3 The AGM shall be held on or before the forty-second clear day of the second

semester of each academic year.

4.3 EXTRAORDINARY GENERAL MEETING

- 4.3.1 The Committee shall have the right to convene an EGM for any purpose at any time.
- 4.3.2 An EGM shall be convened within a period of two weeks upon requisition signed by no less than 15% of Full Members of the Association. Such requisition shall specify the objects of the proposed Meeting.
- 4.3.3 No less than seven clear days' notice shall be given for an EGM and the notice convening the Meeting shall state the business to be transacted.
- 4.3.4 No business other than that stated on the agenda shall be discussed at an EGM without the consent of at least two-thirds of the members present.
- 4.3.5 A vote of non-confidence for the infringement of the Constitution, neglect of duties of unbecoming conduct may be moved against any members of the Committee at an EGM held specifically for this purpose. A vote so passed shall call for the immediate resignation of the office-bearers against whom the vote is moved.

4.4 BY-ELECTION GENERAL MEETING

- 4.4.1 In the event of three or more posts of the office-bearers falling vacant at any one time, the Chairperson shall convene a By-election General Meeting.
- 4.4.2 In the event of the vacancy occurring in the post of the Chairperson, a By-election General Meeting shall be convened to elect a new Chairperson.
- 4.4.3 In the event of a vacancy occurring in the post of the Chairperson, a By-election General Meeting shall be convened by the Committee under the delegation of the Internal Vice-chairperson or in case of the absence both the Chairperson and the Internal Vice-chairperson, the External Vice-chairperson.
- 4.4.4 In the event of vacancies occurring in the posts of the Chairperson and the Vice-chairpersons, the Committee shall convene a By-election General Meeting for the election of the vacant posts. One of the office-bearers shall be appointed by the Committee to preside at this Meeting.
- 4.4.5 No less than seven clear days' notice shall be given for a By-election General Meeting.
- 4.4.6 No business other than the election to vacant posts shall take place in a By-election General Meeting.
- 4.4.7 All nominations for the post(s) vacant should be in the hands of the Chairperson of the By-election General Meeting 48 hours before the Meeting taken place.

SECTION 5 : ELECTION AND VOTING

5.1 NOMINATION

- 5.1.1 All candidates should be in the form of parties.
- 5.1.2 Nomination of the office-bearers of the Association shall open not less than three weeks before the AGM.
- 5.1.3 Nomination for election shall only contain the names and signatures of candidates, together with the names and signatures of the proposers and seconders, and must be in the hands of the Internal General Secretary, or the Chairperson not less than 10 clear days before the AGM is to take place.
- 5.1.4 The Internal General Secretary shall post a list of all nominations within 3 clear days after the closure of nomination.

5.2 VOTING

- 5.2.1 Election of office-bearers shall take the form of secret ballot by individual voting. If there is only one candidate party for the Committee, the party shall be declared elected if the number of valid votes cast for the party is no less than half of the Full Members present at the meeting.
- 5.2.2 If there are two or more candidate parties for the Committee, each voter has one vote. A party shall be declared elected if the number of valid votes cast for it is the highest and no less than one-fourth of the Full Members present at this meeting.
- 5.2.3 In the event of a tie at the first place, a second voting shall be held between the parties which have tied.
- 5.2.4 In the event of a tie at the second place, the chairperson of the AGM shall have a casting vote.

5.3 ANNOUNCEMENT OF ELECTION RESULTS

- 5.3.1 Results of the election shall be announced within 24 hours after the conclusion of the election and by-election.

5.4 RE-ELECTION

- 5.4.1 The Chairperson who presided over the Election shall, on being satisfied that there had been a contravention of any of the election procedures, order a Re-Election. Any request for a Re-Election shall only be entertained if made by not less than ten Full Members in writing together with the grounds on which the request is made submitted to the Chairperson of the Election not later than 24 hours after the announcement of the results of the Election.

5.5 EXECUTIVE COMMITTEE MEETING

- 5.5.1 The members of the Committee other than the chairperson of the meeting shall have the right to vote in all Executive Committee Meetings.
- 5.5.2 All decisions and resolutions adopted by the Association must be approved by simple majority of the members of the Executive Committee Meeting. In case when the number of votes on each side of the motion is equal, a second voting shall be held, in which the Chairperson of the Executive Committee Meeting shall have a casting vote.

SECTION 6 : FINANCE

6.1 FINANCIAL YEAR

- 6.1.1 Financial year shall correspond to the Executive Committee session.

6.2 SUBSCRIPTION

- 6.2.1 Every Full Member of the Association shall pay an registration fee of HK\$10 to the Financial Secretary on joining the Association.
- 6.2.2 Every Associate Member of the Association shall pay an registration fee of HK\$20 to the Financial Secretary on joining the Association.
- 6.2.3 The subscription fee for Full Members shall be paid in accordance with the following table:

Undergraduates of the curricula of Bachelor of Business Administration (Information Systems)/Bachelor of Engineering (Computer Science), Bachelor of Business Administration (Information Systems)/Bachelor of Engineering (Software Engineering), Bachelor of Science in Bioinformatics, and Bachelor of Science in Computer Science and Information Systems:

Status	No. of Academic Years Covered	Amount
1st Year Students	3	HK\$105.00
2nd Year Students	2	HK\$70.00
3rd Year Students	1	HK\$35.00
Students beyond 3rd Year	1	HK\$35.00

Undergraduates of Bachelor of Engineering in Software Engineering, Bachelor of Engineering in Computer Science:

Status	No. of Academic Years Covered	Amount
1st Year Students	3	HK\$110.00
2nd Year Students	2	HK\$70.00
3rd Year Students	1	HK\$35.00
Students beyond 3rd Year	1	HK\$35.00

6.3 ANNUAL BUDGET

6.3.1 The Annual Budget shall be prepared by the Honorary Auditor and the Financial Secretary and shall be submitted for adoption at the AGM.

6.4 FUND-RAISING

6.4.1 Proposal for fund-raising activities shall be presented to the Committee for approval.

6.4.2 The Financial Secretary shall co-ordinate and supervise all approved plans for fund-raising.

6.5 AUDITING

6.5.1 The Financial Secretary shall submit the annual account to the Honorary Auditor not later than two weeks before the AGM for auditing purposes. The audited financial report shall be presented at the AGM.

6.6 ACCOUNT

6.6.1 A current account shall be opened in the name of the Association.

6.6.2 All cheques shall be signed by the Financial Secretary and either the Chairperson or one of the two Vice-chairpersons.

SECTION 7 : CONSTITUTION

7.1 INTERPRETATION

7.1.1 The interpretation of the Constitution shall rest solely with the current-session Committee of the Association.

7.1.2 Any matter not specifically covered by this Constitution shall be decided by the current-session Committee.

7.2 AMENDMENT

7.2.1 No amendment of the Constitution may be in effect except at the AGM or EGM convened specially for this purpose. A notice informing the proposed amendments shall be posted seven clear days before the General Meeting.

4. Agenda of Annual General Meeting of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011

**Annual General Meeting of
Computer Science Association,
Engineering Society, H.K.U.S.U.,
Session 2010 – 2011**

Date: 12th March 2011 (Saturday)

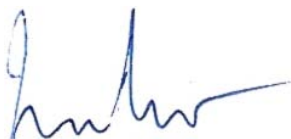
Time: 14:00

Venue: Room 308, Chow Yei Ching Building, The University of Hong Kong

AGENDA

1. Call to order
2. To appoint the acting Honorary Secretary
3. To receive and adopt the agenda
4. To receive and adopt the minutes of the Annual General Meeting,
Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010
5. To receive and adopt the minutes of the 1st Extraordinary General Meeting,
Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011
6. To elect the office bearers of the Executive Committee,
Computer Science Association, Engineering Society, H.K.U.S.U., Session 2011 – 2012
7. To receive and adopt the Annual Functional Report of the Executive Committee,
Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011
8. To receive and adopt the Annual Financial Report of the Executive Committee,
Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011
9. To receive and adopt the Annual Budget of the Executive Committee,
Computer Science Association, Engineering Society, H.K.U.S.U., Session 2011 – 2012
10. To elect the Honorary Members, if any
11. To amend the Constitution, if any
12. Any Other Business
13. Adjournment

Prepared by



Ho Kok Sum, Ivan
Chairperson
Computer Science Association,
Engineering Society,
H.K.U.S.U.
Session 2010 – 2011

5. Minutes of Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010

Terminology of Minutes of Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010

Term	Meaning
the Agenda	Agenda of the Meeting
the Association	Computer Science Association, Engineering Society, H.K.U.S.U.
the Committee	Executive committee of CSA, ENS, H.K.U.S.U., Session 2009 – 2010
the Curricula	<p>The curricula of</p> <ul style="list-style-type: none"> • Bioinformatics • Computer Science • Computer Science and Information Systems • Information Systems / Computer Science • Information Systems / Software Engineering • Software Engineering <p>of The University of Hong Kong</p>
the Department	Department of Computer Science, The University of Hong Kong
the Freshmen	First year intake of the Curricula and year 1 students of the Faculty of Engineering, The University of Hong Kong before they declare their major
the Meeting	Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010
the Minutes	Minutes of the Annual General Meeting, CSA, ENS, H.K.U.S.U., Session 2008 – 2009

**Computer Science Association, Engineering Society, H.K.U.S.U.,
Session 2009 – 2010
Annual General Meeting Minutes**

Venue: Room 308, Chow Yei Ching Building, The University of Hong Kong

Date: 7th March 2010

Time: 10:00

Meeting Chairperson: Chu Sai Yiu (Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)

Acting Honorary Secretary: Cheng Hok Leung (Internal General Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)

Returning Officers:

- Cheung Wai Tak (Chairperson of Medical Engineering Society, ENS, HKUSU, Session 2010 – 2011)
- Lee Ming Yan (External Vice-chairperson of Medical Engineering Society, ENS, HKUSU, Session 2010 – 2011)
- Li Lap Pang (Internal Vice-chairperson of Civil Engineering Society, ENS, HKUSU, Session 2010 – 2011)
- Lin Man Tat (Chairperson of Civil Engineering Society, ENS, HKUSU, Session 2010 – 2011)
- Tong Sze Nga (Council Chairman of Engineering Council, HKUSU, Session 2010 – 2011)

Meeting Agenda (*Amended*)

1. Call to order
2. To appoint the acting Honorary Secretary
3. To receive and adopt the agenda
4. To receive and adopt the minutes of the Annual General Meeting, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2008 – 2009
5. To elect the office bearers of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011
6. To receive and adopt the Annual Functional Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010
7. *To receive and adopt the Welfare and Service Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010*
8. *To receive and adopt the External Affair Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010*
9. To receive and adopt the Annual Financial Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010
10. To receive and adopt the Annual Budget of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011
11. To elect the Honorary Members, if any
12. To amend the Constitution, if any
13. Any Other Business
14. Adjournment

Discussion

At 10:00, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that due to lack of attendees to satisfy the requirement of quorum stated in the Constitution of Computer Science Association, Engineering Society, H.K.U.S.U. section 4.1.3, the Meeting would be suspended for 30 minutes.

At 10:30, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting was resumed, with 31 attendees as quorum.

1. Call to Order

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) asked if there were any doubts on the meeting regulations. If not, the Meeting would be moved to agenda 2, “To appoint the acting Honorary Secretary”.

2. To appoint the acting Honorary Secretary

At 10:36, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 01.

Motion that: “To appoint Cheng Hok Leung (UID: 2008051378) to be the acting Honorary Secretary of Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010”

Proposer: Mo Wing Fat

Seconder: Li Vai Kong Edward

Discussion for motion was raised by Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.)

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if questions could be asked for this issue since he did not familiar with the person to be appointed.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked why Cheng Hok Leung (CS2, Internal General Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) was suitable to be the acting Honorary Secretary for the Meeting.

Cheng Hok Leung (CS2, Internal General Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) answered that he would be able to record the Meeting comprehensively and would conduct the minutes in fluent English.

Resolution: No Objection, Motion **Carried**.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to agenda 3, “To receive and adopt the agenda”.

3. To receive and adopt the agenda

At 10:42, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 02.

Motion that: “To add the following agenda to the Agenda of Annual General Meeting of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010 after agenda 6:

“To receive and adopt the Welfare and Service Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010”

“To receive and adopt the External Affair Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010” and reorder the numbering of the agenda”

Proposer: Mo Wing Fat

Secunder: Li Vai Kong Edward

Resolution: No Discussion, No Objection, Motion **Carried**.

At 10:45, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 03.

Motion that: “To receive and adopt the agenda”

Proposer: Mo Wing Fat

Secunder: Li Vai Kong Edward

Resolution: No Discussion, No Objection, Motion **Carried**.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to agenda 4, “To receive and adopt the minutes of the Annual General Meeting, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2008 – 2009”.

4. To receive and adopt the minutes of the Annual General Meeting, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2008 – 2009

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) stated that the Minutes was from page 14 to page 117 in the Annual Report. He announced that the discussion on this issue would start on 10:50.

At 10:54, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 04.

Motion that: “To receive and adopt the minutes of Annual General Meeting, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2008 – 2009”

Proposer: Mo Wing Fat

Secunder: Li Vai Kong Edward

Resolution: No Discussion, No Objection, Motion **Carried**.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to agenda 5, “To elect the office bearers of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011”.

5. To elect the office bearers of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011

At 10:55, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the authority of Meeting Chairperson would be transferred to Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010).

At 10:55, 7th March 2010, Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) accepted the authority of Meeting Chairperson.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Yuen Chi Leung (CS1, Full Member of CSA, ENS, H.K.U.S.U., Nominated Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to introduce the nominated cabinet.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Yuen Chi Leung (CS1, Full Member of CSA, ENS, H.K.U.S.U., Nominated Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) introduced the nominated cabinet. The nominated cabinet named as Cascade, with meaning of connection. The nominated cabinet hoped that in coming year, activities organized could connect and enrich the relationships between members. He stated that due to certain reasons the nominated Chairperson and nominated Internal General Secretary could not attend the Meeting. He introduced himself.

Tang Chun Hin (CS1, Full Member of CSA, ENS, H.K.U.S.U., Nominated External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) introduced himself.

Wong Wai Ling (CS1, Full Member of CSA, ENS, H.K.U.S.U., Nominated Financial Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) introduced herself.

Wong Mei Wa (CS1, Full Member of CSA, ENS, H.K.U.S.U., Nominated Social Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) introduced herself.

Lau Kam Lun (CS1, Full Member of CSA, ENS, H.K.U.S.U., Nominated Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) introduced himself.

Leung Chi Wah (CS1, Full Member of CSA, ENS, H.K.U.S.U., Nominated Information Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) introduced himself.

Yiu Ka Wing (CS1, Full Member of CSA, ENS, H.K.U.S.U., Nominated Sports Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) introduced himself.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) explained the voting procedures as follows: The voting would be *in camera*. A counting of valid voters will be conducted, and valid voters would obtain their vote from the returning officer. Voters should place a tick in the appropriate box. Votes with any out-box markings would be regarded as invalid. Returning officer would monitor the process of casting the votes and open the ballot box after all votes were casted. Votes counting would be conducted with acting Honorary Secretary marking the result of voting. Meeting Chairperson would then announce the election result and confirmed the election validity by returning officer.

At 11:15, 7th March 2010, Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced the voting procedures was in effective.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced the number of valid voters was 31, and voters could obtain their vote from returning officer.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) notified attendees of the Meeting that as number of valid

votes was 31, 16 votes for the nominated cabinet cascade would be needed in order to be elected.

Resolution: Among 31 votes conducted, the voting result was as follow:

20 votes for the nominated cabinet “Cascade”,
6 votes against,
4 votes abstained,
1 vote invalidated.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the nominated cabinet was elected.

At 11:24, 7th March 2010, Returning Officer (Tong Sze Nga (Council Chairman of Engineering Council, HKUSU, Session 2010 – 2011)) announced that the election result was valid.

Tang Chun Hin (CS1, Full Member of CSA, ENS, H.K.U.S.U., External Vice-chairperson-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) was called for order by Lo Sung Lai (Associate Member of CSA, ENS, H.K.U.S.U.).

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) asked Lo Sung Lai (Associate Member of CSA, ENS, H.K.U.S.U.) for the reason of order.

Lo Sung Lai (Associate Member of CSA, ENS, H.K.U.S.U.) answered that the elected cabinet should address themselves properly.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) accepted the call for order by Lo Sung Lai (Associate Member of CSA, ENS, H.K.U.S.U.) and notified attendees of the Meeting should have their full title addressed again when there was a title change.

Tang Chun Hin (CS1, Full Member of CSA, ENS, H.K.U.S.U., External Vice-chairperson-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) asked if the elected cabinet could be granted to thank for the support.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved

Tang Chun Hin (CS1, Full Member of CSA, ENS, H.K.U.S.U., External Vice-chairperson-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) thanked for the support and would serve members delicately.

Yuen Chi Leung (CS1, Full Member of CSA, ENS, H.K.U.S.U., Internal Vice-chairperson-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) thanked for the support.

Leung Chi Wah (CS1, Full Member of CSA, ENS, H.K.U.S.U., Information Secretary-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) thanked for the support.

Wong Wai Ling (CS1, Full Member of CSA, ENS, H.K.U.S.U., Financial Secretary-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) thanked for the support.

Lau Kam Lun (CS1, Full Member of CSA, ENS, H.K.U.S.U., Welfare Secretary-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) thanked for the support and stated the elected cabinet would like to convince those who casted against by its actions in coming year.

Yiu Ka Wing (CS1, Full Member of CSA, ENS, H.K.U.S.U., Sports Secretary-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) thanked for the support.

Wong Mei Wa (CS1, Full Member of CSA, ENS, H.K.U.S.U., Social Secretary-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) thanked for the support.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to agenda 6, “To receive and adopt the Annual Functional Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010”.

6. To receive and adopt the Annual Functional Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) stated that the Annual Functional Report was from page 121 to page 170 in the Annual Report. He announced that the discussion on this issue would start from section 8.2.1 (Report on Inauguration Ceremony).

Lee Chun Kit (CS2, External General Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Inauguration Ceremony.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lee Chun Kit (CS2, External General Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Inauguration Ceremony.

Cheung Wai Fung (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session

2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Inauguration Ceremony.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lo Sung Lai (Associate Member of CSA, ENS, H.K.U.S.U.) stated that the Inauguration Ceremony was the first function (*activity*) he attended which was organized by CaSa (*the Committee*). He commented it was good and did not have major problems. He commented it was the best inauguration ceremony he attended. He felt that he had no regrets in his life.

Cheung Wai Fung (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented the Inauguration Ceremony was well done in terms of venue, refreshment and arrangement. However, the rundown was not perfectly smooth when technician was trying to fix some problems. Overall, the souvenir for guests and booklet is good.

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that those recommendations stated by the Committee should be recorded and the elected cabinet should be vigilant to the problems. Overall the Inauguration Ceremony was good, with some minor issues on the rundown.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Career Talk, which was from page 124 to page 125 in the Annual Report.

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Career Talk.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Career Talk.

Cheung Wai Lok (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Career Talk.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Tsang Shun Lun (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it was a waste for not using all the money.

Cheung Wai Lok (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that there existed difficulties when organizing activities with other organizations. He commented that the time between the Inauguration Ceremony and the Career Talk was far too less for preparation. The Committee could choose to organize or not with corresponding considerations. He recommended that the elected cabinet could regard CSA, ENS, H.K.U.S.U. as the main organizing association and treat others as helpers. He commented that more promotion would make the activity better.

Wan Kit Man (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it would be avoidable to have passive roles in joint-organization activities. She commented that the equality between organizations should be well considered.

Lo Sung Lai (Associate Member of CSA, ENS, H.K.U.S.U.) commented that overall the atmosphere was good. However, some odd situations happened at the reception and the presentation of souvenirs session. He commented that there should be more communications between the organizations.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Mixer (Semester 2, 2008 – 2009), which was from page 126 to page 127 in the Annual Report.

Wan Ho Lun (CS2, Financial Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Mixer (Semester 2, 2008 – 2009).

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wan Ho Lun (CS2, Financial Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Mixer (Semester 2, 2008 – 2009).

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Mixer (Semester 2, 2008 – 2009).

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that mixer was a event which was rich in history. He stated that students in the Department would be expecting mixer as a free meal. He commented that mixer should not be prepared in unserious manner and the Committee should notify members of CSA, ENS, H.K.U.S.U. for any changes in the activity. He stated it was the best in terms of quality but he commented that the quantity was also important for the food.

Lo Sung Lai (Associate Member of CSA, ENS, H.K.U.S.U.) commented that member of CSA, ENS, H.K.U.S.U. expected they would be full after the mixer. He commented that mixer would be the activity with the most participants.

Cheung Wai Fung (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Committee should beware of the rundown of the mixer because of the special arrangement for presenting awards in the mixer. She commented that the title of Professor D.W.L. Cheung should not be addressed wrongly by the master of ceremony.

Lau Kim Yuk (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that she was not happy with the cancellation of the second mixer. She recommended that member of CSA, ENS, H.K.U.S.U. should be notified for the cancellation of the event. She was happy with the quality of the food. However, she commented that the quantity of the food was not enough and she could only drink a pack of drink. She stated that the elected cabinet should take measures avoiding participants taking drinks more than their needs. She also stated that the Committee should serve members of CSA, ENS, H.K.U.S.U. before serving themselves.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the notification to members of CSA, ENS, H.K.U.S.U. could be a kind of pressure on the Department reorganizing the mixer.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Badminton Competition, which was from page 128 to page 129 in the Annual Report.

Leung Kon Ming (CS2, Sports Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Badminton Competition.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Leung Kon Ming (CS2, Sports Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Badminton Competition.

At 14:26, 7th March 2010, Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the authority of Meeting Chairperson would be transferred to Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010).

At 14:26, 7th March 2010, Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) accepted the authority of Meeting Chairperson.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lo Sung Lai (Associate Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Badminton Competition.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Badminton Competition was well organized. He commented the score counting and judges were professional and he enjoyed the activity. However, he commented that the issue of few participants was the only problem in the activity.

Cheung Wai Fung (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Badminton Competition was successful despite of the delay. She welcomed that there was enough judges in each match to monitor the competition. She commented it was not appropriate to ask for opinions on the rule enforcement from the participants.

Cheung Wai Lok (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that rule-enforcement was the most important issue in sports competition. The enforcement should be unbiased and be careful on the issue.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that medals was attractive for members of CSA, ENS, H.K.U.S.U. to join the activity. He commented that he was happy to receive a medal as one of the winner.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Superpass Day (Semester 2, 2008 – 2009), which was from page 130 to page 131 in the Annual Report.

Ng Yan Kit (CS2, Social Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Superpass Day (Semester 2, 2008 – 2009).

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Yan Kit (CS2, Social Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Superpass Day (Semester 2, 2008 – 2009).

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Superpass Day (Semester 2, 2008 – 2009).

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the not much problems happened in the Superpass Day (Semester 2, 2008 – 2009) and it was well organized. He commented that the elected cabinet should not follow what the Committee said if they were not appropriate.

Cheung Wai Fung (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that she was glad all fee was collected. She recommended the elected cabinet should ask the Committee how to collect fee from unpaid participants.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Orientation Program 2009, which was on page 132 in the Annual Report.

At 15:16, 7th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the authority of Meeting Chairperson would be transferred to Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010).

At 15:16, 7th March 2010, Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) accepted the authority of Meeting Chairperson.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Orientation Program 2009.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Orientation Program 2009.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Orientation Program 2009 – Information Day, which was from page 133 to page 134 in the Annual Report.

Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Orientation Program 2009 – Information Day.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Orientation Program 2009 – Information Day.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Orientation Program 2009 – Information Day.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that although he did not manage to come to Information Day, he commented that the Orientation Program 2009 – Information Day was successful based on the number of participants, especially the exciting ratio of female participants in Orientation Program 2009. He commented that the booth was well decorated and highlighted the characteristic of Computer Science. He commented that the use of Mac in the booth was exploitable for attraction. He highly appreciated for the effort.

Lo Sung Lai (Associate Member of CSA, ENS, H.K.U.S.U.) stated that he acknowledged the design of the booth by reading iZone on the internet. He commented that the booth was excellent and

stated that he would not worry for the rest of the activities as he saw the effort the Committee paid in the Orientation Program 2009.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that she could not see the booth because it was demolished when she arrived. She stated that she was impressed by the design and the material used for the banner. She stated that the design was made with heart.

Tang Chun Hin (CS1, Full Member of CSA, ENS, H.K.U.S.U., External Vice-chairperson-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) commented that the design and decoration was good and outstanding. He stated that he hoped the booth next year could be as outstanding as it.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that he could only see the booth through photos. He commented that the booth was well decorated and outstanding with the design. He commented that the Committee was thoughtful for decorating the corridor as well.

Leung Chi Wah (CS1, Full Member of CSA, ENS, H.K.U.S.U., Information Secretary-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) commented that the decoration of the booth and the banner in the corridor were attractive. However, he stated that he was not satisfied as he could not obtain a copy of iZone.

Yuen Chi Leung (CS1, Full Member of CSA, ENS, H.K.U.S.U., Internal Vice-chairperson-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) commented that the booth was eye-catching with the design. He stated that he did not know he could get a copy of iZone, therefore he could not comment on it. However, he commented that Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) was too aggressive and he was scared by his actions.

At 16:18, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 05.

Motion that: "To suspend the meeting for 30 minutes"

Proposer: Ng Che Kit

Secunder: Cheung Wai Lok

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that he was sorry for the delay of the lunch break because Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) hurried for reporting Orientation Program 2009 – Information Day.

Resolution: No Discussion, No Objection, Motion **Carried**.

At 16:19, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the meeting would be suspended until 16:49, 7th March 2010.

At 16:49, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the meeting was resumed.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Orientation Program 2009 – Orientation Day, which was from page 135 to page 137 in the Annual Report.

Cheng Hok Leung (CS2, Internal General Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Orientation Program 2009 – Orientation Day.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Cheng Hok Leung (CS2, Internal General Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Orientation Program 2009 – Orientation Day.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Orientation Program 2009 – Orientation Day.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lo Sung Lai (Associate Member of CSA, ENS, H.K.U.S.U.) commented that he was glad to see that the rundown was different from previous years as he had seen the same rundown for three years. He stated that he was happy as a new activity was included. He commented that the ghost story tour was okay. As what Ng Ho Lam had said before, many societies and associations had organized ghost story tour. However, he stated that the Committee should pay attention to the emotion of the participants when they were attending the activity.

Tse Shing Chi (CS1, Full Member of CSA, ENS, H.K.U.S.U.) commented that as a participant, he commented that the activities in Orientation Day was organized very well. He stated that the reason for joining Orientation Camp because there were many games and the atmosphere was good in Orientation Day.

Cheung Wai Fung (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Freshmen appreciated that the Committee had planned a route to Western District which could provide a chance for them to know where to eat. They highly recommended it.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that in general, the Orientation Day was organized well. Regarding the ghost story tour which was a new activity,

although some of the Freshmen might be unhappy or scared due to this activity, at least that was a new try. In addition, the guides who told the ghost stories explained the stories very well. After listening to the stories, he was frightened too. However, he thought it was a good thing. Also, it was rare that the Orientation Day lasted until the night. He commented that it would be difficult for time management at night. He recommended that the elected cabinet should have better time management.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Orientation Program 2009 – Orientation Camp, which was from page 138 to page 146 in the Annual Report.

Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Orientation Program 2009 – Orientation Camp.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Orientation Program 2009 – Orientation Camp.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Orientation Program 2009 – Orientation Camp.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that he was glad to be a group leader this year. Yet, he apologized that he was not a competent group leader. He commented that the biggest problem was the unclear definition of the duties and responsibilities of the roles, including the Committee, the helpers and the group leaders, in result, messages from the activities were not strong. Moreover, he commented that in general, the Committee lacked of communication with other parties, which was improved after the first evaluation meeting on Day 1. He also commented that the Committee achieved poor performance when dealing with contingencies, for example, the “paper ball throwing” game and revelation of secret angel. He commented that the Committee had planned well before the activity but performed poorly when the real situation was different from the plan. He recommended to the elected cabinet should pay attention to the problems mentioned. He commented that, in general, the Orientation Camp was full of fun. He thanked the Committee for organizing the Orientation Camp.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that she was glad to be group leader and took part in the Orientation Camp again. She commented that overall speaking, the Orientation Camp was okay. However, she commented that the Committee did not perform well for some minor issues, especially the neglect of helpers which the Committee focused on the Freshmen.

Leung Chi Wah (CS1, Full Member of CSA, ENS, H.K.U.S.U., Information Secretary-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) commented that as one of the Freshmen who joined the Orientation Camp, a feeling of family was provided to him from his group. He commented that his group leaders took care of his group very much. Also, the Orientation Camp organized by CSA, ENS, H.K.U.S.U. was good and different from his thoughts before.

Cheung Wai Lok (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that as one of the group helpers, he commented that his role was not clear enough. He commented that he did not know what to do at some certain moments. He stated that during water game, he wonder if he should participate or not. He stated that he joined some of the games even he was caring belongings of the Freshmen because of not enough people in the group. Overall speaking, He commented that he was happy in the Orientation Camp.

Lau Kim Yuk (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Orientation Camp was full of fun. As one of the group leaders, she commented that she would like to participate in the games instead of being a group leader. However, revelation of secret angel was not well-arranged with the raining condition. In general, she commented that she appreciated with the Orientation Camp and the performance was satisfactory, in which the committee did a good job.

Lau Kam Lun (CS1, Full Member of CSA, ENS, H.K.U.S.U., Welfare Secretary-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) commented that he had the feeling of family when he was in Orientation Camp. He stated that many past executive committee members had come to the Orientation Camp, which he commented that CSA, ENS, H.K.U.S.U. was united.

Cheung Wai Lok (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it was very dangerous to have someone dispatched to get something when it was heavy raining after revelation of secret angel. He commented that the items should be collected afterwards. He commented that the Committee should be considerate as life was invaluable, with the campsite close to mountains, there might be a chance to be struck by lightning. Therefore, the Committee should not let anyone stay there.

Cheung Wai Fung (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that overall speaking, the Orientation Camp was okay. However, there were some unexpected situations, like raining, when combined with special and dangerous activities, would lead to serious consequences. She commented that the members of the Committee in groups should involve more as they were treated as a bridge between the Committee and the Freshmen.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Orientation Camp was acceptable and satisfactory in general. With new activities included, like auction of food which later the Committee suggested the sharing of food, this provided a harmonic atmosphere. He commented that the Freshmen appreciated with it which however, the atmosphere became

poor in revelation of secret angel. He commented that the poor atmosphere may result in less number of students who would study Computer Science afterwards. He commented that it would be more difficult to organize the Orientation Camp by the later sessions as it would be more difficult to find helpers. He knew the period of executive committee of Mo Wing Fat had not ended yet, therefore he should advise the elected cabinet for related issues.

At 19:37, 7th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the authority of Meeting Chairperson would be transferred to Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010).

At 19:37, 7th March 2010, Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) accepted the authority of Meeting Chairperson.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Orientation Program 2009 – Closing Ceremony, which was from page 147 to page 148 in the Annual Report.

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Orientation Program 2009 – Closing Ceremony.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Orientation Program 2009 – Closing Ceremony.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Orientation Program 2009 – Closing Ceremony.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that he had attended the Closing Ceremony and commented that the activity was well organized. He commented that he was glad that new elements were included, with the master of ceremony performed outstandingly. He recommended that the elected cabinet should choose the master of ceremony carefully because the master of ceremony had a leading role in the Closing Ceremony. He commented that the Committee had prepared well in areas such as souvenirs and prizes. Overall speaking, he commented that the Closing Ceremony was highly satisfactory.

Lau Kim Yuk (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that past Closing Ceremonies were standardized without any special changes. She commented that the part which could be changed was the prize presentation. She was satisfied with the newly added element “Gift giving by groupmates”. She commented that she was gratified because the group members appreciated what their group leaders did.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Orientation Program 2009.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Orientation Program 2009 was successful according to the satisfactory number of students who have chosen to study Computer Science. He commented that the Committee did well on the function with observation that the Committee had placed their effort to organize the Orientation Program 2009. In general, he stated that he was highly satisfactory with the Orientation Program 2009 and he hoped the elected cabinet treated it as their target to achieve next year.

Cheung Wai Fung (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Committee did very well in general although some parts was not carefully considered.

Lau Kim Yuk (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that summarizing previous comments, the Orientation Program was well organized. Overall speaking, she commented that the committee did well. She stated she liked Orientation Program 2009.

Ng Tsz Ching (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that Information Day was organized very well. He commented that Information Day provided the first impression of Computer Science to the Freshmen. If they had a good impression, they would join the Orientation Camp, and further more they might choose to study Computer Science. He hoped that the elected cabinet could focus on Orientation Program and provide a nice impression to the Freshmen in the coming year.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Semester Commencement Dinner, which was from page 149 to page 150 in the Annual Report.

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Semester Commencement Dinner.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Semester Commencement Dinner.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Semester Commencement Dinner.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Semester Commencement Dinner was not problematic in general but there were certain issues related to promotion and participant registration. He commented that the Committee should also focus on the existing members of CSA, ENS, H.K.U.S.U., instead of only the potential members. He stated that the members of CSA, ENS, H.K.U.S.U. should be the target participants in the dinner.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the dinner was delicious. However, she stated that the Committee should not neglect the members' right to join the Semester Commencement Dinner. Apart from that, she commented that the venue had many limitations on the size of the restaurant and no area for group photo-taking. She commented that the Committee should consider carefully before choosing the venue.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the CS Friends Club, which was from page 151 to page 152 in the Annual Report.

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the CS Friends Club.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the CS Friends Club.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if all attendees who had speaking right in the Meeting could be granted to give overall comments on the CS Friends Club.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that as the new function, the idea of organizing such activity was good. He stated that he was glad to have such kind of activity because it could help the Freshmen to overcome programming problems and promote the connection between the Freshmen and the members of CSA, ENS, H.K.U.S.U. However, with the good idea, the implementations were not well done in area of promotion which led to low numbers of mentors.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) stated that the original idea was not that large in scale. He stated that the participants could meet new friends and enhance the sense of belonging of Computer Science. He stated that the Freshmen could be helped to solve the problems in the assignments. As a new activity, he commented that there were rooms for improvements on the details. He commented that it was enough to organize 1 tea gathering and 2 assignment discussion sessions. In addition, he stated that he discovered that some mentors will post some timeslots in Facebook for the Freshmen to ask questions about the assignments. He believed that through this function, some year 2 and year 3 students were more willing on teaching people which could enhance the spirit of helping each other. He commented that it was good that there was no plagiarism discovered by the Department. However, he commented that the Committee should have communicated with the Department more.

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) commented that he would like the elected cabinet to continue to organize this activity. As mentioned by Li Vai Kong Edward, it could help the Freshmen to solve the problems on assignment and programming that they might be afraid of and it might also help on the increasing the number of students taking Computer Science. He stated that, most important, he hoped that it could break the barriers between the Freshmen, year 2 and year 3 students which was induced by the common admission scheme. With mass emails sent through HKU Portal, CSA, ENS, H.K.U.S.U. could be

promoted. He stated that with current scale, the workload and resources usage would not be heavy. He commented that the elected cabinet only relied on Early Mixer to enhance the communication between the Freshmen, year 2 and year 3 students which was not enough to facilitate communications in between.

Lee Kin Chung (CS2, Publication & Publicity Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) commented that the difficulties on the promotion of this activity is different from other activities, mainly because of the duration of the activity. He recommended that the elected cabinet should use electronic resources to promote these kind of activities, such as forum in the website, Facebook and subscribing the RSS feed. These measures could help the participants receive up-to-date information anytime, especially gathering time.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) commented that the activity could connect those members of CSA, ENS, H.K.U.S.U. who had good academic results and less participation in the activities organized by CSA, ENS, H.K.U.S.U. with other people.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the CS Festival 2009, which was on page 154 in the Annual Report.

Cheung Man Pan (CS2, Marketing Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the CS Festival 2009.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Cheung Man Pan (CS2, Marketing Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the CS Festival 2009.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the CS Festival 2009 – Video Game Competition, which was from page 155 to page 156 in the Annual Report.

Lee Chun Kit (CS2, External General Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the CS Festival 2009 – Video Game Competition.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lee Chun Kit (CS2, External General Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the CS Festival 2009 – Video Game Competition.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the CS Festival 2009 – Video Game Competition.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it was good to have music game which was suitable for both male and female participants. He commented that it was appropriate to include this activity in CS Festival 2009 because it could achieve the aim to make friends through the competition. In addition, he thanked Lee Chun Kit for lending so many resources and did not mind that his resources went missing, were used and bought prizes for the 1st runner-up and 2nd runner-up personally. Finally, he commented that CSA, ENS, H.K.U.S.U. should praise Lee Chu Kit for his work.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the activity was very good. She commented that she was glad that a video game competition was suitable for female participants.

Cheung Wai Lok (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the competition should have a wider variety of games if it would be organized again. He recommended that it would preferable to allow associate member of CSA, ENS, H.K.U.S.U. to join this function.

Cheung Wai Fung (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that she had received many good feedbacks on this activity. She commented that it was very attractive and attracted many members of CSA, ENS, H.K.U.S.U. to play when they were free. She recommended that the elected cabinet should include new elements into the game.

At 21:43, 7th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 06.

Motion that: “To suspend the meeting for 45 minutes”

Proposer: Ng Che Kit

Secunder: Lau Mei Ying

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that the elected cabinet had prepared the so-called a full meal, therefore, a longer break was proposed.

Resolution: No Discussion, No Objection, Motion **Carried**.

At 21:44, 7th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the meeting would be suspended until 22:29, 7th March 2010.

At 22:29, 7th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the meeting was resumed.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the CS Festival 2009 – 3-on-3 Basketball Competition, which was from page 157 to page 158 in the Annual Report.

Leung Kon Ming (CS2, Sports Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the CS Festival 2009 – 3-on-3 Basketball Competition.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Leung Kon Ming (CS2, Sports Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the CS Festival 2009 – 3-on-3 Basketball Competition.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the CS Festival 2009 – 3-on-3 Basketball Competition.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the promotion was not enough which in result, there were not enough participating teams. He stated that he did not go to the competition but he believed that the competition was fierce.

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the prize was not attractive. He recommended that a medal could be presented to winning teams instead of the current prize.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the CS Festival 2009 – Annual Dinner, which was from page 159 to page 161 in the Annual Report.

Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the CS Festival 2009 – Annual Dinner.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the CS Festival 2009 – Annual Dinner.

At 23:10, 7th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the authority of Meeting Chairperson would be transferred to Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010).

At 23:10, 7th March 2010, Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) accepted the authority of Meeting Chairperson.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the CS Festival 2009 – Annual Dinner.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Annual Dinner was the best among past few years because of the venue. However, he commented that there were some improper doings by the Organizing Committee because of lack of guidance from the

Committee. He stated that CSA, ENS, H.K.U.S.U. would bear the responsibility when there were anything went wrong.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the CS Festival 2009 – Singing Contest, which was from page 162 to page 164 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the CS Festival 2009 – Singing Contest.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the CS Festival 2009 – Singing Contest.

Wong Yuet Yi (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the CS Festival 2009 – Singing Contest.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Singing Contest was outstanding given with professional venue, professional singer and off-stage services. He commented that the overall perception was professional and he felt that it was quite different from the Singing Contest past years. He stated that he hoped the Singing Contest would be professional next year.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that overall the CS Festival 2009 was well organized. However, he commented that there were few Freshmen participating the activities in the CS Festival 2009, which was abnormal for activities connecting Orientation Program 2009. He recommended that the elected cabinet should remain focused on promoting the activities to the Freshmen in semester 1.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that in general, she had observed that the Committee had placed a lot of effort in the CS Festival 2009 to organize new activities which had not been organized in previous sessions. She commented that the preferences of the members of CSA, ENS, H.K.U.S.U. were hard to catch but she was glad that the Committee had placed their effort. She stated that she appreciated the work done by the Committee.

Wong Yuet Yi (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the CS Festival was special. However, she commented that the problem she saw was about the number of participants. She recommended that the elected cabinet should promote the events to the Freshmen to gain their participation.

At 00:55, 8th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the authority of Meeting Chairperson would be transferred to Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010).

At 00:55, 8th March 2010, Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) accepted the authority of Meeting Chairperson.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Mixer (Semester 1, 2009 – 2010), which was on page 165 in the Annual Report.

Wan Ho Lun (CS2, Financial Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Mixer (Semester 1, 2009 – 2010).

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wan Ho Lun (CS2, Financial Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Mixer (Semester 1, 2009 – 2010).

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Mixer (Semester 1, 2009 – 2010).

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it was okay to have the Mixer (Semester 1, 2009 – 2010) not organized. However, she commented that it would be strongly advisable to have the Mixer announced to members of CSA, ENS, H.K.U.S.U.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Career Talk on Computer Science, which was from page 166 to page 167 in the Annual Report.

Wong Yee Tak (CS2, Information Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Career Talk on Computer Science.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Yee Tak (CS2, Information Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Career Talk on Computer Science.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Career Talk on Computer Science.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the brand Google had made the Career Talk outstanding. He stated that many members of CSA, ENS, H.K.U.S.U. was satisfied with the activity. However, there were few points which were not perfect indeed. He commented that there were rooms for improvement in the flow control of the talk and the performance during the activity.

Cheung Wai Lok (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the participation of Google had made the activity more attracting. However, a point to note would be the lack of preparation of interpretation for the non-Cantonese attendees.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Mac OS X Snow Leopard Tutorial, which was from page 168 to page 169 in the Annual Report.

Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Mac OS X Snow Leopard Tutorial.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Mac OS X Snow Leopard Tutorial.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Mac OS X Snow Leopard Tutorial.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that he was unhappy that he was not able to attend the activity. He commented that he was glad to see new opportunities for co-operation with external organizations. He recommended that the elected cabinet should seize the opportunities for further advancement.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the sponsorship was good and it could raise the social respect of CSA, ENS, H.K.U.S.U. He commented that the Committee could approach other IT companies for this kind of events. However, he recommended that the Committee should have distinctions on the role of CSA, ENS, H.K.U.S.U. with that of Computer Society, HKUSU.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Superpass Day (Semester 1, 2009 – 2010), which was from page 170 to page 171 in the Annual Report.

Ng Yan Kit (CS2, Social Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Superpass Day (Semester 1, 2009 – 2010).

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Yan Kit (CS2, Social Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Superpass Day (Semester 1, 2009 – 2010).

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Superpass Day (Semester 1, 2009 – 2010).

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that apart from lack of promotion and lack of participants, in general the Superpass Day was okay. He recommended that the elected cabinet should remember the mistakes and improve in the next year.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the mistakes named by Ng Che Kit would lead to a critical fault. He commented that the number of participants would decrease when the bonding between members would be weakened.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the overall commenting on the Annual Functional Report.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that in general the preparations for the activities at beginning of the session was better than those at the end of the session. He commented that the promotion for activities after Orientation Program 2009 had been less than those before. He recommended that the elected cabinet should remind themselves the mistakes the Committee had. However, he was glad that new activities were added to the year plan of the Committee, which he recommended that the elected cabinet should find themselves their style for new activities. He commented that overall, all activities were okay and he thanked the Committee for organizing these activities to members of CSA, ENS, H.K.U.S.U.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that the overall activity numbers in the Annual Report was far more than that in the campaign proposed, which he was glad that the Committee had found activities which suit the style. He commented that as what Ng Che Kit had said, the problem encountered by the Committee was the less-hardworking style for the latter part of the session. He recommended that the elected cabinet should improve the problem.

Cheung Wai Lok (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that overall the activities were good. However, he commented that the preparation for the activities was not as much as those at the beginning of the session. He commented that the elected cabinet should remember the mistake and improve. He thanked the Committee work.

At 02:26, 8th March 2010, Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 07.

Motion that: “To receive and adopt the Annual Functional Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010”

Proposer: Chu Sai Yiu

Secunder: Lee Chun Kit

Resolution: No Discussion, No Objection, Motion **Carried**.

7. To receive and adopt the Welfare and Service Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) stated that the Welfare and Service Report was from page 172 to page 197 in the Annual Report. He announced that the discussion on this issue would start from section 8.3.1 (Report on Association Coffee Mug Sales).

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the welfare and service of the Committee.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Association Coffee Mug Sales.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if items could be reported in sequence since he found the arrangement confusing.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if

attendees of the Meeting could be granted to give overall comments on the Association Coffee Mug Sales.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that she was glad that a new product was issued. However, she commented that the quality and the outlook of the coffee mug were poor.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the coffee mug was not as good as those which could be brought in coffee shop.

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the design of the coffee mug was strange and he did not know how to do.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on the Association Jacket Sales, which was on page 173 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Association Jacket Sales.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Association Jacket Sales.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Association Jacket Sales.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the design of the jacket was good and the use of gimmick for the 15th Anniversary was appropriate. He commented that the gimmick could be used in other products as well.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the concept of using 15th Anniversary was ok. However, she commented that quantity of the jacket was not enough, which in result some member of CSA, ENS, H.K.U.S.U. could not buy the product.

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that pre-order scheme could be implemented so that the a more accurate prediction on the demand would be obtained. He commented the design was good.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Association Polo Shirt Sales, which was on page 174 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Association Polo Shirt Sales.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Association Polo Shirt Sales.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Association Polo Shirt Sales.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Association Polo Shirts were beautiful and the sales of old welfare products was important.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that Computer Science Association, Engineering Society, H.K.U.S.U. stored more welfare products every year. The elected cabinet should think twice when it was going to design new products. Overall, the Association Polo Shirt Sales was very good.

Fung Divine (CS2, Full Member of CSA, ENS, H.K.U.S.U.) stated that he bought one of the Association Polo Shirts because he did not buy it last year and he thought it was beautiful.

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Association Polo Shirts were beautiful, but he did not like the color.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Association T-Shirt Sales, which was on page 175 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Association T-Shirt Sales.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Association T-Shirt Sales.

At 03:03, 8th March 2010, Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the authority of Meeting Chairperson would be transferred to Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010).

At 03:03, 8th March 2010, Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) accepted the authority of Meeting Chairperson.

Acting Meeting Chairperson (Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Association T-Shirt Sales.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Association T-Shirts and the approach of using 2 colors were both acceptable. However, be more careful to handle the products as she got the red color of the Association T-Shirt on XXS size instead of the black color. The smaller sizes could have more for members of CSA, ENS, H.K.U.S.U.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Borrowing of Recreational Facilities, which was from page 176 to page 177 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Borrowing of Recreational Facilities.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Borrowing of Recreational Facilities.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Borrowing of Recreational Facilities.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the new items added were practical. It was good to buy Sanguosha as it was popular, but the effect on the members of CSA, ENS, H.K.U.S.U. should be considered. There should be more promotions on the Borrowing of Recreational Facilities.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the list of Recreational Facilities posted on the board outside CS' Area was useful for notifying the members of CSA, ENS, H.K.U.S.U. and it should be updated if any changes.

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it was good to add the Report on Borrowing of Recreational Facilities in the Annual Report.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on CS Bazaar, which was from page 178 to page 179 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the CS Bazaar.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the CS Bazaar.

At 03:50, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 08.

Motion that: “To suspend the meeting for 10 minutes”

Proposer: Ng Che Kit

Secunder: Yim Lok Hin

Resolution: No Discussion, No Objection, Motion **Carried**.

At 03:50, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the meeting would be suspended until 04:00, 8th March 2010.

At 04:00, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the meeting was resumed.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the CS Bazaar.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it was good that not only books, but also other items were allowed to sell. However, changing the price and returning the item needed to be done more detailed to protect the right of Computer Science Association, Engineering Society, H.K.U.S.U. The items should be stored in places with lock.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Calendar Card, which was on page 180 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Calendar Card.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Calendar Card.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Calendar Card.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Calendar Card was useful and the design was simple.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Calendar Card was beautiful. Overall, it was good.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Class Photo Taking, which was from page 181 to page 182 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Class Photo Taking.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Class Photo Taking.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Class Photo Taking.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the class photo ordering system should be well-tested. People appeared in the photos were less the half. It was appreciated that almost all classes had taken the class photo.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it should be put more effort to make more people able to take the class photo. It should be earlier to distribute the photos. The class photo ordering system should be well-tested. Although it was a good trial, the promotion should be more.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Contact Directory, which was on page 183 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Contact Directory.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Contact Directory.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Contact Directory.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it should be considered more when a new approach was attempted to launch. The information in the hard copy of the Contact Directory was inaccurate and not enough.

Lau Kim Yuk (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the hard copy of the Contact Directory was bad. The information in it was inaccurate and not enough. The basic thing should be done well before using a new method. The hard copy was portable and the contacts could be found easily at everywhere. However, not everyone could have a computer to look for the contacts online.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the information in the hard copy of the Contact Directory was inaccurate and not enough. The elected cabinet should think twice to decide which approach was better for the Contact Directory. The online version was convenient.

Wong Yuet Yi (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Contact Directory was useful for finding the graduated Computer Science students. The online version was convenient for search. It was good to help the elected cabinet to correct the inaccurate information in the hard copy after the Annual General Meeting.

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the mass email was confused that he thought the Contact Directory was distributed. The online version was environmental-friendly and managed easily. It was recommended that the online version could be in table form and added a filter function.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Departmental Windbreaker Sales, which was on page 184 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Departmental Windbreaker Sales.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Departmental Windbreaker Sales.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Departmental Windbreaker Sales.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the elected cabinet could consider to produce departmental product.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Marketing Activities, which was from page 185 to page 187 in the Annual Report.

Cheung Man Pan (CS2, Marketing Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Marketing Activities.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Cheung Man Pan (CS2, Marketing Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Marketing Activities.

At 06:30, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the authority of Meeting Chairperson would be transferred to Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010).

At 06:30, 8th March 2010, Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) accepted the authority of Meeting Chairperson.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Yuet Yi (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Marketing Activities.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Yuet Yi (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it should be remembered to give the list of the companies and agents to the elected cabinet. The elected cabinet should contact them earlier and actively. It was glad to see that there were a lot of sponsors in this year.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Membership Card, which was on page 188 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Membership Card.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Membership Card.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Membership Card.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that pre-produced membership cards was a good method to facilitate the re-new process.

Wong Yuet Yi (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it was not a must to use previous membership card for renewing the membership. This might reduce the number of the members of CSA, ENS, H.K.U.S.U. to renew.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Mobile Chain Sales, which was on page 189 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Mobile Chain Sales.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Mobile Chain Sales.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Mobile Chain Sales.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the elected cabinet could try to think more different methods to sell the old welfare products.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Newsletter Publication, which was from page 190 to page 191 in the Annual Report.

Lee Kin Chung (CS2, Publication & Publicity Marketing Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Newsletter Publication.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lee Kin Chung (CS2, Publication & Publicity Marketing Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Newsletter Publication.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Newsletter Publication.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the newsletters had a good design. However, the issued dates should be on schedule. Proofreading of newsletters should be done carefully.

Wong Yuet Yi (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the issued dates should be on schedule since newsletters was used for promoting the functions of CSA, ENS, H.K.U.S.U. If more sponsors could be found for printing more color version of newsletters, it would be helpful for promotion.

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the words were blur in the online version of the newsletters. It was recommended to upload a larger resolution of newsletters to the website of CSA, ENS, H.K.U.S.U.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the elected cabinet could upload the newsletters of the past committees to the website of CSA, ENS, H.K.U.S.U. for reservation if there were spaces.

Tang Chun Hin (CS1, Full Member of CSA, ENS, H.K.U.S.U., External Vice-chairperson-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) commented that the newsletters were beautiful.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Other Products Sales, which was on page 192 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Other Products Sales.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Other Products Sales.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Other Products Sales.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the promotion on Doll E-Men was not enough. Poster of Welfare Week could be added these products for reminding the members of CSA, ENS, H.K.U.S.U.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Society Soccer Team, which was from page 193 to page 194 in the Annual Report.

Leung Kon Ming (CS2, Sports Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Society Soccer Team.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Leung Kon Ming (CS2, Sports Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Society Soccer Team.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Society Soccer Team.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Yim Lok Hin (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that all the things of the Society Soccer Team were satisfactory. The elected cabinet should keep the active year 1 students to be team members. He commented that there should have more regular training sessions.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Souvenirs to Graduates, which was on page 195 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Souvenirs to Graduates.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Souvenirs to Graduates.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Souvenirs to Graduates.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the card holder was useful and the design was good. It was contented that a large number of copies were distributed. However, it was better to verify the identity of the final year students.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Stationary Sales, which was on page 196 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Stationary Sales.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Stationary Sales.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Stationary Sales.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the thickness of the Association Paper (2009 – 2010) was not enough. It was recommended not to emphasize Computer Science every time.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Welfare Package Sales, which was from page 197 to page 198 in the Annual Report.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to report the Welfare Package Sales.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wing Ying (CS2, Welfare Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Welfare Package Sales.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Welfare Package Sales.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it was better not to include the Association Jacket (2009 – 2010) in the welfare package since the quantity of them was only 50. If they were all sold out, the package would then not be able to sell. The poster of the welfare week did not include the welfare package and the time. Welfare package was good to include some unpopular welfare products for sales and the price should be set lower.

At 07:27, 8th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 09.

Motion that: “To receive and adopt the Welfare and Service Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010”

Proposer: Mo Wing Fat

Secunder: Li Vai Kong Edward

Discussion for motion was raised by Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.)

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the Committee had paid their effort on welfare. Some were good, some were bad. She commented that she appreciated the Committee had made new items for the members of CSA, ENS, H.K.U.S.U. and improved old items which were neglected. Overall, she enjoyed the welfare provided.

Resolution: No Objection, Motion **Carried**.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to agenda 8, “To receive and adopt the External Affair Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010”.

8. To receive and adopt the External Affair Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Joint Universities Computer Association (JUCA), which was on page 199 in the Annual Report.

Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Joint Universities Computer Association (JUCA).

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Joint Universities Computer Association (JUCA).

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Relationship with other academic bodies, which was from page 200 to page 201 in the Annual Report.

Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Relationship with other academic bodies.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Relationship with other academic bodies.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the discussion on Participation in inauguration ceremonies of other societies, which was on page 202 in the Annual Report.

Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Participation in inauguration ceremonies of other societies.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Participation in inauguration ceremonies of other societies.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to the overall commenting on the External Affair Report.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the relationship with the external organizations was good. He commented that it was successful to keep a good image and let more societies know about CSA, ENS, H.K.U.S.U.

At 07:39, 8th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 10.

Motion that: “To give vote of thank on external affairs”

Proposer: Wong Yuet Yi

Secunder: Lau Mei Ying

Wong Yuet Yi (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that the motion was dedicated to the Committee for their effort on raising social respect of CSA, ENS, H.K.U.S.U.

Resolution: No Discussion, No Objection, Motion **Carried**.

At 07:40, 8th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 11.

Motion that: “To receive and adopt the External Affair Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010”

Proposer: Li Vai Kong Edward

Secunder: Mo Wing Fat

Resolution: No Discussion, No Objection, Motion **Carried**.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to agenda 9, “To receive and adopt the Annual Financial Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010”.

9. To receive and adopt the Annual Financial Report of the Executive Committee,

Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010

Wan Ho Lun (CS2, Financial Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) asked the Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if he could be granted to report the Annual Financial Report.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wan Ho Lun (CS2, Financial Secretary of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) reported the Annual Financial Report.

At 08:10, 8th March 2010, Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the authority of Meeting Chairperson would be transferred to Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010).

At 08:10, 8th March 2010, Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) accepted the authority of Meeting Chairperson.

Meeting Chairperson (Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Annual Financial Report.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that he was glad that the profit this session was about 7000 dollars, which was a great income for CSA, ENS, H.K.U.S.U. He thanked the Committee for overcoming the defect they had in the past session.

Lau Kim Yuk (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that it would be pitiful for those who had not proof-read the Financial Report. She thanked Wan Ho Lun for the effort paid and recommended that the elected cabinet should not repeat the mistakes made by the Committee.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) recommended that the elected cabinet should ask for opinions and experiences on the financial matters from Wan Ho Lun. She thanked Wan Ho Lun for the effort.

At 08:34, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 12.

Motion that: “To receive and adopt the Annual Financial Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010”

Proposer: Mo Wing Fat

Seconder: Chu Sai Yiu

Resolution: No Discussion, No Objection, Motion **Carried**.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to agenda 10, “To receive and adopt the Annual Budget of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011”.

10. To receive and adopt the Annual Budget of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011

Wong Wai Ling (CS1, Full Member of CSA, ENS, H.K.U.S.U., Financial Secretary-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if she could be granted to present the Annual Budget.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Wong Wai Ling (CS1, Full Member of CSA, ENS, H.K.U.S.U., Financial Secretary-elect of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) presented the Annual Budget.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the Annual Budget.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that he was glad to see improvements on the Annual Budget after campaign. He commented that the elected cabinet

should spend according to the budget and should not spend all the profit made by the Committee.

Lau Kim Yuk (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that the elected cabinet should follow the budget and she stated that she was confident on Wong Wai Ling.

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that he was happy with the answers given by Wong Wai Ling. He commented that the overall the expenses were reasonable.

At 08:43, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 13.

Motion that: "To receive and adopt the Annual Budget of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011"

Proposer: Mo Wing Fat

Secunder: Chu Sai Yiu

Resolution: No Discussion, No Objection, Motion **Carried**.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to agendum 11, "To elect the Honorary Members, if any".

11. To elect the Honorary Members, if any

At 08:44, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 14.

Motion that: "Move to agendum 12 "To amend the Constitution, if any""

Proposer: Mo Wing Fat

Secunder: Chu Sai Yiu

Resolution: No Discussion, No Objection, Motion **Carried**.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to agendum 12, "To amend the Constitution, if any".

12. To amend the Constitution, if any

At 08:44, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 15.

Motion that: “Move to agendum 13 “Any Other Business””

Proposer: Mo Wing Fat

Secunder: Chu Sai Yiu

Resolution: No Discussion, No Objection, Motion **Carried**.

At 08:44, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 16.

Motion that: “To give a vote of thanks to returning officers: Li Lap Pang, Lin Man Tat, Lee Ming Yan, Cheung Wai Tak, Tong Sze Nga”

Proposer: Ng Che Kit

Secunder: Chu Sai Yiu

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that he thanked the effort paid by the Returning Officer.

Resolution: No Discussion, No Objection, Motion **Carried**.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting would be moved to agendum 13, “Any Other Business”.

13. Any Other Business

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the formatting of the Annual Report.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Ho Lam (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that there were terminology and consistence problems in the Annual Report.

At 08:48, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 17.

Motion that: “To appoint Mr. Mo Wing Fat (UID: 2008555788) as the Past Executive Committee Representative of CSA, ENS, H.K.U.S.U., Session 2010 – 2011”

Proposer: Chu Sai Yiu

Seconder: Wan Ho Lun

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) stated that he was glad that CSA, ENS, H.K.U.S.U. had its first Past Executive Committee Representative.

Discussion for motion was raised by Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.)

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked if Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) could self-introduce himself.

Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) introduced himself and he stated that he would passively give opinions to the elected cabinet. He would fulfill the constitutional responsibility by advising the elected cabinet.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked if the decision would be made by office bearers or the Past Executive Committee Representative.

Mo Wing Fat (CS2, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) answered that the office bearers would hold the final decisions.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) asked the Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) if attendees of the Meeting could be granted to give overall comments on the issue.

Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) approved.

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) commented that he was glad that the post of Past Executive Committee Member was filled. He stated that he hoped the Past Executive Committee Member would fulfill his duty and facilitate the work of CSA, ENS, H.K.U.S.U.

Resolution: No Objection, Motion **Carried**.

At 08:51, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 18.

Motion that: “To give a vote of thanks to CaSa for their dedicated work for CSA, ENS, H.K.U.S.U.”

Proposer: Ng Che Kit

Secunder: Lau Mei Ying

Ng Che Kit (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that he thanked the effort paid by the members of the Committee. He commented that CaSa was a warm family. He hoped that the elected cabinet would have this characteristic maintained.

Lau Mei Ying (CS3, Full Member of CSA, ENS, H.K.U.S.U.) stated that she thanked the effort paid by the Committee.

Chu Sai Yiu (CS2, Chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010) bowed to thanks for the motion.

Resolution: No Discussion, No Objection, Motion **Carried**.

At 08:54, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 19.

Motion that: “Move to agenda 14 “Adjournment””

Proposer: Mo Wing Fat

Secunder: Chu Sai Yiu

Resolution: No Discussion, No Objection, Motion **Carried**.

At 08:54, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that he had received Motion 20.

Motion that: “To adjourn the meeting”

Proposer: Mo Wing Fat

Secunder: Chu Sai Yiu

Resolution: No Discussion, No Objection, Motion **Carried**.

At 08:55, 8th March 2010, Acting Meeting Chairperson (Li Vai Kong Edward (CS2, External Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2009 – 2010)) announced that the Meeting was adjourned.

Prepared by,



Cheng Hok Leung
Internal General Secretary,
Computer Science Association,
Engineering Society,
H.K.U.S.U.
Session 2009 – 2010

Approved by,



Chu Sai Yiu,
Chairperson,
Computer Science Association,
Engineering Society,
H.K.U.S.U.
Session 2009 – 2010

6. Minutes of 1st Extraordinary General Meeting of CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Terminology of Minutes of 1st Extraordinary General Meeting of CSA, ENS, H.K.U.S.U.

Term	Meaning
Member	Full Member of Computer Science Association, Engineering Society, H.K.U.S.U.
the Association	Computer Science Association, Engineering Society, H.K.U.S.U.
the amended Annual Financial Report	Amended version of Annual Financial Report of Executive Committee, CSA, ENS, H.K.U.S.U., Session 2009 – 2010
the Annual Financial Report	Annual Financial Report of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010
the Annual Report	Annual Report of Computer Science Association, Engineering Society, H.K.U.S.U. Session 2009 – 2010
the Department	Department of Computer Science, The University of Hong Kong
the Meeting	1 st Extraordinary General Meeting of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011
the original Annual Financial Report	Annual Financial Report that was adopted in the Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010

**Computer Science Association, Engineering Society, H.K.U.S.U.,
Session 2010 – 2011
1st Extraordinary General Meeting Minutes**

Venue: Room 308, Chow Yei Ching Building, The University of Hong Kong

Date: 24th July 2010 (Saturday)

Time: 14:00

Meeting Chairperson: Ho Kok Sum (Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Acting Honorary Secretary: Lau Kam Lun (Welfare Secretary and Acting Marketing Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Returning Officers:

- Yim Ka Hang (Chairperson of Mechanical Engineering Society, Engineering Society, Hong Kong University Students' Union, Session 2010 – 2011)
- Ngai Hoi Fung (Past Ex-co Representative of Engineering Council, HKUSU, Session 2010 – 2011)

Meeting Agenda

1. Call to order
2. To appoint the acting Honorary Secretary of the 1st Extraordinary General Meeting of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011
3. To receive and adopt the agenda
4. To receive and adopt the Annual Financial Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010
5. Adjournment

At 14:00, 24th July 2010 (Saturday), Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that due to lack of attendees to satisfy the requirement of quorum stated in the Constitution of Computer Science Association, Engineering Society, H.K.U.S.U. section 4.1.3, the Meeting would be suspended for 30 minutes.

At 14:30, 24th July 2010 (Saturday), Meeting Chairperson announced that the Meeting was resumed, with 21 attendants as quorum.

1. Call to Order

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) asked if there were any doubts on the meeting regulations. If not, the Meeting would be moved to agenda 2, "To appoint the acting Honorary Secretary of the 1st Extraordinary General Meeting of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011".

2. To appoint the acting Honorary Secretary of the 1st Extraordinary General Meeting of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011

At 14:34, 24th July 2010 (Saturday), Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that he had received Motion 01.

Motion that: “To appoint Lau Kam Lun (UID: 2009572812) to be the acting Honorary Secretary”

Proposer: Tang Chun Hin (CS1, External Vice-chairperson and Acting Publication and Publicity Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Seconder: Yuen Chi Leung (CS1, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Resolution: No Discussion, No Objection, Motion **Carried**.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that Lau Kam Lun (CS1, Welfare Secretary and Acting Marketing Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) was appointed as the acting Honorary Secretary of the Meeting.

At 14:35, 24th July 2010 (Saturday), Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that he had received Motion 02.

Motion that: “To move to agendum 3: To receive and adopt the agenda”

Proposer: Yuen Chi Leung (CS1, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Seconder: Tang Chun Hin (CS1, External Vice-chairperson and Acting Publication and Publicity Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Resolution: No Discussion, No Objection, Motion **Carried**.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that the Meeting would be moved to agendum 3, “To receive and adopt the agenda”.

3. To receive and adopt the agenda

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) if the speaking right could be granted to Lo Sung Lai Sunny (Associate Member of CSA, ENS, H.K.U.S.U.).

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) approved.

Lo Sung Lai Sunny (Associate Member of CSA, ENS, H.K.U.S.U.) asked for the purpose of holding the Meeting.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) answered that the purpose of holding the Meeting was to receive and adopt the Annual Financial Report.

Lo Sung Lai Sunny (Associate Member of CSA, ENS, H.K.U.S.U.) asked that what had been adopted in the Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) if he could be granted to answer this question.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) approved.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that there were some mistakes in the original Annual Financial Report. Therefore, several actions would be taken in agenda 4, including to rescind the motion that had been carried and reject the Annual Financial Report that had been adopted in the Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010.

Lo Sung Lai Sunny (Associate Member of CSA, ENS, H.K.U.S.U.) asked whether there were any incomes or expenses after the adopting the Annual Financial Report in the Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) answered that there was no relationship between current session and the Annual Financial Report of the previous session.

At 14:43, 24th July 2010 (Saturday), Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that he had received Motion 03.

Motion that: “To receive and adopt the agenda”

Proposer: Yuen Chi Leung (CS1, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Seconder: Tang Chun Hin (CS1, External Vice-chairperson and Acting Publication and Publicity Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Resolution: No Discussion, No Objection, Motion **Carried**.

At 14:44, 24th July 2010 (Saturday), Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that he had received Motion 04.

Motion that: “Move to agenda 4: To receive and adopt the Annual Financial Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010”

Proposer: Yuen Chi Leung (CS1, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Seconder: Tang Chun Hin (CS1, External Vice-chairperson and Acting Publication and Publicity Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Resolution: No Discussion, No Objection, Motion **Carried**.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that the Meeting would be moved to agenda 4, “To receive and adopt the Annual Financial Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010”.

4. To receive and adopt the Annual Financial Report of the Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 - 2010

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) if he, Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) and Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) could be granted to sit in front of the stage and explain the difference between the original Annual Financial Report and the amended Annual Financial Report, as there were mistakes in the original Annual Financial Report and they would like to adopt the amended Annual Financial Report.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) approved.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) explained the difference between the original Annual Financial Report and the amended Annual Financial Report.

Yip Ka Shing (CS1, Member of CSA, ENS, H.K.U.S.U.) asked how the mistakes were discovered.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that the mistakes were discovered when the current session questioned about the original Annual Financial Report after the Annual General Meeting of CSA, ENS, H.K.U.S.U. Session 2009 – 2010. Since these mistakes would affect the Annual Report of current session, they would like to correct the mistakes.

Lo Sung Lai Sunny (Associate Member of CSA, ENS, H.K.U.S.U.) asked when the mistakes had been discovered.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that the mistakes were discovered after the Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010.

Lo Sung Lai Sunny (Associate Member of CSA, ENS, H.K.U.S.U.) asked the reason(s) for a difference of around one thousand dollars between the original Annual Financial Report and the amended Annual Financial Report.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that there was a serious mistake in the original Annual Financial Report, and they had corrected it. As a result, the difference should not exist.

Chung Man Ho (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if it was possible to withdraw the previous motion and back to agenda 3.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that according to The Standing Orders of The Hong Kong University Students' Union Council, it was impossible.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked the reason(s) for adopting the amended Annual Financial Report.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that since there were mistakes and they had consulted the Department, they would like to adopt the amended Annual Financial Report.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked the reason(s) for no agenda regarding to reject the original Annual Financial Report.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that several actions would be taken in agenda 4, including to rescind the motion and reject the Annual Financial Report that had been carried and adopted in the Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that the wordings used in the agenda were not appropriate.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked when the Annual Financial Report should be corrected according to accounting rules.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that he did not know the answer.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked under what circumstances an Extraordinary General Meeting would be convened.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that if a matter would affect the current session, an Extraordinary General Meeting should be convened.

Chung Man Ho (CS3, Member of CSA, ENS, H.K.U.S.U.) asked that was it necessary to submit the Annual Financial Report to the Engineering Council, HKUSU.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was necessary.

Chung Man Ho (CS3, Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U.) if he could be granted to ask two more questions on this issue.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) approved.

Chung Man Ho (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if the Annual Financial Report had been submitted to Engineering Council, HKUSU.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that he had informed the Engineering Council, HKUSU that he would submit the amended Annual Financial Report during Orientation Period.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked who intended to convene the Extraordinary General Meeting.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) answered that the current session intended to convene the Extraordinary General Meeting.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that the current session should beware of the reason for convening the Extraordinary General Meeting.

Lo Sung Lai Sunny (Associate Member of CSA, ENS, H.K.U.S.U.) commented that the current session should think twice before convening an Extraordinary General Meeting, since it would be a mess if it happened every year.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if it was possible to explain the difference between the original Annual Financial Report and the amended Annual Financial Report once more.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) explained the difference between the original Annual Financial Report and the amended Annual Financial Report.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) said that he did not want members to ask similar questions again.

Chung Man Ho (CS3, Member of CSA, ENS, H.K.U.S.U.) asked what if a member just came late.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) said that he hoped other members could help.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that he did not agree with the Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)), as the meeting rules did not mention about it and other members did not have such duty.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if the mistakes found in the original Annual Financial Report were just simple calculation mistakes or related to miscount of participants in different functions.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that both mistakes were included.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked how the calculation mistakes could be found.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that they could be found by looking at the balance sheet.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if the members attended in the Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010 had the responsibility of the mistakes in the Annual Financial Report or not.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that they did not have the responsibility, as they were not the one who prepared the Annual Financial Report.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that it depended on situations. Yet, the Executive Committee should pay attention to the issue that members were not necessary to have relevant knowledge.

Chung Man Ho (CS3, Member of CSA, ENS, H.K.U.S.U.) asked why the values of the quantity of welfare items in the amended Annual Financial Report were not correct.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because when selling the Welfare Package, Association T-Shirt and Association Polo-Shirt could be chosen.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if Welfare Package included the Association Polo Shirt.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that the Association Polo-Shirt was included in the Welfare Package B.

Chung Man Ho (CS3, Member of CSA, ENS, H.K.U.S.U.) asked why the number of Association T-Shirt shown on page 7 of the amended Annual Financial Report did not match the number of Association T-Shirt shown on page 8.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because some Association T-Shirts were sold separately, some were sold in Welfare Packages A and B, and some in Welfare Package A Extension.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that everything would be clearer if items shown in the Annual Financial Report were further divided into several sub-items.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked the reason(s) for a difference of around two thousand dollars between the original Annual Financial Report and the amended Financial Report.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because there was a decrease of amount in prepaid membership fee. Also the quantity of welfare items had changed and an amount of one thousand dollars, which was an Orientation Camp sponsorship, did not count into the original Annual Financial Report.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if the difference of around two thousand dollars could be actually calculated or just an estimation.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was just an estimation.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked how it could be estimated.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that the money was found in the CS' Area, which was not noticed before.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that he would be glad if it could be actually calculated, but not estimated. Also, if money was found, it should be calculated in the next session.

Chung Man Ho (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if the amended Annual Financial Report was prepared by using the formulae in Microsoft Excel.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered yes.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if there were any tips that can be given to current session to avoid mistakes when preparing the Annual Financial Report.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that the Annual Financial Report should be checked by many people. Also, person-in-charge of each function should keep track of all the incomes and expenses, as well as sponsorship. A financial report should also be prepared immediately after each function completed.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that it had been mentioned many times that the Annual Financial Report should not be prepared by Financial Secretary only. The Annual Financial Report should not be only relied on Honorary Auditor and members.

Lo Sung Lai Sunny (Associate Member of CSA, ENS, H.K.U.S.U.) commented that it had also happened several times before. It was acceptable if there were mistakes in the Annual Report, however, there should be no mistakes in the Annual Financial Report. It would be nice if the Annual Financial Report could be checked by someone with accounting knowledge.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked for the reason(s) of adding a new item in the amended Annual Financial Report.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because some invoices were missing before and now they were found.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked for the reason(s) of a difference of number of Association Coffee Mug between the original Annual Financial Report and the amended Annual Financial Report.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because the number in the original Annual Financial Report was incorrect, while the one in the amended Annual Financial Report was correct.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked for the reasons of changing the Orientation Programme 2009 – Orientation Camp Sponsorship Receivable on page 2.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because the number in the original Annual Financial Report was calculated incorrectly.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked for the reason(s) of changing the amount of Annual Report Payable to one thousand dollars.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because some invoices were missing before and now they were found.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked why the amount of Annual Report Payable was four hundred dollars in the original Annual Financial Report.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because the amount four hundred dollars was just an estimation, which one thousand dollars was needed indeed.

Lau Mei Ying (CS3, Member of CSA, ENS, H.K.U.S.U.) asked which timestamp the amended Annual Financial Report was prepared based on.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was based on the Annual General Meeting of CSA, ENS, H.K.U.S.U..

Lau Mei Ying (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that the latest estimation should be used instead. It should not be changed.

Lau Mei Ying (CS3, Member of CSA, ENS, H.K.U.S.U.) asked for the reason(s) of changing the amount in Superpass Day (Semester 2, 2008 – 2009).

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because the number of participants had been miscounted.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked how the mistake was found.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that originally it was based on the registration form. However, the number of participants was different from that in photo taken on that day.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that it was very difficult to judge if a person had paid the registration fee simply based on a photo. It would be better to count the number of participants based on the registration form.

Lau Mei Ying (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that it would be better to check the invoices.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked for the reason(s) of changing the amount in CS Festival 2009.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because some items were missing before.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked where the changes were.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that changes had been made on page 5.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if the changes were based on estimation or actual calculation.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that they were based on actual calculation.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked for the reason(s) of adding the lighting board.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because the invoice was missing before and now they were found.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if the lighting board was worth for its price.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that the lighting board could make CS' Area more attractive, so as to draw the attention from the members. It could also be used in many occasions. Therefore it was worth for its price.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if the lighting board was the same as the one used in the Singing Contest organized by Music Club, HKUSU.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered no.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked who should take the responsibility for making such mistakes in the original Annual Financial Report.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that the Executive Committee of CSA, ENS, H.K.U.S.U., Session 2009 – 2010 should take the responsibility.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked when Executive Committee of CSA, ENS, H.K.U.S.U., Session 2009 – 2010 should take the responsibilities, then how they should take the responsibilities or if there should be any punishment.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that at least they had admitted their mistakes and made amendments on the Annual Financial Report and he also represented the Executive Committee of CSA, ENS, H.K.U.S.U., Session 2009 – 2010 to apologize for making such mistakes.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if the Executive Committee of CSA, ENS, H.K.U.S.U., Session 2009 – 2010 should be regretted.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was very difficult to prepare the Annual Financial Report that was perfectly correct. Moreover, they were willing and had

tried their best to make the amendments on the Annual Financial Report. Therefore, the Executive Committee of CSA, ENS, H.K.U.S.U., Session 2009 – 2010 should not be regretted.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that he accepted the reason mentioned by Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.).

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if it was a good practice to convene an Extraordinary General Meeting every time when an invoice was found.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered no. However, they did not want the current session according to the incorrect Annual Financial Report.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that the reason might not be strong enough to convene an Extraordinary General Meeting.

Lau Mei Ying (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that the current session had already done the Annual Budget which was based on the incorrect data for half a year. If the Annual Financial Report had to be amended, it should be done as soon as possible.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked why it took four months for amending the Annual Financial Report.

Chu Sai Yiu (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was because every time when there was a new version, all Executive Committee members of CSA, ENS, H.K.U.S.U., Session 2009 – 2010 had to check and correct it. As a result, it took four months.

Lau Mei Ying (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that some numbers could not be checked as the current session might have already changed. Therefore, it should be checked as soon as possible.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that it was difficult to make sure that the invoices found were from the Executive Committee of CSA, ENS, H.K.U.S.U., Session 2009 – 2010 but not from Session 2010 – 2011. The current session should not do so as it was very suspicious. The amendment could be made in the Annual General Meeting.

Lau Mei Ying (CS3, Member of CSA, ENS, H.K.U.S.U.) asked for the amended date of the amended Annual Financial Report.

Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was 26th June 2010 (Sunday).

Lau Mei Ying (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that the amended date should be added to the header, so as to let other people know the changes made.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked what the procedures to adopt the amended Annual Financial Report were.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it had to rescind the motion that was carried in the Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010, and to reject the original Annual Financial Report. Afterwards, the amended Annual Financial Report could be adopted.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) why he was qualified to answer this question.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that he answered the question as a Member.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if he also allowed to do so.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that according to The Standing Orders of The Hong Kong University Students' Union Council, all members might submit a motion to the Meeting Chairperson.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U.) if he could be granted to ask one more question on this issue.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) approved.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if it was an official way to do so.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that it was an official way to do so.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked the Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U.) if he could be granted to ask one more question on this issue.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) approved.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked that why the question was answered by the Past Executive Committee Representative of CSA, ENS, H.K.U.S.U., Session 2010 – 2011, instead of the Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011.

Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) approved the procedures that were said by Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) as the official way to adopt the amended Annual Financial Report.

At 17:25, 24th July 2010 (Saturday), Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that he had received Motion 05.

Motion that: “To rescind the motion “To receive and adopt the Annual Financial Report of Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010” carried on Annual General Meeting of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010 at 7th March 2010.”

Proposer: Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.)

Seconder: Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.)

Proposer Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) said that according to The Standing Orders of The Hong Kong University Students’ Union Council, the above motion had to be carried with at least two thirds of the Members, who had attended the Meeting, voted for the motion.

Discussion for motion was raised by Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.).

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked if it had to be at least two thirds of vote for the motion or less than one thirds of vote against the motion.

Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) answered that according to The Standing Orders of The Hong Kong University Students’ Union Council, it had to be at least two thirds of attended Members vote for the motion.

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) asked why Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) was qualified to answer this question.

Mo Wing Fat (CS2, Past Executive Committee of CSA, ENS, H.K.U.S.U., Session 2010 – 2011) answered that he answered the question as the Executive Committee of CSA, ENS, H.K.U.S.U., Session 2010 – 2011.

Resolution: No Objection, Motion **Carried**.

At 17:30, 24th July 2010 (Saturday), Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that he had received Motion 06.

Motion that: “To reject the “Annual Financial Report of Executive Committee, Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010” presented at Annual General Meeting of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010 on 7th March 2010.”

Proposer: Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.)

Seconder: Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.)

Proposer Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) said that this motion was to reject the original Annual Financial Report as the Association could not have two Annual Financial Report.

Resolution: No Discussion, No Objection, Motion **Carried**.

At 17:35, 24th July 2010 (Saturday), Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that he had received Motion 07.

Motion that: "To receive and adopt the Annual Financial Report of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010 presented on 1st Extraordinary General Meeting of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011 at 24th July 2010 (Saturday)."

Proposer: Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.)

Seconder: Wan Ho Lun (CS2, Member of CSA, ENS, H.K.U.S.U.)

Proposer Mo Wing Fat (CS2, Member of CSA, ENS, H.K.U.S.U.) said that this motion was to adopt the amended Annual Financial Report.

Discussion for motion was raised by Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.).

Ng Che Kit (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that it might not be necessary to convene the Meeting. Moreover, the rules of the Meeting should be answered by the Executive Committee of CSA, ENS, H.K.U.S.U., Session 2010 – 2011 or someone who were the representatives in the Meeting.

Lau Mei Ying (CS3, Member of CSA, ENS, H.K.U.S.U.) commented that the Meeting was not necessary. The mistakes should be amended in the Annual General Meeting of next session. Since there was no solid proof to prove the changes that had made, it was very suspicious and it might affect the image of CSA, ENS, H.K.U.S.U. Moreover, some figures should not be changed and cash should not be estimated or used to balance the asset, as these would affect the next session. It made no sense to convene an Extraordinary General Meeting for some found invoices.

Resolution: No Objection, Motion **Carried**.

At 17:40, 24th July 2010 (Saturday), Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that he had received Motion 08.

Motion that: "To thank all returning officers"

Proposer: Tang Chun Hin (CS1, External Vice-chairperson and Acting Publication and Publicity Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Seconder: Yuen Chi Leung (CS1, Internal Vice-chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Resolution: No Discussion, No Objection, Motion **Carried**.

5. Adjournment

At 17:41, 24th July 2010 (Saturday), Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced that he had received Motion 09.

Motion that: "To adjourn the meeting"

Proposer: Wong Mei Wa (CS1, Social Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Seconder: Leung Chi Wah (CS1, Information Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Resolution: No Discussion, No Objection, Motion **Carried**.

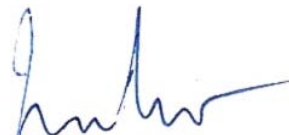
Meeting Chairperson (Ho Kok Sum (CS1, Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)) announced the Meeting was concluded.

Prepared by,
Lau Kam Lun, Eric



Welfare Secretary
Acting Marketing Secretary
Computer Science Association,
Engineering Society,
H.K.U.S.U.
Session 2010 – 2011

Approved by,
Ho Kok Sum, Ivan



Chairperson,
Computer Science Association,
Engineering Society,
H.K.U.S.U.
Session 2010 – 2011

7. Nomination of Candidates for the Election of Office Bearers of Computer Science Association, Engineering Society, H.K.U.S.U., Session 2011 – 2012

Nomination Period:

10:00, 1st February 2011 (Tuesday) to 18:00, 21st February 2011 (Monday)

List of Nominations:

No nomination was received within the Nomination Period.

8. Reports on Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011

8.1 General Report

Office Bearers:

The office bearers of the executive committee of CSA, ENS, H.K.U.S.U., Session 2010 – 2011, were elected by general polling. The office bearers were as follows:

Chairperson	Ho Kok Sum, Ivan
Internal Vice-chairperson	Yuen Chi Leung
External Vice-chairperson	Tang Chun Hin, Adrian
Internal General Secretary	Law Chi Lok, Cyrus
Financial Secretary	Wong Wai Ling, Catherine
Social Secretary	Wong Mei Wa, Kate
Welfare Secretary	Lau Kam Lun, Eric
Information Secretary	Leung Chi Wah, Edgar
Sports Secretary	Yiu Ka Wing, Fyre

Past Executive Committee Representative:

The Past Executive Committee Representative of CSA, ENS, H.K.U.S.U., Session 2010 – 2011, was appointed in Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2009 – 2010.

Past Executive Committee Representative Mo Wing Fat

Sub-Committee Members:

2 Sub-Committee Members of CSA, ENS, H.K.U.S.U., Session 2010 – 2011 were appointed. They are:

Publication Sub-Committee	Chow Tsz Wai
Technical Sub-Committee	Tse Shing Chi

Session:

The 16th session of the executive committee commenced on 8th March 2010 and will be terminated at the end of the Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Members:

CSA, ENS, H.K.U.S.U. now has 175 Full Members and 34 Associate Members. The number of Full Members in each class is as follows:

Bioinfo 3	1
CS 1	49
CS 2	62
CS 3	61
CS 4	2

Meetings:

During session 2010 – 2011, there were 23 executive committee meetings.

Resources Granted:

Several resources had been granted to CSA, ENS, H.K.U.S.U.:

- the Department:
 - The Association Board along the corridor 3/F, Haking Wong Building, The University of Hong Kong
 - 1 curtain
 - 1 departmental account
 - Website: <http://i.cs.hku.hk/~csa>
 - Email: csa@cs.hku.hk
 - 1 mailbox (Mailbox 39, 3/F, Chow Yei Ching Building, The University of Hong Kong)
 - 1 newsgroup (<news://news.cs.hku.hk/hku.cs.csa>)
 - 1 association corner in Room 312, Haking Wong Building, The University of Hong Kong
 - 1 table
 - 2 cupboards
 - 2 shelves
 - 2 steel cabinets
 - 12 chairs
- HKUSU:
 - 1 mailbox (Mailbox 88, Technology, Innovation and Incubation Building, The University of Hong Kong)

8.2 Annual Functional Report

8.2.1 Report on Inauguration Ceremony

Person in Charge:

Law Chi Lok, Cyrus

Internal General Secretary and Acting External General Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Inauguration Ceremony was a formal function that introduced the 16th Ex-Co to the participants. It also signified the commencement of the new executive committee session of the Association.

Aims:

- To build up a good relationship with participants
- To introduce the 16th Ex-Co to the participants

Date:

26th March 2010 (Friday)

Time:

19:00 – 21:30

Venue:

MG07, Main Building, The University of Hong Kong

Resources Borrowed:

- Buffet stove from Science Society, HKUSU
- Long tables from University of Hong Kong Estates Office
- Cloth from Civil Engineering Society, Engineering Society, HKUSU
- Vocal wired microphones from Classroom Service Unit, Registry, The University of Hong Kong
- MG07, Main Building, The University of Hong Kong from the Department

Details:

- A reception counter was set up at the entrance of the theatre to serve the coming guests.
- A signature book was prepared for guests to sign.
- Cocktail was provided at the covered area outside MG07, Main Building, The University of Hong Kong.
- The start time was delayed for 10 minutes.
- 16 trays of refreshment were provided to serve the participants.

Number of Participants:

Around 90

Guests:

- Dr. A.T.C Tam (Instructor and Student Advisor)
- Dr. K.K.Y. Wong (Associate Head (Admissions and Student Affairs) and Associate Professor)
- Mr. Alex Hung (Vice President of Internet Professional Association and the Chief Advisor of Junior Committee of Internet Professional Association)
- Professor D.W.L Cheung (Head of Department and Professor)
- Representatives of:
 - Civil Engineering Society, ENS, HKUSU
 - Computer Science Society, CityUSU
 - Engineering Society, HKUSU
 - Executive committee of CSA, ENS, H.K.U.S.U., Session 2008 – 2009 (Apex)
 - Executive committee of CSA, ENS, H.K.U.S.U., Session 2009 – 2010 (CaSa)
 - HKU Industrial Engineering Association
 - Hong Kong Baptist University Computer Science Society
 - Information Systems Association, BEA, HKUSU
 - Medical Engineering Society, ENS, HKUSU
 - Photographic Society, HKUSU
 - The Computer Science Society, The Student Union of The Chinese University of Hong Kong
 - The Computer Science Students' Society, HKUSTSU
 - The Open University of Hong Kong the Student Society of Computing

Masters of Ceremony:

- Chan Euky (CS1)
- Chow Tsz Wai (CS1)

Helpers:

- Chung Yuen Yan (CS1)
- Fung Wing Kit Mark (CS1)
- Ho Chung Yin Billy (CS2)
- Iu Fu Fau (CS1)
- Lau Chin Ip (CS1)
- Leung Ho Yan Joshua (Civil1)
- Siu Ming Fai (CS1)
- Tsoi Chiu Wai (CS1)
- Wan Yee Mei (CS1)
- Yu Chun Hin James (CS1)
- Yuen Ka Hong (CS2)

Rundown:

Time	Activities
19:00 – 19:40	Cocktail
19:40 – 19:50	Entry
19:50 – 20:00	Opening Ceremony
20:00 – 20:05	Speech by the Head of the Department
20:05 – 20:10	Speech by Mr. Alex Hung
20:10 – 20:15	Speech by the Chairperson of the Association (Session 2009 – 2010)
20:15 – 20:25	Handover Ceremony
20:25 – 20:30	Introduction of the 16 th Ex-Co
20:30 – 20:35	Oath
20:35 – 20:40	Speech by the Chairperson of the Association (Session 2010 – 2011)
20:40 – 20:50	Presentation of souvenirs and photo taking
20:50 – 21:30	Refreshment

Evaluations:

- Preparation:
 - The time for decoration of venue was not enough. It was recommended to book for a longer period of time for preparation.
 - It was recommended to give a briefing to helpers.
- Rundown:
 - The latest guest list should have been given to the master of ceremony.
 - It was recommended not to use the buffet stove in the refreshment.
- Post-activity:
 - There were too many materials needed to be packed after refreshment. It was recommended to organise the packing process for refreshment.

8.2.2 Report on Mixer (Semester 2, 2009 – 2010)

Person in Charge:

Wong Wai Ling, Catherine

Financial Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011(until 31st January 2011)

Introduction:

Mixer (Semester 2, 2009 – 2010) was organised to enhance the relationship between the staff and the students of the Department. Mixer was a buffet-like lunch gathering. It provided an invaluable opportunity for the staff of the Department to communicate with the students of the Department.

Aims:

- To facilitate communication between the staff and the students of the Department
- To provide an opportunity for the students to know more about the Department
- To make the students more acquainted with each other

Date:

1st April 2010 (Thursday)

Time:

13:00 – 14:30

Venue:

G/F Lobby, Chow Yei Ching Building, The University of Hong Kong

Resources Borrowed:

- Easy stand from the Department
- Examination table from the Department
- Long tables from the Department
- Microphone from Classroom Service Unit, Registry, The University of Hong Kong
- Public Address System (Portable Type) from Classroom Service Unit, Registry, The University of Hong Kong

Details:

- The start time was delayed for 10 minutes.
- Prize Presentation Ceremony of Teaching Excellence Award of 2008 – 2009, Best Tutor Excellence Awards of 2008 – 2009 and Entrance Scholarship in Computer Science 2009 – 2010 was held.
- 29 trays of refreshment were provided to serve the participants.
- 24 bottles of drink were provided to serve the participants.

Number of Participants:

Around 80

Rundown:

Time	Activities
13:00 – 13:05	Speech by the Chairperson of the Association (Session 2010 – 2011)
13:05 – 13:10	Speech by the Head of the Department
13:10 – 13:15	Prize Presentation Ceremony of Teaching Excellence Award of 2008 – 2009 and Best Tutor Awards of 2008 – 2009
13:15 – 13:20	Prize Presentation Ceremony of Entrance Scholarship in Computer Science 2009 – 2010
13:20 – 14:30	Refreshment

Evaluations:

- Preparation:
 - Promotion was not enough. It was recommended to post more posters and send mass email earlier to promote this function.
 - The time spent on setting up the venue was satisfactory.
- Rundown:
 - The food was served a little bit fast. It was recommended to serve the food slower.
 - The number of participants was not satisfactory.
 - The types of food and quantity of food were satisfactory.
 - No group photos have been taken. It was recommended to add this in the coming Mixers.
- Post-activity:
 - The time spent on packing and cleaning was satisfactory.

8.2.3 Report on Badminton Competition

Person in Charge:

Yiu Ka Wing, Fyre

Sports Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Badminton Competition was relaxing and easy game to play. It provided an opportunity for the Members to play sports and take part in sports competition.

Aims:

- To provide a chance for the participants to relax, do exercise and play
- To promote communication among participants during the competition
- To give an opportunity for the participants to meet more friends and discover a new hobby

Dates:

- 10th April 2010 (Saturday)
- 14th April 2010 (Wednesday)
- 15th April 2010 (Thursday)
- 20th April 2010 (Tuesday)
- 21st April 2010 (Wednesday)

Venue:

Flora Ho Sports Centre, The University of Hong Kong

Details:

- The competition was not able to finish on the proposed period because some of the participants were not free. The date and time of each match were arranged according to the free time slot of the participants.
- Because of the unavailability of some participants, the semi-final and final competitions of Men's Singles were not able to be held, and the result was released according to the participant's past competition results.
- One participant got hurt during the competition.
- There were totally 6 prizes for participants including champion, first runner-up and second runner-up for Men's Singles and Women's Singles respectively.

Number of Participates:

- Men's Singles: 22
- Women's Singles: 6

Results:

- Men's Singles:
 - Champion: Chan Wai Man (CS3)
 - First runner up: Tsoi Chiu Wai (CS1)
 - Second runner up: Yeung Siu Wai (CS3)
- Women's Singles:
 - Champion: Wan Yee Mei (CS1)
 - First runner up: Wong Yee Tak (CS2)
 - Second runner up: Cheung Wai Fung (CS3)

Evaluations:

- Preparation:
 - It was recommended not to allow the participants to select the date and time of a match.
 - The number of participants was satisfactory.
- Rundown:
 - Some of the participants arrived the venue late.
 - It was difficult to arrange the semi-final and final competitions as some participants needed to work.
- Post-activity:
 - It was recommended to invite staff of the Department to join the competition.
 - Medal was an attractive prize for the participants.
 - No Mixed Doubles became less attractive to the Members. It was recommended to organise Mixed Doubles.

8.2.4 Report on Joint-University Computer Science Society Function 2010

Person in Charge:

Tang Chun Hin, Adrian

External Vice-chairperson and Acting Publication and Publicity Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Joint-University Computer Science Society Function 2010 comprised a talk, game sections and a dinner, with around 150 students from 6 universities being the participants. This function was held by Joint Universities Computer Association (JUCA). The societies which were responsible to organize the function were as follows:

- Computer Science Association, Engineering Society, H.K.U.S.U.
- Computer Science Society, Hong Kong Baptist University
- Computer Science Society of City University of Hong Kong
- The Computer Science and Engineering Students' Society, the Hong Kong University of Science and Technology Students' Union
- The Computer Science Society, The Student Union of The Chinese University of Hong Kong
- The Open University of Hong Kong the Student Society of Computing

Aims:

- To initiate the co-operation between computer science related societies from different universities in Hong Kong
- To provide an opportunity to the Members to know people who are studying computer science related subjects in other universities in Hong Kong
- To provide an opportunity to the Members to learn about different cultures of different universities

Date:

17th April 2010(Saturday)

Time:

13:00 – 21:10

Venue:

Campus of The Chinese University of Hong Kong

Details:

- The talk was held by Microsoft Hong Kong.
- The fee was for the dinner. Other expenses were paid by JUCA.
- Singing performers were the winners of singing contest held by respective societies responsible for this function.
- A lucky draw was held during the dinner. External organisations and companies sponsored the prizes.
- There were around 35 helpers (including current executive committee members) for this function.

Number of Participants:

155

Rundown:

Time	Activities
13:00 – 13:35	Assembly at MTR station
13:35 – 15:05	Talk on computer science
15:05 – 15:15	Refreshment
15:15 – 15:35	Translocation to an arena
15:35 – 18:10	Mass games
18:10 – 18:25	Translocation to Ho Sin-hang Engineering Building
18:25 – 18:45	Group photo taking
18:45 – 19:00	Translocation to a restaurant
19:00 – 19:30	Singing performance
19:30 – 20:45	Dinner
20:45 – 20:55	Wrapping up
20:55 – 21:10	Translocation to MTR station

Fee:

HK\$60 per participant

Evaluations:

- Preparation:
 - Work was well defined among societies.
 - Sponsorships were easier to find comparatively.
 - The preparation of the function initiated discussion among the societies. This, on the other hand, started the initiation of co-operation relationship after discontinued communication since years before.
 - It was quite difficult to find a date for the function that was suitable for different people from different universities. Different societies had different dates for their functions and students had different dates for tests and quizzes.
- Rundown:
 - The effect of singing performance was a bit weird because of limitations on sound equipments.
 - Participants enjoyed mass games.
 - Participants were found not to be that interested in the talk.
- Post-activity:
 - The Members were generally reluctant to go to The Chinese University of Hong Kong as most of them lived far away from there.
 - Participants found the total time of translocation was too long.
 - Some of the Members thought the fee was too high.

8.2.5 Report on Superpass Day (Semester 2, 2009 – 2010)

Person in Charge:

Wong Mei Wa, Kate

Social Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Superpass Day included Superpass Fai-chun Writing and Superpass Dinner. It was believed that students would get excellent grades in the examination after fat-chun writing and dinner.

Aims:

- To foster communication and friendship among the participants
- To provide an opportunity for the participants to experience the Superpass traditions of The University of Hong Kong

Date:

23th April 2010 (Friday)

Time:

14:00 – 22:00

Venues:

- Superpass Fai-chun Writing:
 - Counter outside Room 311, Haking Wong Building, The University of Hong Kong
- Superpass Dinner:
 - 煮廚, Smithfield Municipal Market Cooked Food Centre, 2/F, Smithfield Municipal Service Building, 12K Smithfield Municipal, Kennedy Town

Resources Borrowed:

- Cleaver and cutting board from 煮廚
- Drawing Stand from Arts Association, Hong Kong University Students' Union
- Tables from the Department

Details:

- A board was provided for posting up the fai-chun.
- Superpass Fai-chun Writing was free of charge.
- Fai-chun could be taken away.
- The assembling venues for Superpass Dinner were 4/F, Haking Wong Building, The University of Hong Kong and the restaurant.
- Some current Ex-Co gathered all participants outside Room 312, Haking Wong Building, The University of Hong Kong.
- Some of the participants registered at the restaurant before the dinner.
- The start time of Superpass Dinner was delayed for 30 minutes.

Fee:

HK\$60 per participant

Number of Participants:

57

Rundown:

Time	Activities
14:00 – 18:30	Hosting counter outside Room 311, Haking Wong Building, The University of Hong Kong
18:30 – 19:00	Leading the participants to the restaurant
19:00 – 19:30	Arrival at the restaurant and introduction of Superpass traditions of The University of Hong Kong
19:30 – 20:15	Chopping of roasted pig
20:15 – 21:45	Cheers and Dinner
21:45 – 21:50	Distribution of red packets
21:50 – 22:00	Photo taking

Evaluations:

- Preparation:
 - Food tasting was done before choosing the restaurant.
 - Posters were prepared on time.
- Rundown:
 - There were not enough red papers for writing fai-chun.
 - Participants were not used to gather on 4/F, Haking Wong Building, The University of Hong Kong.
 - The amount of food was enough for participants.
 - The tong sui provided by the restaurant was not in favoured by most of the participants.
- Post-activity:
 - Good responses were received from participants because the red packet consisted of \$10.3.

8.2.6 Report on Orientation Programme 2010

Person in Charge:

Yuen Chi Leung

Internal Vice-chairperson

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Orientation Programme 2010 was an important function of the Association, as the first-meet of the Association to the Freshmen. It provided a change for the Freshmen to know more about the Curricula, the Department, the Association and university life. It also provided a chance for the Freshmen to know each other and current students. The Orientation Programme 2010 included four functions. They were Orientation Programme 2010 – Information Day, Orientation Programme 2010 – Orientation Day, Orientation Programme 2010 – Orientation Camp and Orientation Programme 2010 – Closing Ceremony.

Aims:

- To introduce the Curricula, the Department, and the Association to the Freshmen
- To provide a chance for the Freshmen to know each other and the current students
- To provide a chance for the Freshmen to know more about university life

Evaluations:

- Preparation of games and publications in Orientation Programme 2010 should start earlier.
- The progress of Engineering Orienteering Affairs Committee should have been faster.

8.2.7 Report on Orientation Programme 2010 – Information Day

Person in Charge:

Tang Chun Hin, Adrian

External Vice-chairperson and Acting Publication and Publicity Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Orientation Programme 2010 – Information Day was an event held on the Registration Day. It gave information to the Freshmen about the Department, the Association and the Curricula. Besides, it let the Freshmen know more about the Orientation Programme 2010 and provided a chance for them to register for the other events in the Orientation Programme 2010 and Semester Commencement Dinner.

Aims:

- To welcome the Freshmen
- To introduce the Department, the Association and the Curricula
- To promote the events in Orientation Programme 2010 and Semester Commencement Dinner

Dates:

2nd August 2010 (Monday) to 3rd August 2010 (Tuesday)

Time:

9:30 – 18:30 (2nd August 2010)

9:30 – 18:30 (3rd August 2010)

Venue:

LG109, Composite Building, The University of Hong Kong

Resources Borrowed:

- Printers from Technical Staff Office of the Department

Details:

- 2 to 4 current Ex-Co were sent to HKUSU and Engineering Society, HKUSU as central helpers.
- 3 to 4 current Ex-Co and 1 to 2 helpers helped at the counter during peak hours.
- A booth was set up at the LG-109, Composite Building, The University of Hong Kong.
- Invoice of payments was printed by laser printer. Different models of notebook computers displaying photos were shown to the Freshmen to attract their sight to the booth. The photos are past functions held by CSA, ENS, H.K.U.S.U.. Registration of functions was done on a website by notebook computers.
- There was a short period of power supply failure because of the construction work in the areas of Haking Wong Podium. It was fortunate that only a few of the Freshmen visiting the booth during the incident. The operation of the booth was not affected.

Number of Participants:

Around 500

Helpers:

- Chung Yuen Yan (CS1)
- Tse Shing Chi (CS1)
- Yu Chun Hin James (CS1)

Evaluations:

- Preparation:
 - Preparation of publications, such as printing, should have been done earlier.
- Rundown:
 - Use of computers and printers speeded up the registration process.
 - The Information Day booklet, iZone, was a helpful guide for the Freshmen.
 - The utilization of information technologies (digital registration, displaying photos on notebook computers as decoration, etc.) impressed many of the Freshmen.
 - Although the booth was quite packed, the Freshmen found it comfortable to walk around and talk with the booth demonstrators.
 - The fluorescent board had an amazing effect on attracting the Freshmen awareness towards the booth.
- Post-activity:
 - Most of the resources could be reuse for next year.
 - To have further promotion of the remaining functions of the Orientation Programme 2010, the Association co-operated with other academic societies to put files consisting of leaflets of orientation series at the Faculty of Engineering office reception. This helped the Freshmen that did not come on the Registration Day to know the details of the orientation series of the Association.
 - Online registration was available after the function for the registration of the remaining function of the Orientation Programme 2010.
 - Some of the Freshmen said the booth this year was eye-catching and grand.

8.2.8 Report on Orientation Programme 2010 – Orientation Day

Person in Charge:

Law Chi Lok, Cyrus

Internal General Secretary and Acting External General Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Orientation Programme 2010 – Orientation Day provided a series of mass games and HKU Campus Orienteering, which gave a chance for the Freshmen to familiarize with the University campus and meet new friends.

Aims:

- To provide a chance for the Freshmen to know each other and the current students
- To promote and introduce the remaining functions of Orientation Programme 2010 to the Freshmen
- To promote and introduce the Department, the Association, and the University campus

Date:

8th August 2010 (Sunday)

Time:

13:00 – 21:30

Venue:

LE2, Library Extension Building, The University of Hong Kong

Resource Borrowed:

LE2, Library Extension Building, The University of Hong Kong from the Department

Details:

- There were only 3 teams in the Orientation Program 2010 – Orientation Day including “住洋狗 養番樓”, “西部牛仔 Go Go Go” and “馬可菠蘿” due to the lack of participants.
- There were 16 checkpoints in HKU Campus Orienteering, including 15 checkpoints inside the University campus and 1 checkpoint outside the University campus.
- 3 mass games were played.

Fee:

HK\$20 per participant (for the Freshmen)

Number of Participants:

- 42 in total
 - Central Helpers: 2
 - Current Ex-Co: 9
 - Group Helpers: 3
 - Group Leaders: 6

- Spy: 1
- The Freshmen: 21

Master of Ceremony:

- Yiu Ka Wing, Fyre (Sports Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Group Leaders:

- Cheung Man Pan Zero (CS2)
- Chu Sai Yiu (CS2)
- Hui Chi Fai (CS1)
- Lam Wan Yin (CS1)
- Li Vai Kong Edward (CS2)
- Wong Yee Tak (CS2)

Group Helpers:

- Lau Chin Ip (CS1)
- Yip Ka Shing (CS1)
- Yu Chun Hin James (CS1)

Central Helpers:

- Chan Euky (CS1)
- Tse Shing Chi (CS1)

Spy:

- Tsun Pui Nam (CS1)

Rundown:

Time	Activities
13:00 – 13:30	Assembling
13:30 – 13:35	Speech by the staff of the Department
13:35 – 13:40	Speech by the Chairperson of the Association
13:40 – 13:45	Introduction of members of Ex-Co
13:45 – 14:15	Ice-breaking game
14:15 – 16:15	HKU Campus Orienteering
16:15 – 16:30	Break
16:30 – 18:00	Mass games
18:00 – 18:20	Sharing session
18:20 – 18:25	Promotion of the remaining functions of Orientation Programme 2010
18:25 – 18:40	Prize presentation
18:40 – 18:45	Photo taking
18:45 – 20:00	Dinner
20:00 – 21:30	HKU Campus Ghost Story Tour

Result:

Champion: 住洋狗 養番樓

Evaluations:

- Preparation:
 - The overall preparation of Orientation Program 2010 – Orientation Day was in schedule but the time on making the booklets was tight. Booklets should be made earlier.
- Rundown:
 - All groups came late in the assembling time. A longer period of lunch time should be offered.
 - The winning marks of each mass game were changed in order to provide a chance to win after playing HKU Campus Orienteering.

8.2.9 Report on Orientation Programme 2010 – Orientation Camp

Person in Charge:

Yuen Chi Leung

Internal Vice-chairperson

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Orientation Programme 2010 – Orientation Camp was a three-day function that provided a chance for the Freshmen to familiarize with each other and built up relationships through different tasks and games. Through communicating with helpers and the members of the Ex-Co, the Freshmen could know more about their university life.

Aims:

- To provide a chance for The Freshmen to know more about university life
- To provide a chance for The Freshmen to know more about The Department and The Association
- To provide a chance for The Freshmen to make friends before the semester begins

Dates:

17th August 2010 (Tuesday) to 19th August 2010 (Thursday)

Time:

09:00 (17th August 2010) – 13:00 (19th August 2010)

Venues:

- Gathering venue:
 - LE2, Library Extension Building, The University of Hong Kong
- Camp site:
 - Tso Kung Tam Outdoor Recreation Centre
- Beach games venue:
 - Area between Golden Beach and Cafeteria Old Beach
- Campfire site:
 - Scout Association of Hong Kong Pak Sha Wan Tam Wah Ching Sea Activity Centre

Theme:

Astro Carnival

Fee:

- HK\$90 per participant (for Pre-Camp)
- HK\$300 per participant (for Central Helpers)
- HK\$300 per participant (for Current Ex-Co)
- HK\$300 per participant (for Group Helpers)
- HK\$300 per participant (for Group Leaders)
- HK\$300 per participant (for Spies)
- HK\$400 per participant (for the Freshmen)

Number of participants:

- 61 in total
 - Central Helpers: 4
 - Current Ex-Co: 9
 - Group Helpers: 4
 - Group Leaders: 8
 - Spies: 4
 - The Freshmen: 32

Group Leaders:

- Chow Tsz Wai (CS1)
- Chung Yuen Yan (CS1)
- Iu Fu Fau (CS1)
- Po Lok Hang (CS1)
- Siu Ming Fai (CS1)
- Tsoi Chiu Wai (CS1)
- Wan Yee Mei (CS1)
- Yu Chun Hin James (CS1)

Group Helpers:

- Chan Euky (CS1)
- Lau Chin Ip (CS1)
- Li Ka Yau (CS1)
- Sin Cheuk Hang (CS1)

Central Helpers:

- Cheng Hok Leung (CS2)
- Chung Avari (CS1)
- Fung Wing Kit (CS1)
- Tse Shing Chi (CS1)

Spies:

- Fung King Yin (CS1)
- Lee San Tai (CS1)
- Liu Kam Lung (CS1)
- Tsun Pui Nam (CS1)

Groups:

- 牛奶一公星
- 狗不出星
- 一齊番火星
- 馬騮扮猩星

Rundown:

Day 1:

Time	Activities
09:00 – 09:45	Assembling and camp T-shirt distribution
09:45 – 09:50	Introduction of Orientation Programme 2010 – Orientation Camp
09:50 – 09:55	Speech by staff of the Department
09:55 – 10:00	Speech by the Chairperson of the Association
10:00 – 10:30	Ice-breaking games
10:30 – 11:00	Discussion of group names
11:00 – 17:30	Hong Kong Orienteering
17:30 – 18:00	Collecting luggage
18:00 – 19:00	Dinner
19:00 – 19:40	Sharing on Hong Kong Orienteering
19:40 – 21:20	Mass games
21:20 – 21:40	CS Cheers Teaching
21:40 – 22:00	Distributing souvenirs
22:00 – 23:00	Settle down
23:00 – 00:30	Room games

Day 2:

Time	Activities
07:30 – 08:00	Morning call
08:00 – 09:00	Breakfast
09:00 – 11:30	Detective game
11:30 – 12:00	Preparing to beach
12:00 – 12:45	Lunch
12:45 – 13:30	Travelling to beach
13:30 – 17:45	Beach games
17:45 – 18:45	Travelling to campfire site
18:45 – 20:15	Barbecue
20:15 – 21:45	Campfire
21:45 – 23:30	Revelation of Spy
23:30 – 00:30	Travelling back to campsite

Day 3:

Time	Activities
07:30 – 08:00	Morning call
08:00 – 09:00	Breakfast
09:00 – 09:30	CS Cheers practice
09:30 – 09:35	CS Cheers demonstration
09:35 – 10:05	Voting
10:05 – 10:35	Time for the members of the past Ex-Co
10:35 – 11:00	Packing
11:00 – 11:35	Photo taking
11:35 – 13:00	Message leaving

Evaluations:

- Preparation:
 - The detective game should have been better prepared.
 - A lot of time was spent on finding a campfire site, it was recommended to choose a campsite with campfire site or use a fake one instead.
 - It was recommended to borrow resources from other societies earlier.
- Rundown:
 - Day 1:
 - It was recommended to provide a longer period of time for the Ice-breaking games.
 - Freshmen were welcome to learn CS Cheers.
 - There was not enough time for photo taking on sponsor products because of the time limit of the function room, photos were taken in the dormitory.
 - Day 2:
 - The freshmen enjoyed in the detective game, and were not willing to go back to the check point at the gathering time.
 - There was not enough time for barbecue because of delay of previous activities and setting up of barbecue fire.
 - Participants enjoyed the campfire, although the campfire site was a bit small.
 - There was delay in Revelation of Spy as time control was bad.
 - Day 3:
 - CS Cheers Demonstration was satisfactory.
 - The room returning time was different from the pre-camp. It was recommended to check the schedule of the campsite before entering the campsite.

8.2.10 Report on Mixer (Semester 1, 2010 – 2011)

Person in Charge:

Wong Wai Ling, Catherine

Financial Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011 (until 31st January 2011)

Introduction:

Mixer (Semester 1, 2010 – 2011) was organised to enhance the relationship between the staff and the students of the Department. Mixer was a buffet-like lunch gathering. It provided an invaluable opportunity for the staff of the Department to communicate with the students of the Department.

Aims:

- To facilitate communication between the staff and the students of the Department
- To provide an opportunity for the students to know more about the Department
- To make the students more acquainted with each other
- To promote the Department to the Freshmen

Date:

2nd September 2010 (Thursday)

Time:

12:45 – 14:30

Venue:

G/F Lobby, Chow Yei Ching Building, The University of Hong Kong

Resources Borrowed:

- Easy stands from the Department
- Long tables from the Department
- Microphone from Classroom Service Unit, Registry, The University of Hong Kong
- Public Address System (Portable Type) from Classroom Service Unit, Registry, The University of Hong Kong

Details:

- 32 trays of refreshment were provided to serve the participants.
- 25 bottles of drink were provided to serve the participants.

Number of Participants:

Around 140

Rundown:

Time	Activities
12:45 – 12:50	Speech by the External Vice-Chairperson of the Association (Session 2010 – 2011)
12:50 – 12:55	Speech by the Head of the Department
12:55 – 13:00	Group photo taking
13:00 – 14:30	Refreshment

Evaluations:

- Preparation:
 - The time spent on setting up the venue was satisfactory.
- Rundown:
 - The food was served a little bit slowly. It was recommended to serve the food faster.
 - The number of participants was satisfactory.
 - The types of food and quantity of food were satisfactory.
- Post-activity:
 - The time spent on packing and cleaning was satisfactory.

8.2.11 Report on CS Bazaar

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

CS Bazaar was a function that let the Members to resell items and let the students to purchase items. The Association acted as a platform for them to exchange items.

Aims:

- To provide an opportunity for the Members to resell items
- To provide an opportunity for the students to purchase items

Dates:

- Collection Period:
 - 6th September 2010 (Monday) to 10th September 2010 (Friday)
 - 13th September 2010 (Monday) to 17th September 2010 (Friday)
- Sales Period:
 - 13th September 2010 (Monday) to 17th September 2010 (Friday)
 - 20th September 2010 (Monday) to 22nd September 2010 (Wednesday)
 - 24th September 2010 (Friday)
- Distribution Period:
 - 27th September 2010 (Monday) to 29th October 2010 (Friday)

Time:

- Collection Period and Sales Period:
 - 14:00 – 18:00
- Distribution Period:
 - On-duty time of CS' Area

Venue:

Counter outside Room 311, Haking Wong Building, The University of Hong Kong
(during Collection Period and Sales Period)

Resources Borrowed:

- Tables from the Department

Details:

- In total, 516 items were collected.
- 93 of collected items were successfully sold.

Evaluations:

- Preparation:
 - It was difficult to distinguish whether an item was an electronic device or not, so we did not know whether we should collect the item or just the photo instead.
 - It was difficult to distinguish whether an item was fake or not.
- Rundown:
 - The tables were too small for placing all the items.
 - As Room 312, Haking Wong Building, The University of Hong Kong was occupied every Friday starting from 12:30, we had to set up the counter earlier. However, no Ex-Co were assigned to that time slot.
- Post-activity:
 - Some members would like to buy items even after the Sales Period by sending emails to us.
 - All items and funds were successfully returned to the owners before the end Distribution Period.

8.2.12 Report on Orientation Programme 2010 – Closing Ceremony

Person in Charge:

Leung Chi Wah, Edgar

Information Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Orientation Programme 2010 – Closing Ceremony served as an ending of the whole Orientation Programme 2010. It provided a chance for participants of Orientation Programme 2010 – Orientation Day and Orientation Programme 2010 – Orientation Camp to have a reunion and recalled the memories in the Orientation Programme 2010.

Aims:

- To provide a chance for participants of Orientation Programme 2010 – Orientation Day and Orientation Programme 2010 – Orientation Camp to have a reunion
- To recall the memories in the Orientation Programme 2010 – Orientation Day and Orientation Programme 2010 – Orientation Camp
- To promote CS Festival 2010

Date:

17th September 2010 (Friday)

Time:

18:00 – 20:00

Venue:

LE5, Library Extension Building, The University of Hong Kong

Resources Borrowed:

- LE5, Library Extension Building, The University of Hong Kong from the Department
- Long table from the Department

Details:

- Each group in Orientation Programme 2010 – Orientation Camp was asked to prepare a gift for their group leaders of Orientation Programme 2010 – Orientation Camp.
- The starting time was delayed for 15 minutes.
- Each participant received a souvenir during registration.
- There was a technical problem when playing the video.
- 11 prizes were presented, including Champion, first-runner up, second-runner up, third-runner up “最博盡組仔/女”, “嘉年華先生”, “嘉年華小姐” of Orientation Programme 2010 – Orientation Camp,

Number of Participants:

56

Rundown:

Time	Activities
18:00 – 18:30	Entry
18:30 – 18:45	Photo and video sharing
18:45 – 18:50	Messages sharing from group leaders of Orientation Programme 2010 – Orientation Camp
18:50 – 19:15	Gifts giving to group leaders of Orientation Programme 2010 – Orientation Camp and prize presentation of overall rank in Orientation Programme 2010 – Orientation Camp
19:15 – 19:40	Release of voting results and prize presentation
19:40 – 19:43	Promotion on CS Festival 2010
19:43 – 20:00	Photo taking

Master of Ceremony:

Ho Kok Sum, Ivan (Chairperson of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Evaluations:

- Preparation:
 - It was recommended to rehearse for playing the whole videos with checking the equipment, especially projectors and speakers, before.
 - The time for setting up was enough.
- Rundown:
 - The number of participants was satisfactory.
 - Some participants were ignored because the content of the function was mainly focus on Orientation Programme 2010 – Orientation Camp.
 - It was recommended to promote CS Festival 2010 with more details.
- Post-activity:
 - Good responses were received from the participants about the quality of the souvenirs, the photo.

8.2.13 Report on Semester Commencement Dinner

Person in Charge:

Ho Kok Sum, Ivan

Chairperson

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Semester Commencement Dinner provided a chance for all participants to have a gathering. The dinner would also serve as an opportunity for the Members to share their experiences with the Freshmen.

Aims:

- To promote communication between the Freshmen and the Members
- To encourage the Freshmen to become helpers in the upcoming CS Festival 2010
- To provide a chance for the Members to have a reunion

Date:

17th September 2010 (Friday)

Time:

20:00 – 23:00

Venue:

Star Seafood Restaurant, Western District

Details:

- A new session of exchanging paper cranes was held.
- Since the restaurant was too busy on Friday, the start time for dinner was delayed for 45 minutes.

Fee:

HK\$80 per participant

Number of Participants:

55

Rundown:

Time	Activities
20:00 – 20:45	Assembling
20:45 – 22:30	Dinner
22:30 – 22:45	Exchange of paper cranes
22:45 – 23:00	Photo taking

Evaluations:

- Rundown:
 - Some people forgot that they had registered for dinner.
 - The new session of exchanging paper cranes was satisfactory.
 - It was a good idea to have a room for the dinner.

8.2.14 Report on CS Festival 2010 – 3 on 3 Basketball Competition

Person in Charge:

Yiu Ka Wing, Fyre

Sports Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

CS Festival 2010 – 3 on 3 Basketball Competition encouraged the Members to do exercise and improve their team spirit.

Aims:

- To provide a chance for the participants to relax, exercise and play
- To promote communication among participants during the competition
- To give an opportunity for the participants to meet more friends or discover the new hobby

Date:

3rd November 2010 (Wednesday)

Time:

19:00 – 20:30

Venue:

Pokfulam Road Playground

Details:

- The original date of the competition was on 27th October 2010 (Wednesday) at Kennedy Town Temporary Playground. However, since the number of participants was not enough to hold a competition, the competition day was postponed to 3rd November 2010 (Wednesday).
- The competition was done successfully, nobody got hurt.
- Some current Ex-Co gathered the participants at Room 312, Haking Wong Building, The University of Hong Kong.

Number of Participating Teams:

5

Rundown:

Time	Activities
19:00 – 19:25	Assembling and warm up
19:25 – 19:30	Rules explanation
19:30 – 20:20	Match
20:20 – 20:30	Presentation of prize and photo taking

Referees:

- Law Chi Lok, Cyrus (Internal General Secretary and Acting External General Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)
- Yiu Ka Wing, Fyre (Sports Secretary of CSA, ENS, H.K.U.S.U., Session 2010 – 2011)

Result:

Members of champion team: Ho Kok Sum, Ivan (CS2), Chow Kam To (CS1), Yeung Cheuk Yu (CS1)

Evaluations:

- Preparation:
 - The number of team was more than last year.
 - Some teams registered few hours before the competition started.
- Rundown:
 - Some of the participants arrived the venue late.
 - Some participants said the duration of the match was a bit long.
 - It was recommended to let the next team warm up during the break.
- Post-activity:
 - Medals were an attractive price for the participants.
 - The registration period was not long enough.

8.2.15 Report on CS Festival 2010 – Monopoly Deal Competition

Person in Charge:

Law Chi Lok, Cyrus

Internal General Secretary and Acting External General Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

CS Festival 2010 – Monopoly Deal Competition provided an opportunity for the participants to play the board game and take part in a competition. It provided a change for the Members to relax and show their talent.

Aims:

- To provide an opportunity for the participants to know each other
- To promote friendship and communication of the Members

Date:

4th November 2010 (Thursday)

Time:

18:30 – 20:30

Venue:

Room 308, Chow Yei Ching Building, The University of Hong Kong

Resource Borrowed:

- Long Tables from the Department
- Room 308, Chow Yei Ching Building, The University of Hong Kong from the Department

Details:

- The competition was knockout.
- Each match had 3 to 4 participants to play.
- Each match had 2 winners who could enter the next round.
- The final match had 1 winner only.

Number of Participants:

11

Rundown:

Time	Activities
18:30 – 19:00	Assembling
19:00 – 19:10	Drawing for the match
19:10 – 20:25	Competition
20:25 – 20:30	Prize presentation

Result:

Champion: Yiu Ka Wing (CS2)

Evaluations:

- Preparation:
 - The preparation of materials was underestimated. It was recommended to prepare the materials earlier.
- Rundown:
 - Most of the participants did not fully understand the rules of the CS Festival 2010 – Monopoly Deal Competition before. It was recommended to encourage the participants to understand the rules before the competition.
 - Participants needed to wait for a long period of time for the next round of the competition. It was recommended to run two matches concurrently.
 - Photos of all participants should have been taken before competition as some participants were left before the competition finished.

8.2.16 Report on Career Talk on Computer Science

Person in Charge:

Leung Chi Wah, Edgar

Information Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Career Talk on Computer Science was held for providing a platform for guests to share current information on career aspect of computer science and working experience to the participants.

Aims:

- To provide an opportunity for participants to know more about career of computer science
- To provide an opportunity for participants to know more about Microsoft Hong Kong
- To provide more career information on the aspect of computer science

Date:

12th November 2010 (Friday)

Time:

18:00 – 21:00

Venue:

Meng Wah Theatre 4, Meng Wah Complex, The University of Hong Kong

Resources Borrowed:

- Chair from Technical Staff Office
- Chairs from the Department
- Long tables from the Department
- Meng Wah Theatre 4, Meng Wah Complex, The University of Hong Kong from the Department
- Public Address System (Portable Type) from Classroom Service Unit, Registry, The University of Hong Kong

Details:

- This year, the guests invited were from Microsoft Hong Kong.
- Cocktail was served for the audience before the talk.
- A reception counter was set up outside Meng Wah Theatre 4, Meng Wah Complex, The University of Hong Kong.
- The starting time was delayed for 45 minutes because the guests came late.
- All people were allowed to be audiences.
- There was a technical problem when the guests accessed the Wifi.
- Refreshment was served for the guests and audience after the talk.

Number of Participants:

64

Rundown:

Time	Activities
18:00 – 18:45	Cocktail and reception
18:45 – 18:50	Welcome speech and introduction of guest speakers by Master of Ceremony
18:50 – 19:45	Short presentation by guest speakers
19:45 – 20:30	Career sharing and question and answer session
20:30 – 20:35	Presentation of souvenirs and photo taking
20:35 – 21:00	Refreshment

Guests:

- Mr. Andy Cheung (Architect Evangelist, Microsoft Hong Kong)
- Mr. Mario Cheung (Developer Evangelist, Microsoft Hong Kong)

Master of Ceremony:

Chow Tsz Wai (CS2)

Interpreters:

- Chan Euky (CS2)
- Sin Ka Lai, Kelly (BEd[CHIN] Year 1)

Evaluations:

- Preparation:
 - It was recommended to confirm guests' equipment needed during the talk and rundown for the talk before.
- Rundown:
 - The number of participants was satisfactory.
 - Foreign students and mainland students were satisfactory with the interpreters.

8.2.17 Report on CS Festival 2010 – Singing Contest

Person in Charge:

Tang Chun Hin, Adrian

External Vice-chairperson and Acting Publication and Publicity Secretary

CSA, ENS, H.K.U.S.U. Session 2010 – 2011

Introduction:

CS Festival 2010 – Singing Contest was an event that provided a chance for The Members to show their music talent on stage. It promoted the culture of music in The Association and encouraged communication among The Members.

Aims:

- To encourage communication among the participants, especially over music
- To provide a chance for the participants to perform on stage
- To give an opportunity for the participants to enjoy a night of music

Date:

N/A

Time:

N/A

Venue:

N/A

Details:

CS Festival 2010 – Singing Contest was cancelled. However, we co-organized a singing contest, CIMMEC Singing Contest 2010 – 2011, which was jointly organized by the following academic societies:

- Civil Engineering Society, ENS, HKUSU
- Computer Science Association, Engineering Society, H.K.U.S.U.
- Electrical and Electronic Engineering Association, Engineering Society, HKUSU
- HKU Industrial Engineering Association
- Mechanical Engineering Society, Engineering Society, Hong Kong University Students' Union
- Medical Engineering Society, ENS, HKUSU

8.2.18 Report on CS Festival 2010 – Annual Dinner

Person in Charge:

Ho Kok Sum, Ivan

Chairperson

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

CS Festival 2010 – Annual Dinner was the most formal event in the CS Festival 2010 but at the same time also an enjoyable gathering for all the Members. It would make CS Festival 2010 a great one for all participants.

Aims:

- To provide a chance for the Freshmen to organize a formal programme on their own
- To promote communication among the participants
- To give an opportunity for the Members to meet and share experiences with the alumni

Date:

17th November 2010 (Wednesday)

Time:

18:30 – 22:00

Venue:

Joseph's Restaurant, Postgraduate House, The University of Hong Kong

Details:

- Organizing committee for the annual dinner was recruited among the BEng1 students.

Fee:

- HK\$160 per participant (for the Member)
- HK\$220 per participant (for Staff and Alumnus)

Number of Participants:

57

Rundown:

Time	Activities
18:30 – 19:15	Arrival of the participants
19:15 – 19:30	Speech by Mr. Alex Hung
19:30 – 19:35	Speech by the Head of the Department
19:35 – 19:40	Welcome speech by the Chairperson of CSA, ENS, H.K.U.S.U.
19:40 – 21:00	Buffet dinner
21:00 – 21:20	Mass games
21:20 – 21:40	Lucky draw
21:40 – 22:00	Photo taking

Guest:

- Mr. Alex Hung (Vice President of Internet Professional Association and the Chief Advisor of Junior Committee of Internet Professional Association)

Members of Organizing Committee of CS Festival 2010 – Annual Dinner:

- Chan Sze Long, Raymond (BEng 1)
- Kwok Hon Yin, Tony (BEng 1)
- Lui Sin Ying, Bianca (BEng 1)
- Poon Kwok Huen, Huen (BEng 1)
- To Yi Fun, Cerberus (BEng 1)

Masters of Ceremony:

- Wong Kwan Ting, Maggie (BEng 1)
- Yeung Cheuk Yu, Leo (BEng 1)

Helpers:

- Chan Wai Lam, William (BEng 1)
- Tsang Ka Ki, KK (BEng 1)
- Tse Shing Chi (CS2)
- Wong Chin Hin, Henry (BEng 1)

Evaluations:

- Preparation:
 - Guest's invitation should be sent earlier and should be sent to more people.
- Rundown:
 - The rundown went smoothly.
 - The number of participants of BEng1 students was satisfactory.

8.2.19 Report on Superpass Day (Semester 1, 2010 – 2011)

Person in Charge:

Wong Mei Wa, Kate

Social Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Superpass Day included Superpass Fai-chun Writing and Superpass Dinner. It was believed that students would get excellent grades in the examination after fat-chun writing and dinner.

Aims:

- To foster communication and friendship among the participants
- To provide an opportunity for the participants to experience the Superpass traditions of The University of Hong Kong

Date:

26th November 2010 (Friday)

Time:

14:00 – 22:00

Venues:

- Superpass Fai-chun Writing:
 - Counter outside Room 311, Haking Wong Building, The University of Hong Kong
- Superpass Dinner:
 - 友明, Smithfield Municipal Market Cooked Food Centre, 2/F,
Smithfield Municipal Service Building, 12K Smithfield Municipal, Kennedy Town

Resources Borrowed:

- Cleaver and cutting board from 友明
- Drawing Stand from Arts Association, Hong Kong University Students' Union
- Tables from the Department

Details:

- A board was provided for posting up the Fai-chun.
- Fai-chun could be taken away.
- Superpass Fai-chun Writing was free of charge.
- The assembling venues were Room 312, Haking Wong Building, The University of Hong Kong and the restaurant.
- Some current Ex-Co gathered all participants outside Room 312, Haking Wong Building, The University of Hong Kong.
- The start time was delayed for 10 minutes.
- Some of the participants registered at the restaurant before the dinner.
- The style of the Superpass Dinner was "hot pot".

Fee:

HK\$68 per participant

Number of Participants:

35

Rundown:

Time	Activities
14:00 – 18:15	Hosting counter outside Room 311, Haking Wong Building, The University of Hong Kong
18:15 – 18:45	Leading the participants to the restaurant
18:45 – 19:10	Arrival at the restaurant and Introduction of Superpass traditions of The University of Hong Kong
19:10 – 19:55	Chopping of roasted pig
19:55 – 21:45	Cheers and Dinner
21:45 – 21:50	Distribution of red packets
21:50 – 22:00	Photo taking

Evaluations:

- Preparation
 - Food tasting was done before choosing the restaurant.
 - Posters were delayed. It was recommended to follow the schedule strictly.
- Rundown
 - There were enough red papers for writing fai-chun.
 - The amount of food was more than enough for participants.

8.2.20 Report on CIMMEC Singing Contest 2010 – 2011

Person in Charge:

Tang Chun Hin

External Vice-chairperson and Acting Publication and Publicity Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

CIMMEC Singing Contest 2010 – 2011 was a singing contest jointly organized by 6 academic societies. It was the first time that all 6 engineering related academic societies co-operated to hold a function. The societies involved were:

- Civil Engineering Society, ENS, HKUSU
- Computer Science Association, Engineering Society, H.K.U.S.U.
- Electrical and Electronic Engineering Association, Engineering Society, HKUSU
- HKU Industrial Engineering Association
- Mechanical Engineering Society, Engineering Society, Hong Kong University Students' Union
- Medical Engineering Society, ENS, HKUSU

Aims:

- To encourage communication among the participants, especially over music
- To provide a chance for the participants to perform on stage
- To give an opportunity for the participants to enjoy a night of music
- To initiate the later opportunities of jointly organizing functions with the other 5 engineering related academic societies
- To enhance the relationship with the other 5 engineering related academic societies

Date:

26th January 2011(Wednesday)

Time:

19:00 – 21:30

Venue:

Rayson Huang Theatre, The University of Hong Kong

Resources Borrowed:

- Microphones from Classroom Services Unit, The University of Hong Kong
- Microphone stands from Classroom Services Unit, The University of Hong Kong

Details:

- There were two stages for the contest: heat and final.
- For the heat, contestants were required to submit a soundtrack or video in order to compete for the final.
- There were 12 candidates for the individual contest and 6 groups for the group contest qualified the final.

- A counter was set at Run Run Shaw Podium, The University of Hong Kong to sell tickets for the final.
- The theme of the final was “Rainbow”. The decorations were mainly light sticks.
- Mr. Edmond Tsang was invited to be the honorable judge in the final.
- Two judges were from Music Club, HKUSU.
- Dance performance in the final was done by Dancing Club, HKUSU.
- There was a lucky draw in the final. The prize was a Wii.

Number of Participants:

165

Guest:

Mr. Edmond Tsang (Hong Kong songwriter)

Rundown:

Time	Activities
19:00 – 19:10	Admission
19:10 – 20:20	Individual performance
20:20 – 20:30	Dance performance
20:30 – 21:10	Group performance
21:10 – 21:15	Lucky draw
21:15 – 21:20	Comments by Mr. Edmond Tsang
21:20 – 21:30	Prize presentation

Evaluations:

- Preparation
 - The quality of the soundtracks varied a lot. It was due to different equipments used. It somehow affected the judges to make decisions. It was recommended to book a room or theatre for the heat.
 - The deadline of application should be fixed when it was decided.
 - Some of the judges of the heat were not very professional. It was recommended to find some professional judges even for the heat.
 - Each society was responsible for its members’ applications. It was suggested that one organizing committee member be responsible for managing all affairs of all applicants.
 - It was recommended to set up a central counter for all application.
 - Queries and application related affairs were sent to respective societies’ email account. It is suggested that they can be centralized in a shared email account.
 - Booking of poster site could be earlier so that the promotion period could be longer.
 - The counter could not be set at West Gate, HKU because of construction work. The effect of promotion would have been better if the counter had been set at West Gate, HKU.
 - If the lucky draw in the final had been confirmed earlier, the promotion effect would have been better.
 - The promotion materials for the final did not include the faces of contestants. It is suggested that they can be included to draw their friends’ attention towards the event.
 - There was only 1 rehearsal because of packed booking of RHT, HKU. There should have been more rehearsals for better preparations.

- Briefing for helpers was not enough in the rehearsal.
- The organizing committee was responsible for all aspects of work. It was suggested that the representatives of a society be responsible to manage a specific set of work (like applications, decorations, promotion).
- Booking of amplifier systems could have been considered.
- Different promotion methods were set to raise the awareness of students in HKU towards the heat and final of the function. These included leaflets, class visits, posters, mass email, table stands, etc. It attained a good promotion effect.
- Rundown
 - The sound effect was not satisfactory in RHT, HKU.
 - More lighting effects could be done.
 - It was suggested other places, like K.K. Leung Building LG109, Chong Yuet Ming Amenities Centre room 303, Loke Yew Hall of HKU can be considered as the venue for singing contests.
 - Better management at the reception could be a benefit.
 - The computer at RHT, HKU was found unable to read USB thumb drives. It was suggested that contingency plans should be prepared to encounter such technical problems.
 - Special requests from contestants should have been handled much earlier before the function.
 - The venue should have been reserved earlier for better preparation work.
 - There were too few people responsible for photographing and recording.
 - MC script should have been prepared earlier so as to let the MCs have enough time to prepare for the event.
 - Equipments should have been ready much earlier before the function started.
 - It was suggested that the organizing committee should have one of its member to be responsible for the briefing for all contestants and gathering them.
 - Leaflets or booklets can be prepared for the final audience.
 - It was suggested that the organizing committee split into different functional groups, with a leader leading the helpers for each team.
 - Wireless microphones were not lent to students. The microphones were wired. It, to a certain extent, limits the movement of MCs and contestants.
 - Background music could have been prepared to be played during audience admission.
 - The organizing committee members should not be a contestant. It is because they should help for the sake of the smoothness of the function.
- Post-activity
 - Financial settlements were done a bit late.
 - There were problems on the ownership of materials like mark sheets.

8.2.21 Report on Welfare Week

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Welfare Week was a function that let the students to buy welfare products and lets the Members to get welfare package.

Aims:

- To let the students to buy welfare products
- To let the Members to get welfare package

Dates:

- 9th February 2011 (Wednesday) to 11th February 2011 (Friday),
- 14th February 2011 (Monday) to 17th February 2011 (Thursday)

Time:

14:00 – 18:00

Venue:

Counter outside Room 311, Haking Wong Building, The University of Hong Kong

Resources Borrowed:

- Tables from the Department

Details:

- Three new products had been made, which are Association T-Shirt (2010 – 2011), Association Jacket (2010 – 2011) and Association Notebook Sleeve.
- Discounts had been given to Association Polo-Shirt and Association Mobile Chain.
- 37 Members collected the welfare package totally.

Evaluations:

- Preparation:
 - Time was short for making new products after the examination of the Semester 1, 2010 – 2011
- Rundown:
 - There were not enough welfare packages for the male Members of the Association
 - It was difficult to check whether a foreign student had paid the membership fee or not

8.3 Welfare and Service Report

8.3.1 Report on Association Coffee Mug Sales

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Association Coffee Mug with the name of CSA, ENS, H.K.U.S.U. was produced in 2010 for sales.

The remaining stock has been available for sales since then.

Aim:

To provide welfare to the Members

Dates:

- Association Coffee Mug:
 - January 2010 to February 2011

Details:

Item	Price		Sold
	Member	Non-member	
Association Coffee Mug	HK\$55	HK\$65	0

Evaluations:

- Overall:
 - The number of sales was lower than expected.

8.3.2 Report on Association Football Team

Person in Charge:

Yiu Ka Wing, Fyre

Sports Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Association Football Team was formed to represent CSA, ENS, H.K.U.S.U. in participating Joint Society Soccer League and other friendly matches with different societies.

Aims:

- To arouse interest in sports for the Members
- To have a team to represent CSA, ENS, H.K.U.S.U. in friendly matches and Joint Society Soccer League

Detail:

The result of the Association Football Team of CSA, ENS, H.K.U.S.U. in group stage was at rank 5.

Number of Participants:

24

Team Members:

- Captain
 - Yiu Ka Wing (CS2)
- Members
 - Cheng Kam To (CS1)
 - Cheung Wai Lok (Graduate)
 - Chung Man Ho (Graduate)
 - Ho Chung Yin Billy (CS3)
 - Kwok Hon Yin (CS1)
 - Lam To Chun (CS2)
 - Lau Chin Ip (CS2)
 - Lau Kam Lun (CS2)
 - Law Chi Lok (CS2)
 - Lee Kwan Yuet (CS1)
 - Lee Man Ho (Graduate)
 - Lee San Tai (CS2)
 - Leung Kon Ming (CS3)
 - Ng Man Lung (CS3)
 - Ng Yan Kit (CS3)
 - Tang Chi Chun (Graduate)
 - Tsoi Chiu Wai (CS2)
 - Tsun Pui Nam (CS2)
 - Wat Chun Pang (Graduate)
 - Yeung Wai Wing (Graduate)
 - Yeung Yiu Wo (CS3)
 - Yim Lok Hin (Graduate)

- Yu Chun Hin James (CS2)

Evaluations:

- Overall:
 - It was recommended to arouse the interest of the Members to support the Association Football Team.
 - It was recommended to have more training sessions to practice.
 - It was recommended to notice team members to take part in Joint Society Soccer League by E-mail.
 - There were not enough team members participating in training sessions and matches.

8.3.3 Report on Association Jacket Sales

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Association Jacket (2008 – 2009) was produced in 2008. The remaining stock has been available for sales since then. Association Jacket (2010 – 2011) with a new design was ordered in 2011 for sales.

Aim:

To provide welfare to the Members

Dates:

- Association Jacket (2008 – 2009):
 - November 2008 to February 2011
- Association Jacket (2010 – 2011):
 - February 2011

Details:

Item	Price		Sold
	Member	Non-member	
Association Jacket (2008 – 2009)	HK\$80	HK\$90	1
Association Jacket (2010 – 2011)	HK\$120	HK\$130	11

Evaluations:

- Overall:
 - The number of sales was lower than expected.

8.3.4 Report on Association Polo Shirt Sales

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Association Polo Shirt with the name of CSA, ENS, H.K.U.S.U. was produced in 2008. The remaining stock has been available for sales since then.

Aim:

To provide welfare to the Members

Dates:

- Association Polo Shirt:
 - November 2008 to February 2011

Details:

Item	Price		Sold
	Member	Non-member	
Association Polo Shirt	HK\$45*	HK\$50*	0
	HK\$40#	HK\$45#	0

* Remarks: The prices were valid from 8 March 2010 to 8 February 2011.

Remarks: The prices were valid from 9 February 2011 to 20 February 2011.

Evaluations:

- Overall:
 - The number of sales was lower than expected.

8.3.5 Report on Association T-Shirt Sales

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Association T-Shirt (2009 – 2010) was produced in 2010. The remaining stock has been available for sales since then. Association T-Shirt (2010 – 2011) with a new design was ordered in Cheung Hing Trading Group Co.,LTD. for sales.

Aim:

To provide welfare to the Members

Dates:

- Association T-Shirt (2009 – 2010):
 - January 2010 to February 2011
- Association T-Shirt (2010 – 2011):
 - February 2011

Details:

Item	Price		Sold
	Member	Non-member	
Association T-Shirt (2009 – 2010)	HK\$40	HK\$50	17
Association T-Shirt (2010 – 2011)	HK\$40	HK\$45	36

Evaluations:

- Overall:
 - The sales were satisfactory.
 - It was recommended that the Association T-Shirt (2010 – 2011) should have larger sizes.

8.3.6 Report on Association Notebook Sleeve Sales

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Association Notebook Sleeve with a new design was ordered in Cheung Hing Trading Group Co.,LTD. for sales.

Aim:

To provide welfare to the Members

Dates:

- Association Notebook Sleeve:
 - February 2011

Details:

Item	Price		Sold
	Member	Non-member	
Association Notebook Sleeve	HK\$60	HK\$65	7

Evaluations:

- Overall:
 - The number of sales was lower than expected.
 - It was recommended that the size of the Association Notebook Sleeve should be smaller.

8.3.7 Report on Borrowing of Recreational Facilities

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

A list of items, such as stationery, board games, balls, are available for the Members to borrow during our duty time in CS' Area throughout our session.

Aims:

- To provide a convenient borrowing method for the Members to spend their leisure time
- To provide welfare to the Members

Details:

The followings were available for borrowing.

- Board Games
 - Apple Chess
 - Chinese Chess
 - Go
 - Magnetic Aeroplane Chess
 - Magnetic Soccer Chess
 - Marble Chess
 - Monopoly
 - Pictionary
 - Shooting Chess
 - 三國殺
- Sports Items
 - Basketball
 - Football
 - Hula Hoop
 - Shuttlecock
 - Table Tennis Bat and Ping-Pong Ball
- Stationery
 - Cutter
 - Cutter Plate
 - Key Punch
 - Larger Stapler
- Other Items
 - Air Pump
 - Lighter
 - Megaphone
 - Mini Basketball
 - Monopoly Deal

- Playing Card
- Rapoo SLIMLINE 2100 2.4G Wireless Keypad
- Set of Chargers
- Set of Toy Bowling
- Timer
- Umbrella
- Watermelon Ball

Evaluations:

- Overall:
 - It was recommended to add more facilities for the Members to borrow.
 - The promotion on Borrowing of Recreational Facilities was not enough.

8.3.8 Report on Calendar Card

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Calendar Card included school and public holidays, first day of teaching, last day of teaching, assessment period, revision period and reading week in year 2010 – 2011. They were distributed in the General Office of the Department, CS' Area and on the desks of Room 312, Haking Wong Building, The University of Hong Kong.

Aims:

- To provide a convenient way for the Members to look up calendar
- To provide welfare to the Members

Dates:

From September 2010 onwards

Evaluations:

- Overall:
 - Placing the calendar card on the desk in Room 312, Haking Wong Building, the University of Hong Kong was an effective distribution method since there were many students past by.
 - Distributing calendar card in Orientation Programme 2010 – Closing Ceremony was effective.

8.3.9 Report on Class Photo Taking

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Class photos were taken for each class of Bioinformatics, Computer Science, and Information Systems/Computer Science. Class photos were distributed during duty time of CS' Area.

Aim:

To enhance the sense of belonging of the Members to their own class

Arranged Time Slots and Venues:

Class	Date	Time	Venue
Bioinfo3	6 th October 2010 (Wednesday)	11:30	Yuet Ming Fountain, The University of Hong Kong
CS1	14 th February 2011 (Monday)	11:30	Theatre A, Chow Yei Ching Building, The University of Hong Kong
CS2	5 th October 2010 (Tuesday)	11:30	Outside main entrance of Main Building, The University of Hong Kong
CS3	8 th October 2010 (Friday)	16:00	Staircase outside Union Restaurant, Hsu Long Sing Amenities Centre, The University of Hong Kong
IS/CS1	21 st February 2011 (Monday)	17:50	Main Building, The University of Hong Kong
IS/CS2	Unable to arrange	N/A	N/A
IS/CS3	13 th October 2010 (Wednesday)	12:30	Yuet Ming Fountain, The University of Hong Kong

Detail:

In total, 120 copies were printed where 72 of them were distributed.

Evaluations:

- Preparation:
 - It was difficult to arrange time slot for IS/CS 2.
 - It was recommended to arrange time slots at the beginning of the semester to let more students take class photos.
 - It was recommended to contact class representatives and exchange telephone number with them in order to contact them more effectively.
- Rundown:
 - It was difficult to find a place for taking photos for CS1 as there was construction work around Chow Yei Ching Building, The University of Hong Kong.
- Post-activity:
 - It was an effective way to distribute class photo in counter during Welfare Week.

- The promotion on the class photo was too late.

8.3.10 Report on Contact Directory

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Contact Directory consisted of information including Full Name, Nickname, Curriculum, Year, Mobile, Email and Facebook of students from Bioinformatics, Computer Science and Information Systems/Computer Science. Information was collected by circulating the folder in classes. Besides, the information could also be obtained from membership forms and the old Contact Directory's records. A soft copy of the Contact Directory could be obtained on the internet. A hard copy was also put in CS' Area for the students' convenience.

Aim:

- To facilitate communication between CS students and the Department
- To promote friendship and communication among the Members

Dates:

From March 2010 onwards

Evaluations:

- Overall:
 - The promotion of the Contact Directory was not enough.
 - It was difficult to collect information of students from CS3 and IS/CS.

8.3.11 Report on Departmental Windbreaker Sales

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Departmental Windbreaker featuring the name of the Department was produced in 2007. The remaining stock has been available for sales since then.

Aim:

To provide welfare to the Members

Dates:

- Departmental Windbreaker:
 - November 2007 to February 2011

Details:

Item	Price		Sold
	Member	Non-member	
Departmental Windbreaker	HK\$100	HK\$120	0

Evaluations:

- Overall:
 - Some of the Members did not buy the Departmental Windbreaker since the remaining Departmental Windbreakers were too large.
 - The name of the Department was an attractive point for the Members to buy the product.

8.3.12 Report on Marketing Activities

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Marketing activities involved finding sponsorship to fund for functions.

Aims:

- To find sponsor products for the participants of functions
- To keep a good linkage between business bodies
- To seek cash sponsor for functions in order to facilitate in organising functions

Details:

The followings were the sponsoring bodies in different functions with the type of sponsorship bracketed.

- Inauguration Ceremony:
 - Sponsoring Organisations:
 - CEDARS (Cash)
 - 梁輝醫館 (Cash)
 - 7 哥茶餐廳 (Refreshment)
 - 可可店 (Refreshment)
 - 味の拉麵 (Refreshment)
 - 宜記甜品 (Refreshment)
 - 華人餐廳 (Refreshment)
 - 華昇美食 (Refreshment)
 - 華叔海鮮飯店 (Refreshment)
 - 飲冰室 (Refreshment)
 - 滋味一方 (Refreshment)
 - 德記潮州菜館 (Refreshment)
 - Sponsoring Individuals:
 - Professor D.W.L. Cheung (Cash)
 - Professor B.C.M. Kao (Cash)
 - Dr. R.C.K. Cheng (Cash)
 - Dr. H.Y. Chung (Cash)
 - Dr. A.T.C. Tam (Cash)
 - Dr. H.F. Ting (Cash)
 - Dr. S.M. Yiu (Cash)
 - Mr. Lau Siu Kwong (Cash)
 - Mr. Pui Kwan Kei M.H. (Cash)
- Orientation Programme 2010 – Orientation Camp:
 - Sponsoring Organisations:

- CEDARS (Cash)
- HKYTSA (Cash)
- Between Marketing and Promotion Ltd. (Cash and sponsor products)
- Event Elite Production and Promotion Limited (Sponsor products)
- Mattel East Asia Ltd. (Sponsor products)
- Watami (China) Co., Ltd. (Coupons)
- Sponsoring Individuals:
 - Professor D.W.L. Cheung (Cash)
 - Dr. A.T.C. Tam (Cash)
 - Mr. Lau Siu Kwong (Cash)
 - Mr. Pui Kwan Kei M.H. (Cash)
- Orientation Programme 2010 – Closing Ceremony:
 - Sponsoring Organisation:
 - CEDARS (Cash)
- Career Talk on Computer Science:
 - Sponsoring Organisation:
 - CEDARS (Cash)
- CS Festival 2010 – Annual Dinner:
 - Sponsoring Organisation:
 - 梁輝醫館 (Cash)
 - Sponsoring Individuals:
 - Professor D.W.L. Cheung (Cash)
 - Professor B.C.M. Kao (Cash)
 - Dr. H.L. Chan (Cash)
 - Dr. K.P. Chan (Cash)
 - Dr. R.C.K. Cheng (Cash)
 - Dr. C.F. Chong (Cash)
 - Dr. A.T.C. Tam (Cash)
 - Dr. H.F. Ting (Cash)
 - Dr. S.M. Yiu (Cash)
 - Dr. Y.Z. Yu (Cash)

Evaluations:

- Overall:
 - It was recommended to find more helpers to collect the refreshment in the Inauguration Ceremony.
 - It was recommended to use a larger foil plate to collect refreshment.
 - It was recommended to explore more ways to find sponsorship since there were many sponsorship schemes for university orientation programmes each year.
 - It was recommended to find more sponsorship from shops in other districts.

8.3.13 Report on Membership Card

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Membership Card was to identify the membership of the Association and issued to the Members. It was valid from the first day of the first semester of an academic year to the thirtieth day of the first semester of the next academic year.

Aim:

To promote the sense of belonging to the Association of the Members

Evaluation:

- Overall:
 - Promotion on the renewal of membership card was not enough.

8.3.14 Report on Mobile Chain Sales

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

There are two types of mobile chain for sales

Aim:

To provide welfare to the Members

Dates:

- Association Mobile Chain:
 - September 2008 to February 2011
- Departmental Mobile Chain:
 - November 2007 to February 2011

Details:

Item	Price		Sold
	Member	Non-member	
Association Mobile Chain	HK\$12*	HK\$15*	0
	HK\$10#	HK\$12#	1
Departmental Mobile Chain	HK\$10	HK\$12	5

* Remarks: The prices were valid from 8 March 2010 to 8 February 2011.

Remarks: The prices were valid from 9 February 2011 to 20 February 2011.

Evaluations:

- Overall:
 - It was recommended to have more promotion on these 2 items.
 - The sales were not satisfactory.

8.3.15 Report on Newsletter Publication

Person in Charge:

Tang Chun Hin, Adrian

External Vice-chairperson and Acting Publication and Publicity Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Newsletters were published to promote and summarise the functions of CSA, ENS, H.K.U.S.U. It also served as an official channel between CSA, ENS, H.K.U.S.U. and the Members. Newsletters were available in printed version and electronic version. Colour-printed newsletters were displayed on the Association Board of CSA, ENS, H.K.U.S.U. and at CS' Area. Greyscale-printed newsletters could be collected in Room 310, Haking Wong Building, The University of Hong Kong; Room 311, Haking Wong Building, The University of Hong Kong and Room 312, Haking Wong Building, The University of Hong Kong. Electronic newsletters were available on the website of CSA, ENS, H.K.U.S.U.

Aims:

- To promote upcoming functions of CSA, ENS, H.K.U.S.U. to the Members and public
- To provide reviews of the functions of CSA, ENS, H.K.U.S.U. to the Members and public

Details:

The contents of the newsletters of CSA, ENS, H.K.U.S.U. were as follows:

- Jun 2010
 - Cover Story:
 - Introduction to Cascade
 - Function Review:
 - Inauguration Ceremony
 - Mixer (Semester 1, 2009 – 2010)
 - Superpass Day (Semester 1, 2009 – 2010)
 - Welfare Column:
 - 會員福利簡介
 - Function Preview:
 - Orientation Programme 2010
 - Net Resource:
 - CSA, ENS, H.K.U.S.U. 網站
- March 2011
 - Cover Story:
 - Farewell Message from Cascade
 - Function Review:
 - Orientation Programme 2010 – Information Day
 - Orientation Programme 2010 – Orientation Day
 - Orientation Programme 2010 – Orientation Camp
 - Orientation Programme 2010 – Closing Ceremony
 - Mixer (Semester 1, 2010 – 2011)
 - CS Bazaar

- Semester Commencement Dinner
- CS Festival 2010 – 3 on 3 Basketball Competition
- CS Festival 2010 – Monopoly Deal Competition
- CS Festival 2010 – Annual Dinner
- Career Talk on Computer Science
- Superpass Day (Semester 1, 2010 – 2011)
- CIMMEC Singing Contest 2010 – 2011
- Welfare Week
- Badminton Competition
- Welfare Column:
 - Welfare Products
- Function Preview:
 - Annual General Meeting of CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Evaluations:

- Overall:
 - This year, some copies of the newsletter were placed in the General Office of the Department.
 - Sponsorship could have been found for the newsletters in order to provide funding for distributing colour-printed version.
 - The internal deadlines were not strictly followed, leading to postponement of release.

8.3.16 Report on Other Products Sales

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

CD-R, DVD+R, DVD+R Double Layer and Tissue were available in CS' Area during the on-duty time.

Aim:

To provide welfare to the Members

Dates:

March 2010 to February 2011

Details:

Item	Price		Sold
	Member	Non-member	
CD-R	HK\$1.5	HK\$1.5	12
DVD+R	HK\$2	HK\$2	11
DVD+R Double Layer	HK\$6	HK\$6	3
Tissue	HK\$1	HK\$1	17

Evaluations:

- Overall:
 - The sales of CD-R, DVD+R and Tissue were satisfactory.
 - The sales of DVD+R Double Layer were unsatisfactory.

8.3.17 Report on Souvenirs for Graduates

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Souvenirs were designed and given out to the Members in the final year of study in 23rd April 2010 (Friday).

Aim:

To provide welfare to the Members

Date:

23rd April 2010 (Friday)

Details:

In total, 130 copies were made where 99 of them were distributed.

Evaluations:

- Overall:
 - It was recommended that permission should be asked before using of the Department logo.
 - It was recommended that the preparation work should start earlier.

8.3.18 Report on Stationery Sales

Person in Charge:

Lau Kam Lun, Eric

Welfare Secretary and Acting Marketing Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

Association File with the name of CSA, ENS, H.K.U.S.U. was produced in 2008. Association Paper (2009 – 2010) was produced in 2010. The remaining stocks of two items have been available for sales since then.

Aim:

To provide welfare to the Members

Dates:

- Association File:
 - September 2008 – February 2011
- Association Paper (2009 – 2010):
 - January 2010 – February 2011

Details:

Item	Price		Sold
	Member	Non-member	
Association File	HK\$1.5	HK\$1.5	1
Association File (Package of 3)	HK\$4	HK\$4	5
Association Paper (2009 – 2010)	HK\$10	HK\$12	14

Evaluations:

- Overall:
 - It was recommended to have more promotion on these items.
 - The sales were not satisfactory.
 - It was recommended that the Association Paper should be sold earlier.

8.4 External Affair Report

8.4.1 Report on Joint Universities Computer Association (JUCA)

Person in Charge:

Ho Kok Sum, Ivan

Chairperson

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

JUCA was established in 1995. It gathered computer-related societies in local universities and provided a platform which enabled communication among students in computer-related disciplines. It also organized functions that were open to students studying in computer-related disciplines in Hong Kong.

Aims:

- To facilitate interflow between the Members and students from computer related disciplines in other universities in Hong Kong
- To provide opportunities for the Members to participate in joint-university functions
- To raise the social respect and recognition of CSA, ENS, H.K.U.S.U.

Details:

A new executive committee for JUCA was formed this year, and Ho Kok Sum, Ivan became the marketing secretary of JUCA. And two functions were held in JUCA, including the Joint-University Computer Science Society Function 2010 and a war game function.

The societies joining JUCA are as follows:

- Computer Science Association, Engineering Society, H.K.U.S.U.
- Computer Science Society of City University of Hong Kong
- Computer Science Society, Hong Kong Baptist University
- The Computer Science and Engineering Students' Society, the Hong Kong University of Science and Technology Students' Union
- The Computer Science Society, The Student Union of The Chinese University of Hong Kong
- The Open University of Hong Kong the Student Society of Computing

Evaluations:

- Overall:
 - It was good to start JUCA again this year.
 - More meeting should have been held in JUCA to ensure the communication among the societies.

8.4.2 Report on relationship with other academic bodies

Person in Charge:

Tang Chun Hin

External Vice-chairperson and Acting Publication and Publicity Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Within the University:

- **Civil Engineering Society, ENS, HKUSU (CES, ENS, HKUSU)**

CES, ENS, HKUSU is a student organization serving staff and students in the Department of Civil Engineering, The University of Hong Kong.

Evaluation: The relationship between the Association and CES, ENS, HKUSU was very good this year. The two associations shared ideas on the orientation matters. The two associations also co-operate to organize CIMMEC Singing Contest 2010 – 2011. A smooth communication, a good understanding and a reciprocal trust were built up on the foundation of regular CIMMEC Singing Contest 2010 – 2011 meetings and dining afterwards.

- **Electrical and Electronic Engineering Association, Engineering Society, HKUSU (EEEE, ENS, HKUSU)**

EEEE, ENS, HKUSU is a student organization serving staff and students in the Department of Electrical and Electronic Engineering, The University of Hong Kong.

Evaluation: The relationship between the Association and EEEA, ENS, HKUSU was very good this year. The two associations shared ideas on the orientation matters. The two associations also co-operate to organize CIMMEC Singing Contest 2010 – 2011. A smooth communication, a good understanding and a reciprocal trust were built up on the foundation of regular CIMMEC Singing Contest 2010 – 2011 meetings and dining afterwards.

- **Engineering Society, HKUSU (ENS, HKUSU)**

ENS, HKUSU is the representative body for all students in the Faculty of Engineering, The University of Hong Kong.

Evaluation: The relationship between the Association and ENS, HKUSU was good this year. The two associations shared ideas on the orientation matters. ENS, HKUSU provided assistance to the Association for Orientation Programme 2010, especially Orientation Programme 2010 – Information Day.

- **HKU Industrial Engineering Association (HKUIEA)**

HKUIEA is a student organization serving staff and students in the Department of Industrial and Manufacturing Systems Engineering, The University of Hong Kong.

Evaluation: The relationship between the Association and HKUIEA was very good this year. The two associations shared ideas on the orientation matters. The two associations also co-operate to organize CIMMEC Singing Contest 2010 – 2011. A smooth communication, a good understanding and a reciprocal trust were built up on the foundation of regular CIMMEC Singing Contest 2010 – 2011 meetings and dining afterwards. The two associations also share views towards the affiliation to ENS, HKUSU for HKUIEA.

- **Information Systems Association, Business and Economics Association, Hong Kong University Students' Union (ISA, BEA, HKUSU)**

ISA, BEA, HKUSU was a student organization serving students studying in the curricula of BBA(IS)/BEng(CS).

Evaluation: The relationship between the Association and ISA, BEA, HKUSU was very good this year. The two associations shared materials for their respective functions. The communication was very good among the two associations' executive committee members, especially when there were counters set outside Room 312, Haking Wong Building, The University of Hong Kong from the Department.

- **Mechanical Engineering Society, Engineering Society, Hong Kong University Students' Union (MES, ENS, H.K.U.S.U.)**

MES, ENS, H.K.U.S.U. is a student organization serving staff and students in the Department of Mechanical Engineering, The University of Hong Kong.

Evaluation: The relationship between the Association and HKUIEA was very good this year. The two associations shared ideas on the orientation matters. The two associations also co-operate to organize CIMMEC Singing Contest 2010 – 2011. A smooth communication, a good understanding and a reciprocal trust were built up on the foundation of regular CIMMEC Singing Contest 2010 – 2011 meetings and dining afterwards. The Association also gave advice and help on the formation of MES, ENS, H.K.U.S.U Session 2010 – 2011.

- **Medical Engineering Society, ENS, HKUSU (MEDES, ENS, HKUSU)**

MEDES, ENS, HKUSU was a student organization serving students studying in the curricula of BEng(MedE).

Evaluation: The relationship between the Association and MEDES, ENS, HKUSU was very good this year. The two associations shared ideas on the orientation matters. The two associations also co-operate to organize CIMMEC Singing Contest 2010 – 2011. A smooth communication, a good understanding and a reciprocal trust were built up on the foundation of regular CIMMEC Singing Contest 2010 – 2011 meetings and dining afterwards.

- The below societies participated in the Joint Society Soccer League. Their teams had matched with the Association Team.

- Biochemistry Society, SS, HKUSU
- Chemistry Society, SS, HKUSU
- Civil Engineering Society, ENS, HKUSU
- History Society A.A.H.K.U.S.U.
- Mathematics Society, SS, HKUSU
- Medical Society, HKUSU
- Politics and Public Administration Association, Social Sciences Society, The Hong Kong University Students' Union
- Statistics and Actuarial Science Society, Science Society, Hong Kong University Students' Union

Evaluation: Communication between the Members and members of these societies were facilitated through participating in sports activities together.

- **Outside of the University:**

Some societies co-operate with the Association on the formation of the current session of JUCA and co-organize functions (Joint-University Computer Science Society Function 2010 and JUCA War Game). They have a very good relationship with the Association. The societies involved are as follows:

- Computer Science Society of City University of Hong Kong
- Computer Science Society, Hong Kong Baptist University
- The Computer Science and Engineering Students' Society, the Hong Kong University of Science and Technology Students' Union
- The Computer Science Society, The Student Union of The Chinese University of Hong Kong
- The Open University of Hong Kong the Student Society of Computing

Evaluation: It was very beneficial to the Association to step up to encourage the other societies to work with the Association for the successful formation of this current new session of JUCA. Through communication, the understanding of the other universities culture and nature helped in a way that further communication and opportunities to hold joint university functions are feasible. This also raised the public awareness and social respect of the Association.

8.4.3 Report on participation in inauguration ceremonies of other societies

Person in Charge:

Tang Chun Hin

External Vice-chairperson and Acting Publication and Publicity Secretary

CSA, ENS, H.K.U.S.U., Session 2010 – 2011

Introduction:

The Association received invitations to inauguration ceremonies organized by various societies inside and outside the University. Current executive committee members of the Association attended the ceremonies as representatives.

Aims:

- To seek basic understanding of other organizations
- To establish good relationships with other societies
- To gain recognitions and awareness from other organizations
- To share experience in organizing functions and seek for cooperation opportunities

Participated inauguration ceremony of the following societies:

Engineering Society, HKUSU

Information Systems Association, Business and Economics Association, Hong Kong University Students' Union

The Computer Science Society, The Student Union of The Chinese University of Hong Kong

The Open University of Hong Kong the Student Society of Computing

Evaluations:

- Overall:
 - Inauguration ceremonies were important occasions where communication between the Association and other student organizations could be enhanced. There were also great opportunities for seeking for co-operation chances such as joint society functions.
 - By participating in other societies' inauguration ceremonies, social awareness of the Association can be raised.
 - It is valuable to exchange views on some issues (like orientation plans) with other societies.

9. Annual Financial Report

Computer Science Association, Engineering Society, H.K.U.S.U., Session 2010 – 2011

Annual Financial Report For the Year Ended 20 February 2011 (Expressed in Hong Kong Dollars)

Income and Expenditure Account

	Note	Income (\$)	Expenditure (\$)
1. Activities and Functions			
Inauguration Ceremony	A1		423.80
Mixer (Semester 2, 2009 – 2010)	A2	0.00	
Badminton Competition	A3		207.00
Joint-University Computer Science Society Function 2010	A4		40.00
Superpass Day (Semester 2, 2009 – 2010)	A5		11.10
Orientation Programme 2010 – Information Day	A6		411.40
Orientation Programme 2010 – Orientation Day	A7	354.30	
Orientation Programme 2010 – Orientation Camp	A8	513.50	
Mixer (Semester 1, 2010 – 2011)	A9	0.00	
CS Bazaar	A10		10.00
Orientation Programme 2010 – Closing Ceremony	A11		133.00
Semester Commencement Dinner	A12	390.00	
CS Festival 2010 – 3 on 3 Basketball Competition	A13		85.00
CS Festival 2010 – Monopoly Deal Competition	A14		10.00
Career Talk on Computer Science	A15		20.40
CS Festival 2010 – Annual Dinner	A16	2255.60	
Superpass Day (Semester 1, 2010 – 2011)	A17	6.50	
CIMMEC Singing Contest 2010 – 2011	A18		197.80
Welfare Week	A19		8.00
2. Administration			
Annual Budget			50.00
Annual Report			2000.00
Association Board Decoration			67.90
Photocopy		(\$15.8 + \$43)	58.80
Receipt		(\$4 + \$20)	24.00
Stationery		(\$5 + \$15 + \$28 + \$65)	113.00
3. Membership Subscription			
Existing Member (expires on 2010)		(\$17.5 x 76)	1330.00
Existing Member (expires on 2011)		(\$35 x 62 + \$17.5 x 2)	2205.00
Existing Member (expires on 2012)		(\$37.5 x 62)	2325.00
New Member (expires on 2013)		(\$20 x 49)	980.00
4. Sports			
Association Football Team		(\$10 + \$20)	30.00
First Aid Box		(\$14.5 + \$5)	19.50
5. Welfare			
Calendar Card			58.00
Class Photo		(\$68 + \$28)	96.00
New Recreational Facility			64.50
Newsletter		(\$56 + \$144)	200.00
Souvenir for Graduates	C1		396.20
Welfare Item Sales	C2	484.80	

6. Others

Bank Service Charge			1.46
Bank Interest		0.21	
Business Card	(\$88 x 4 + \$68 x 5)		692.00
Registration Fee	(\$10 x 49)	490.00	
	Total	<u>11334.91</u>	<u>5428.86</u>

Surplus of Session 2010 – 20115906.05

Balance Sheet as at 20 February 2011

	<u>Note</u>	<u>\$</u>	<u>\$</u>
Current Assets			
Bank		32511.17	
Cash		1530.80	
Stock		14136.80	
Career Talk on Computer Science Sponsorship Receivable		100.00	
Orientation Programme 2010 – Orientation Camp Sponsorship Receivable		250.00	
Total Current Assets			48528.77
Less: Current Liabilities			
Annual Budget Payable		50.00	
Annual Report Payable		2000.00	
Class Photo Payable		28.00	
Newsletter Payable		144.00	
Prepaid Membership Fee	B2	8785.00	
Total Current Liabilities			11007.00
Net Current Assets			37521.77
Balanced by:			
Accumulated Funds b/f from Session 2009 – 2010			
Current Assets			
Bank		31460.22	
Cash		2978.30	
Stock		7296.50	
Career Talk on Computer Science Funding from the Department Receivable		389.30	
Orientation Program 2009 – Orientation Camp Sponsorship Receivable		720.00	
Total Current Assets			42844.32
Less: Current Liabilities			
Annual Report Payable		1000.00	
Class Photo Payable		63.60	
Prepaid Membership Fee	B1	10165.00	
Total Current Liabilities			11228.60
Net Current Assets			31615.72
Add: Surplus of Session 2010 – 2011			5906.05
Accumulated Funds c/f			37521.77

Prepared by,
LEUNG Chi Wah



Information Secretary
Acting Financial Secretary
Computer Science Association,
Engineering Society,
H.K.U.S.U.
Session 2010 – 2011

Approved by,
HO Kok Sum



Chairperson
Computer Science Association,
Engineering Society,
H.K.U.S.U.
Session 2010 – 2011

Audited by,
Professor D.W.L. Cheung



Honorary Auditor,
Computer Science Association,
Engineering Society,
H.K.U.S.U.
Session 2010 – 2011



Association Chop

Notes to Annual Financial Report

A. Details of Activities and Functions**1. Inauguration Ceremony**

	<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Sponsorship from CEDARS	500.00	
Sponsorship from Mr. Lau Siu Kwong	300.00	
Sponsorship from Mr. Pui Kwan Kei M.H.	300.00	
Sponsorship from Shop	100.00	
Sponsorship from Teaching Staff	1100.00	
Booklet	(\$491.4 + \$384)	875.40
Signature Book		88.00
Signature Pen	(\$7 x 3)	21.00
Soft Drink (2 Units)	(\$16.8 x 3)	50.40
Souvenir	(\$13.5 x 100)	1350.00
Utensil		
Facial Tissue (6 Units)		16.90
Foil Plate	(\$113.4 + \$49)	162.40
Plastic Fork (20 Units)	(\$5 x 6)	30.00
Plastic Table Cloth		21.30
Miscellaneous		
Alcohol Can	(\$6 x 7)	42.00
Battery (18 Units)		26.50
Fishing Line	(\$7 x 2)	14.00
Igniter		10.00
Instant Glue		14.50
Iron Ring	(\$0.7 x 2)	1.40
Total	2300.00	2723.80
Surplus / (Deficit)		(423.80)

2. Mixer (Semester 2, 2009 – 2010)

	<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Funding from the Department	3513.00	
Poster	(\$1 + \$2)	3.00
Refreshment		
Foodstuff	(\$360 + \$1300 + \$1420)	3080.00
Drink		267.30
Utensil		
Kitchen Towel (2 Units)		8.90
Plastic Bowl (20 Units)	(\$17.9 x 4)	71.60
Plastic Cup (20 Units)	(\$4.5 x 14 + \$4.8 x 4)	82.20
Total	3513.00	3513.00
Surplus / (Deficit)		0.00

Notes to Annual Financial Report

3. Badminton Competition

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Shuttlecock (12 Units)	(\$28.5 x 2)		57.00
Prize			150.00
Total			207.00
Surplus / (Deficit)			(207.00)

4. Joint-University Computer Science Society Function 2010

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Poster	(\$2 x 20)		40.00
Total			40.00
Surplus / (Deficit)			(40.00)

5. Superpass Day (Semester 2, 2009 – 2010)

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Application Fee	(\$60 x 57)	3420.00	
Catering Fee			3000.00
Poster	(\$1 x 6 + \$2 x 2)		10.00
Roasted Pig			338.00
Superpass Red Packet	(\$1.3 x 56 + \$10.3)		83.10
Total		3420.00	3431.10
Surplus / (Deficit)			(11.10)

6. Orientation Programme 2010 – Information Day

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Association Paper	(\$12 x 4)		48.00
Banner			89.00
Cloth			229.50
Stationery			15.00
Miscellaneous			
Baking Paper			19.90
Sewing Box			10.00
Total			411.40
Surplus / (Deficit)			(411.40)

7. Orientation Programme 2010 – Orientation Day

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Application Fee	(\$20 x 22)	440.00	
Game Material			
Mass Game			18.00
Prize			67.70
Total		440.00	85.70
Surplus / (Deficit)			354.30

Notes to Annual Financial Report

8. Orientation Programme 2010 – Orientation Camp

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Application Fee (Executive Committee Member)	(\$300 x 9)	2700.00	
Application Fee (Helper)	(\$300 x 20)	6000.00	
Application Fee (The Freshmen)	(\$400 x 32)	12800.00	
Application Fee for Pre-Camp	(\$90 x 12)	1080.00	
Sponsorship from BETWEEN		250.00	
Sponsorship from CEDARS		900.00	
Sponsorship from HKYTSA		500.00	
Sponsorship from Mr. Lau Siu Kwong		200.00	
Sponsorship from Mr. Pui Kwan Kei M.H.		200.00	
Sponsorship from Teaching Staff		400.00	
Banner			96.00
Booklet			190.00
Camp T-Shirt	(\$24 x 257)		6168.00
Campfire			1890.00
Campsite Fee			
Room	(\$32 x 80 x 2)		5120.00
Room for Pre-Camp	(\$32 x 20 x 1)		640.00
Catering Fee			
BBQ			2394.20
Meal	(\$25 x 57 x 2 + 14 x 57 x 2)		4446.00
Meal for Pre-Camp	(\$25 x 13 + \$14 x 13)		507.00
Game Material			
Beach Game			86.40
Mass Game			20.40
Transportation			
Coach			2200.00
Taxi			122.50
Van	(\$138 + \$150 x 2 + \$155)		593.00
Stationery			43.00
Total		25030.00	24516.50
Surplus / (Deficit)			513.50

9. Mixer (Semester 1, 2010 – 2011)

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Funding from the Department		3820.40	
Refreshment			
Foodstuff	(\$300 + \$3200)		3500.00
Drink			246.10
Utensil			
Facial Tissue (6 Units)	(\$16.9 x 2)		33.80
Plastic Cup (20 Units)	(\$4.5 x 9)		40.50
Total		3820.40	3820.40
Surplus / (Deficit)			0.00

Notes to Annual Financial Report

10. CS Bazaar

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Poster	(\$1 x 6 + \$2 x 2)		10.00
Total			<u>10.00</u>
Surplus / (Deficit)			<u>(10.00)</u>

11. Orientation Programme 2010 – Closing Ceremony

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Sponsorship from CEDARS		100.00	
Photo			47.60
Prize			185.40
Total		<u>100.00</u>	<u>233.00</u>
Surplus / (Deficit)			<u>(133.00)</u>

12. Semester Commencement Dinner

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Application Fee	(\$80 x 55)	4400.00	
Catering Fee			4000.00
Poster	(\$1 x 6 + \$2 x 2)		10.00
Total		<u>4400.00</u>	<u>4010.00</u>
Surplus / (Deficit)			<u>390.00</u>

13. CS Festival 2010 – 3 on 3 Basketball Competition

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Poster	(\$1 x 6 + \$2 x 2)		10.00
Prize			75.00
Total			<u>85.00</u>
Surplus / (Deficit)			<u>(85.00)</u>

14. CS Festival 2010 – Monopoly Deal Competition

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Poster	(\$1 x 6 + \$2 x 2)		10.00
Total			<u>10.00</u>
Surplus / (Deficit)			<u>(10.00)</u>

Notes to Annual Financial Report

15. Career Talk on Computer Science

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Funding from the Department		449.50	
Sponsorship from CEDARS		100.00	
Banner			100.00
Bottled Water			10.40
Poster	$(\$1 \times 6 + \$2 \times 2)$		10.00
Refreshment			
Cake			280.00
Drink	$(\$140 + \$9.9)$		149.90
Utensil			
Foam Cup (20 units)	$(\$4.9 \times 4)$		19.60
Total		<u>549.50</u>	<u>569.90</u>
Surplus / (Deficit)			<u><u>(20.40)</u></u>

16. CS Festival 2010 – Annual Dinner

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Application Fee (Alumus)	$(\$220 \times 5)$	1100.00	
Application Fee (Member)	$(\$110 \times 1 + \$160 \times 48)$	7790.00	
Application Fee (Staff)	$(\$220 \times 3)$	660.00	
Sponsorship from Shop		100.00	
Sponsorship from Teaching Staff		1750.00	
Booklet	$(\$240 + \$182)$		422.00
Catering Fee	$(\$138 \times 56 + \$500)$		8228.00
Decoration			69.00
Invitation Card	$(\$17.5 + \$14)$		31.50
Poster	$(\$1 \times 6 + \$2 \times 2)$		10.00
Prize			361.30
Signature Paper			22.60
Total		<u>11400.00</u>	<u>9144.40</u>
Surplus / (Deficit)			<u><u>2255.60</u></u>

17. Superpass Day (Semester 1, 2010 – 2011)

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Application Fee	$(\$68 \times 40)$	2720.00	
Catering Fee			2310.00
Poster	$(\$1 \times 6 + \$2 \times 2)$		10.00
Red Paper			10.00
Roasted Pig			338.00
Superpass Red Packet	$(\$1.3 \times 35)$		45.50
Total		<u>2720.00</u>	<u>2713.50</u>
Surplus / (Deficit)			<u><u>6.50</u></u>

Notes to Annual Financial Report

18. CIMMEC Singing Contest 2010 – 2011

	<u>Note</u>	<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Souvenir		13.50	
Total Average Expenditure	D1		211.30
	Total	13.50	211.30
	Surplus / (Deficit)		(197.80)

19. Welfare Week

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Poster	(\$2 x 4)		8.00
	Total	0.00	8.00
	Surplus / (Deficit)		(8.00)

Notes to Annual Financial Report

B. Details of Prepaid Membership Fee**1. Prepaid Membership Fees b/f from Session 2009 – 2010**

<u>Expiry Year</u>	<u>Number of Members</u>	<u>Prepaid Amount (\$)</u>	<u>Sub-total (\$)</u>
2010	76	17.50	1330.00
2011	62	52.50	3255.00
2012	62	90.00	5580.00
		Total	<u><u>10165.00</u></u>

2. Prepaid Membership Fees c/f

<u>Expiry Year</u>	<u>Number of Members</u>	<u>Prepaid Amount (\$)</u>	<u>Sub-total (\$)</u>
2011	64	17.50	1120.00
2012	62	52.50	3255.00
2013	49	90.00	4410.00
		Total	<u><u>8785.00</u></u>

Notes to Annual Financial Report

C. Details of Welfare

1. Souvenir for Graduates

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Chalk			5.00
Glass Bottle	$(\$6 \times 3 + \$2.5 \times 130)$		343.00
Plastic Card	$(\$20 + \$11)$		31.00
Plastic Cube			10.00
Salt	$(\$1.2 \times 6)$		7.20
	Total		<u>396.20</u>
	Surplus / (Deficit)		<u><u>(396.20)</u></u>

Notes to Annual Financial Report

2. Welfare Item Sales**1. Purchases and Stock**

	Purchases			Opening Stock		Closing Stock	
	<u>Unit Price (\$)</u>	<u>Quantity</u>	<u>Amount (\$)</u>	<u>Quantity</u>	<u>Amount (\$)</u>	<u>Quantity</u>	<u>Amount (\$)</u>
Association Coffee Mug	52.00			30	1560.00	30	1560.00
Association File	1.40			58	81.20	42	58.80
Association Jacket (2008 – 2009)	69.00			9	621.00	8	552.00
Association Jacket (2010 – 2011)	118.50	50	5925.00			39	4621.50
Association Mobile Chain	9.80			88	862.40	87	852.60
Association Notebook Sleeve	58.50	40	2340.00			33	1930.50
Association Paper	9.80			64	627.20	50	490.00
Association Polo-Shirt	38.00			47	1786.00	47	1786.00
Association T-Shirt (2009 – 2010)	21.00			44	924.00	27	567.00
Association T-Shirt (2010 – 2011)	38.50	60	2310.00			24	924.00
CD-R	1.40			11	15.40		
CD-R	1.10	50	55.00			49	53.90
Departmental Mobile Chain	7.00			26	182.00	21	147.00
Departmental Windbreaker	105.00			3	315.00	3	315.00
DVD+R	1.40			107	149.80	96	134.40
DVD+R Double-Layer	5.50			11	60.50	8	44.00
Tissue	0.70			160	112.00	143	100.10
Total			<u>10630.00</u>		<u>7296.50</u>		<u>14136.80</u>

2. Sales

	<u>Remarks</u>	<u>Unit price (\$)</u>	<u>Quantity</u>	<u>Amount (\$)</u>
Association Coffee Mug	(member price)	55.00	0	0.00
Association Coffee Mug	(non-member price)	65.00	0	0.00
Association File	(buy 1)	1.50	1	1.50
Association File	(buy 3)	4.00	5	20.00
Association Jacket (2008 – 2009)	(member price)	80.00	1	80.00
Association Jacket (2008 – 2009)	(non-member price)	90.00	0	0.00
Association Jacket (2010 – 2011)	(member price)	120.00	11	1320.00
Association Jacket (2010 – 2011)	(non-member price)	130.00	0	0.00
Association Mobile Chain	(member price)a	12.00	0	0.00
Association Mobile Chain	(non-member price)a	15.00	0	0.00
Association Mobile Chain	(member price)b	10.00	1	10.00
Association Mobile Chain	(non-member price)b	12.00	0	0.00
Association Notebook Sleeve	(member price)	60.00	7	420.00
Association Notebook Sleeve	(non-member price)	65.00	0	0.00
Association Paper	(member price)	12.00	14	168.00
Association Paper	(non-member price)	15.00	0	0.00

a: The prices were valid from 8 March 2010 to 8 February 2011.

b: The prices were valid from 9 February 2011 to 20 February 2011.

Notes to Annual Financial Report

Association Polo-Shirt	(member price)a	45.00	0	0.00
Association Polo-Shirt	(non-member price)a	50.00	0	0.00
Association Polo-Shirt	(member price)b	40.00	0	0.00
Association Polo-Shirt	(non-member price)b	45.00	0	0.00
Association T-Shirt (2009 – 2010)	(member price)	40.00	17	680.00
Association T-Shirt (2009 – 2010)	(non-member price)	50.00	0	0.00
Association T-Shirt (2010 – 2011)	(member price)	40.00	34	1360.00
Association T-Shirt (2010 – 2011)	(non-member price)	45.00	2	90.00
CD-R		1.50	12	18.00
Departmental Mobile Chain	(member price)	10.00	5	50.00
Departmental Mobile Chain	(non-member price)	12.00	0	0.00
Departmental Windbreaker	(member price)	100.00	0	0.00
Departmental Windbreaker	(non-member price)	120.00	0	0.00
DVD+R		2.00	11	22.00
DVD+R Double-Layer		6.00	3	18.00
Tissue		1.00	17	17.00
Total				4274.50

3. Surplus or Deficit

	\$	\$	\$
Sales			4274.50
Less: Cost of Goods Sold			
Opening Stock	7296.50		
Add: Purchases	10630.00		
		17926.50	
Less: Closing Stock		14136.80	
			3789.70
Surplus in Welfare Item Sales			484.80

a: The prices were valid from 8 March 2010 to 8 February 2011.

b: The prices were valid from 9 February 2011 to 20 February 2011.

Notes to Annual Financial Report

D. Details of Total Average Expenditure of CIMMEC Singing Contest 2010 – 2011

1. CIMMEC Singing Contest 2010 – 2011 Financial Report

		<u>Income(\$)</u>	<u>Expenditure(\$)</u>
Application Fee (Audience)	(\$30 x 129)	3870.00	
Application Fee (Candidate)	(\$30 x 36)	1080.00	
Banner	(\$63 + \$168)		231.00
Dance Performance			500.00
Decoration			
Light Stick	(\$12 x 10)		120.00
Judge			200.00
Leaflet	(\$350 + \$100)		450.00
Poster	(\$1.5 x 80)		120.00
Prize			
Cash	(\$500 + \$600)		1100.00
Trophy			1340.00
Wii			1350.00
Rental Charge	(\$105 x 6)		630.00
Souvenir			13.50
Table Stand			110.00
Ticket			48.00
Miscellaneous			
Fastening Strap	(\$2.5 x 2)		5.00
	Total	<u>4950.00</u>	<u>6217.50</u>
	Surplus / (Deficit)		<u><u>(1267.50)</u></u>

Prepared by,
KO Tsun Ho



Organizing Committee Member
CIMMEC Singing Contest 2010 - 2011

End of Annual Report