NEX

Annual Report of
Computer Science Association,
Engineering Society, HKUSU,
Session 2016–2017
Contents

1 Terminology ................................................................................................................................................................. 3
2 Preface ............................................................................................................................................................................. 4
3 Constitution of Computer Science Association, Engineering Society, HKUSU ............................................................... 6
4 Agenda of Annual General Meeting of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017 ................................................................................................................................................................. 17
5 Minutes of Annual General Meeting of Computer Science Association, Engineering Society, HKUSU, Session 2015–2016 ............................................................................................................................................................................. 19
6 Minutes of 1st Extraordinary General Meeting of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017 ................................................................................................................................................................. 47
7 Nomination of Candidates for the Election of Office Bearers of Computer Science Association, Engineering Society, HKUSU, Session 2017–2018 ................................................................................................................................................................. 58
8 Reports of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017 ..................................................................................................................................................................................... 59
  8.1 General Report ................................................................................................................................................................. 59
  8.2 Annual Functional Report ..................................................................................................................................................... 61
    8.2.1 Report on Joint Society Ball .............................................................................................................................................. 61
    8.2.2 Report on Inauguration Ceremony ....................................................................................................................................... 64
    8.2.3 Report on Mixer (Semester 2, 2015–2016) ......................................................................................................................... 69
    8.2.4 Report on Superpass Day (Semester 2, 2015–2016) ........................................................................................................ 72
    8.2.5 Report on Orientation Program 2016—Registration Day .................................................................................................... 75
    8.2.6 Report on Orientation Program 2016—Orientation Camp ................................................................................................ 78
    8.2.7 Report on Mixer (Semester 1, 2016–2017) .......................................................................................................................... 84
    8.2.8 Report on CSA X ISA LOL Tournament .......................................................................................................................... 86
    8.2.9 Report on SITCON X HK 2016 ............................................................................................................................................. 88
    8.2.10 Report on Annual Dinner .................................................................................................................................................. 92
    8.2.11 Report on CS Hiking ...................................................................................................................................................... 95
    8.2.12 Report on Welfare Week (Semester 1, 2016–2017) ......................................................................................................... 97
NEX
Annual Report of
Computer Science Association, Engineering Society, HKUSU,
Session 2016–2017

8.2.13 Report on Superpass Day (Semester 1, 2016–2017) ............................................................... 99

8.3 Welfare and Service Report ............................................................................................................ 104
  8.3.1 Report on Association Coffee Mug Sales ..................................................................................... 104
  8.3.2 Report on Association Hoodie Sales ............................................................................................ 105
  8.3.3 Report on Association Jacket Sales ............................................................................................. 106
  8.3.4 Report on Association T-Shirt Sales ........................................................................................... 107
  8.3.5 Report on Borrowing of Recreational Facilities ........................................................................ 109
  8.3.6 Report on Class Photo Taking .................................................................................................... 111
  8.3.7 Report on Departmental Windbreaker Sales .............................................................................. 112
  8.3.8 Report on Departmental Mobile Chain Sales ............................................................................ 113
  8.3.9 Report on Marketing Activities .................................................................................................. 114
  8.3.10 Report on Membership Card .................................................................................................. 117
  8.3.11 Report on Newsletter Publication .............................................................................................. 118
  8.3.12 Report on Other Product Sales ................................................................................................. 120
  8.3.13 Report on Souvenirs for Graduates ......................................................................................... 121
  8.3.14 Report on Stationery Sales ..................................................................................................... 122

8.4 External Affair Report ..................................................................................................................... 123
  8.4.1 Report on Joint Universities Computer Association (JUCA) .................................................... 123
  8.4.2 Report on relationship with other academic bodies .................................................................... 125
  8.4.3 Report on participation in inauguration ceremonies of other societies .................................... 129

9 Annual Financial Report ..................................................................................................................... 131
# Terminology

<table>
<thead>
<tr>
<th>Term</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex-Co</td>
<td>Executive Committee members of Computer Science Association, Engineering Society, HKUSU</td>
</tr>
<tr>
<td>the Association</td>
<td>Computer Science Association, Engineering Society, HKUSU</td>
</tr>
<tr>
<td>the Curriculum</td>
<td>The curriculum of Computer Science of The University of Hong Kong</td>
</tr>
<tr>
<td>the Department</td>
<td>Department of Computer Science, The University of Hong Kong</td>
</tr>
<tr>
<td>the Freshmen</td>
<td>First year intake of the Curriculum and year 1 students of the Faculty of Engineering, The University of Hong Kong before they declare their major</td>
</tr>
<tr>
<td>the Members</td>
<td>All members of the Association</td>
</tr>
<tr>
<td>the University</td>
<td>The University of Hong Kong</td>
</tr>
</tbody>
</table>
2 Preface

CSA, ENS, HKUSU this year aimed at connecting the Members, the Department and other computer science associations just as our cabinet’s name, NEX, which is the short form for nexus.

It will be over exaggerating to say that we have accomplished insurmountable tasks with tremendous effort in this year. Indeed, we held innovative functions though not extremely successfully. Yet, they fulfilled the few small steps that we, NEX, have planned to achieve. These small steps that we have made laid a solid cornerstone for future opportunities to co-ordinate with societies in the University.

Apart from acting as a connection for our targeted groups, we have also held some innovative events throughout the year. Joint Society Ball, CSA X ISA LOL Tournament, Annual Dinner are either brand new function or function that has not been held for a long time. The Members were enthusiastic at these events and their high participation rate was encouraging.

We thank the Members wholeheartedly for participating in the functions actively this year. Without their support, our functions would not be held successfully. We would also like to thank the Department, all helpers and friendly associations who have helped us in organizing the functions. We hope that the new cabinet will keep the traditions of the Association while integrating some new elements so the Association may serve the Members even better.
Prepared by,

KWOK Cheuk Lum
Chairperson
Computer Science Association,
Engineering Society, HKUSU,
Session 2016–2017
3 Constitution of Computer Science Association, Engineering Society, HKUSU

THE CONSTITUTION OF COMPUTER SCIENCE ASSOCIATION, ENGINEERING SOCIETY, HKUSU
(Last amended on 28th July 2012)

SECTION 1 : GENERAL

1.1 NAME
1.1.1 The name of the Association shall be “Computer Science Association, Engineering Society, HKUSU”, in short “CSA, ENS, HKUSU”, or in Chinese 香港大學學生會工程學會計算機科學學會 (hereinafter referred to as “the Association”).

1.2 OBJECTIVES
1.2.1 To serve as the official representative body of the Association members.
1.2.2 To promote the general welfare of the Association members.
1.2.3 To promote friendship and communication among the Association members.
1.2.4 To facilitate communication between students of the Department of Computer Science (hereinafter referred to as “the Department”) and the Department.
1.2.5 To encourage and facilitate the study of Computer Science of the Association members.
1.2.6 To serve as a communication channel between the Association members and external organizations and the general public.
1.2.7 To raise the social respect of the curricula of Computer Science and Information Systems/Computer Science of the University of Hong Kong.
1.2.8 To promote the interflowing of the curricula of Computer Science and Information Systems/Computer Science with other academic bodies.
1.2.9 To provide current information on career aspects.
1.2.10 To introduce the curricula of Computer Science and Information Systems/Computer Science of the University of Hong Kong to the general public.

1.3 SESSION
1.3.1 The Association’s session shall commence immediately after the Annual General Meeting (hereinafter referred to as “the AGM”) and terminate at the end of the AGM of the succeeding year.

1.4 Affiliation
1.4.1 The Association shall be affiliated to Engineering Society, HKUSU

SECTION 2 : MEMBERSHIP

2.1 MEMBERSHIP
2.1.1 Full Membership
2.1.1.1 All undergraduates of the curriculum of Bachelor of Engineering (Computer Science) shall be Full Members of the Association and shall pay the prescribed fee stated in Section 6.2.
2.1.1.2 Any undergraduate of the curriculum of Bachelor of Engineering, who has not declared his/her major, may join the Association. He/She shall be a Full Member of the Association after paying the prescribed fee stated in Section 6.2.
2.1.2 Associate Membership
2.1.2.1 Any graduate of the curricula of Bioinformatics, Computer Science, Computer Science [Information Systems], Computer Science and Information Systems, Information Systems/Computer Science, Information Systems/Software Engineering, Software Engineering, and any postgraduate of Computer Science may be an Associate Member of the Association. He/She shall be an Associate Member after paying the registration fee stated in Section 6.2.
2.1.3 Honorary Membership
2.1.3.1 Any person recommended by the Committee referred to Section 3.3 may be voted and appointed at the AGM and become Honorary Members of the Association.
2.1.4 Honorary Staff Membership
2.1.4.1 All staff of the Department shall be Honorary Staff Members of the Association.
2.1.5 Honorary President
2.1.5.1 The Head of Department of the Department shall be the Honorary President.
2.1.6 Honorary Auditor
2.1.6.1 The Honorary President of the Association shall also be the Honorary Auditor of the Association.

2.2 PRIVILEGES AND RIGHTS
2.2.1 All members of the Association shall enjoy the following privileges:
2.2.1.1 to have a membership card valid from the first day of the first semester of an academic year to the thirtieth day of the first semester of the next academic year;
2.2.1.2 to use all facilities provided by the Association for the general use of the members;
2.2.1.3 to attend all General Meetings (refer to Section 4.1.1) of the Association;
2.2.1.4 to attend all functions and activities arranged by the Association for the general participation of its members.
2.2.2 All Full Members of the Association:
2.2.2.1 may vote, nominate, and be nominated for election in Association Elections at the AGM or the By-election General Meeting and be eligible for office in the Executive Committee of the Association;
2.2.2.2 may propose, second and vote at the AGM, Extraordinary General Meeting (hereinafter referred to as “EGM”) and By-election General Meeting.

SECTION 3 : OFFICE BEARERS AND COMMITTEE
3.1 ADVISORY BOARD
3.1.1 An Advisory Board shall consist of the Honorary President, Honorary Staff Members and Honorary Members.

3.2 OFFICE BEARERS
a Chairperson
an Internal Vice-chairperson
an External Vice-chairperson
an Internal General Secretary
an External General Secretary
a Financial Secretary
a Publication and Publicity Secretary
a Social Secretary
a Welfare Secretary
an Information Secretary
a Marketing Secretary
a Sports Secretary
3.3 EXECUTIVE COMMITTEE

3.3.1 There shall be an Executive Committee (hereinafter referred to as “the Committee”) consisting of the office bearers of the Association and a Past Executive Committee Representative.

3.4 POWERS OF THE COMMITTEE

3.4.1 The Committee shall have the power to co-opt any Full Member to fill any vacancy of the Committee that may occur, except those stated in Section 4.4.
3.4.2 The Committee shall have the power to appoint sub-committee for any specific purposes. All such sub-committee shall consist of an ex-officio member.
3.4.3 The Committee shall have the rights to invite any person to attend any meeting or function of the Association.

3.5 DUTIES

3.5.1 The Executive Committee shall:
3.5.1.1 carry out the general duties related to the operation of the Association;
3.5.1.2 formulate and implement the policies of the Association in accordance with its objectives;
3.5.1.3 decide on all activities of the Association and the disposal of funds for such activities;
3.5.1.4 represent the Association members in matters that affect them as a whole.
3.5.2 The Chairperson shall:
3.5.2.1 be the chief executive of the Association and the Committee;
3.5.2.2 preside at all meetings of the Association at which he/she is present.
3.5.3 The Internal Vice-chairperson shall:
3.5.3.1 assist the Chairperson in all the duties pertaining to internal affairs;
3.5.3.2 be the ex-officio chairperson of the Committee in the absence of the Chairperson.
3.5.4 The External Vice-chairperson shall:
3.5.4.1 assist the Chairperson in all the duties pertaining to external affairs;
3.5.4.2 be the ex-officio chairperson of the Committee in the absence of the Chairperson and the Internal Vice-chairperson.
3.5.5 The Internal General Secretary shall:
3.5.5.1 conduct all general correspondence and record minutes of all meetings;
3.5.5.2 prepare the Annual Report to be presented at the AGM;
3.5.5.3 be responsible for keeping all past and present documents of the Association.

3.5.6 The External General Secretary shall:
3.5.6.1 be responsible for all internal and external liaison affairs of the Association;
3.5.6.2 be responsible for all external documentary work.

3.5.7 The Financial Secretary shall:
3.5.7.1 keep an account of all income and expenditure of the Association;
3.5.7.2 draft the Annual Budget;
3.5.7.3 prepare the Annual Financial Report to be presented at the AGM after audited by the Honorary Auditor;
3.5.7.4 be responsible for all general financial matters of the Association.

3.5.8 The Publication and Publicity Secretary shall:
3.5.8.1 be responsible for producing all publications and publicity of the Association;
3.5.8.2 be the ex-officio Editor-in-chief of any magazine or periodical papers that may be issued in the name of the Association.

3.5.9 The Social Secretary shall:
3.5.9.1 be responsible for all social activities of the Association;
3.5.9.2 initiate and organize all kinds of social activities according to the will of the members;
3.5.9.3 establish a good relationship among the members.

3.5.10 The Welfare Secretary shall:
3.5.10.1 be responsible for the general welfare of the Association members.

3.5.11 The Information Secretary shall:
3.5.11.1 gather and provide current information and arrange activities on academic and career aspects;
3.5.11.2 keep a good linkage with other academic bodies in order to promote the interflowing of the curricula of Computer Science and Information Systems/Computer Science.

3.5.12 The Marketing Secretary shall:
3.5.12.1 assist the External Vice-chairperson to contact the general public;
3.5.12.2 act as a communication channel between the Association and the general public;
3.5.12.3 keep a good linkage with business bodies related to Computer Science in order to introduce the curricula of Computer Science and Information Systems/Computer Science of the University of Hong Kong.
3.5.12.4 be responsible for all matters related to marketing activities.
3.5.13 The Sports Secretary shall:
3.5.13.1 be responsible for all sports activities of the Association;
3.5.13.2 initiate and organize all kinds of sports activities according to the will of the members;
3.5.13.3 be responsible for the organization of sport teams representing the Association.
3.5.14 The Past Executive Committee Representative shall:
3.5.14.1 act as a communication channel on past working experience of the Association;
3.5.14.2 facilitate and assist the work of the Committee in carrying out the duties.

3.6 EXECUTIVE COMMITTEE MEETING
3.6.1 The members of the Committee shall have the right to attend and to speak in all Executive Committee Meetings.

3.7 RESIGNATION
3.7.1 When any Committee member wishes to resign his/her post, he/she shall submit a formal resign letter which must be received and adopted by the Committee one month before his/her resignation.
3.7.2 Should the Chairperson resign his/her post, a By-election General Meeting shall be convened to elect a new Chairperson.

SECTION 4 : GENERAL MEETING
4.1 GENERAL
4.1.1 The term General Meeting shall include the AGM and EGM and By-election General Meeting.
4.1.2 The vote of a General Meeting shall possess the highest authority in the Association.
4.1.3 At all General Meetings, a quorum shall be formed with no less than 15% of Full Members.
4.1.4 If after half an hour of the time scheduled for the commencement of the Meeting, a quorum is not formed, the Meeting shall be adjourned to the same weekday in the following week, at which if a quorum is still not formed, all Full Members present shall form a quorum.
4.1.5 At all General Meetings, Union Council Meeting procedures and By-laws of Engineering Council, Hong Kong University Students’ Union and By-laws of Hong Kong University Students’ Union Council and Constitution of Engineering Society, HKUSU shall be observed.
4.1.6 The councilor appointed by the Engineering Council Chairman shall be invited as the returning officer in the General Meeting. The returning officer shall have right to speak on the proceeding of the Meeting only.

4.1.7 All General Meetings shall be presided by the Chairperson of the current session of the Association.

4.2 ANNUAL GENERAL MEETING

4.2.1 The Business of the AGM shall be:

4.2.1.1 to receive and adopt minutes of the previous AGM, By-election General Meeting and EGM which may have been held in the session;

4.2.1.2 to receive and adopt the Annual Functional Report of the current session;

4.2.1.3 to receive and adopt the Annual Financial Report from the Honorary Auditor and the Financial Secretary of the current session;

4.2.1.4 to elect the office-bearers for the coming session of the Committee;

4.2.1.5 to receive and adopt the Annual Budget from the Honorary Auditor and the Financial Secretary of the newly elected party;

4.2.1.6 to amend the Constitution, if any;

4.2.1.7 Any Other Business (No business other than that stated in the agenda shall be discussed without the consent of at least two-thirds of the members present).

4.2.2 No less than fourteen clear days’ notice shall be given for an AGM.

4.2.3 The AGM shall be held on or before the forty-second clear day of the second semester of each academic year.

4.3 EXTRAORDINARY GENERAL MEETING

4.3.1 The Committee shall have the right to convene an EGM for any purpose at any time.

4.3.2 An EGM shall be convened within a period of two weeks upon requisition signed by no less than 15% of Full Members of the Association. Such requisition shall specify the objects of the proposed Meeting.

4.3.3 No less than seven clear days’ notice shall be given for an EGM and the notice convening the Meeting shall state the business to be transacted.

4.3.4 No business other than that stated on the agenda shall be discussed at an EGM without the consent of at least two-thirds of the members present.
4.3.5 A vote of non-confidence for the infringement of the Constitution, neglect of duties of unbecoming conduct may be moved against any members of the Committee at an EGM held specifically for this purpose. A vote so passed shall call for the immediate resignation of the office-bearers against whom the vote is moved.

4.4 BY-ELECTION GENERAL MEETING

4.4.1 In the event of three or more posts of the office-bearers falling vacant at any one time, the Chairperson shall convene a By-election General Meeting.
4.4.2 In the event of the vacancy occurring in the post of the Chairperson, a By-election General Meeting shall be convened to elect a new Chairperson.
4.4.3 In the event of a vacancy occurring in the post of the Chairperson, a By-election General Meeting shall be convened by the Committee under the delegation of the Internal Vice-chairperson or in case of the absence both the Chairperson and the Internal Vice-chairperson, the External Vice-chairperson.
4.4.4 In the event of vacancies occurring in the posts of the Chairperson and the Vice-chairpersons, the Committee shall convene a By-election General Meeting for the election of the vacant posts. One of the office-bearers shall be appointed by the Committee to preside at this Meeting.
4.4.5 No less than seven clear days’ notice shall be given for a By-election General Meeting.
4.4.6 No business other than the election to vacant posts shall take place in a By-election General Meeting.
4.4.7 All nominations for the post(s) vacant should be in the hands of the Chairperson of the By-election General Meeting 48 hours before the Meeting taken place.

SECTION 5 : ELECTION AND VOTING

5.1 NOMINATION

5.1.1 All candidates should be in the form of parties.
5.1.2 Nomination of the office-bearers of the Association shall open not less than three weeks before the AGM.
5.1.3 Nomination for election shall only contain the names and signatures of candidates, together with the names and signatures of the proposers and seconders, and must be in the hands of the Internal General Secretary, or the Chairperson not less than 10 clear days before the AGM is to take place.
5.1.4 The Internal General Secretary shall post a list of all nominations within 3 clear days after the closure of nomination.

5.2 VOTING

5.2.1 Election of office-bearers shall take the form of secret ballot by individual voting. If there is only one candidate party for the Committee, the party shall be declared elected if the number of valid votes cast for the party is no less than half of the Full Members present at the meeting.

5.2.2 If there are two or more candidate parties for the Committee, each voter has one vote. A party shall be declared elected if the number of valid votes cast for it is the highest and no less than one-fourth of the Full Members present at this meeting.

5.2.3 In the event of a tie at the first place, a second voting shall be held between the parties which have tied.

5.2.4 In the event of a tie at the second place, the chairperson of the AGM shall have a casting vote.

5.3 ANNOUNCEMENT OF ELECTION RESULTS

5.3.1 Results of the election shall be announced within 24 hours after the conclusion of the election and by-election.

5.4 RE-ELECTION

5.4.1 The Chairperson who presided over the Election shall, on being satisfied that there had been a contravention of any of the election procedures, order a Re-Election. Any request for a Re-Election shall only be entertained if made by not less than ten Full Members in writing together with the grounds on which the request is made submitted to the Chairperson of the Election not later than 24 hours after the announcement of the results of the Election.

5.5 EXECUTIVE COMMITTEE MEETING

5.5.1 The members of the Committee other than the chairperson of the meeting shall have the right to vote in all Executive Committee Meetings.

5.5.2 All decisions and resolutions adopted by the Association must be approved by simple majority of the members of the Executive Committee Meeting. In case when the number of votes on each side of the motion is equal, a second voting shall be held, in which the Chairperson of the Executive Committee Meeting shall have a casting vote.
SECTION 6 : FINANCE

6.1 FINANCIAL YEAR

6.1.1 Financial year shall correspond to the Executive Committee session.

6.2 SUBSCRIPTION

6.2.1 Every Full Member of the Association shall pay an registration fee of HK$10 to the Financial Secretary on joining the Association.

6.2.2 Every Associate Member of the Association shall pay an registration fee of HK$20 to the Financial Secretary on joining the Association.

6.2.3 The subscription fee for Full Members shall be paid in accordance with the following table:

Undergraduates of the 3-year curriculum of Bachelor of Engineering (Computer Science):

<table>
<thead>
<tr>
<th>Status</th>
<th>No. of Academic Years Covered</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Year Students</td>
<td>3</td>
<td>HK$110.00</td>
</tr>
<tr>
<td>2nd Year Students</td>
<td>2</td>
<td>HK$70.00</td>
</tr>
<tr>
<td>3rd Year Students</td>
<td>1</td>
<td>HK$35.00</td>
</tr>
<tr>
<td>Students beyond 3rd Year</td>
<td></td>
<td>HK$35.00</td>
</tr>
</tbody>
</table>

Undergraduates of the 4-year curriculum of Bachelor of Engineering (Computer Science):

<table>
<thead>
<tr>
<th>Status</th>
<th>No. of Academic Years Covered</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Year Students</td>
<td>3</td>
<td>HK$150.00</td>
</tr>
<tr>
<td>3rd Year Students</td>
<td>2</td>
<td>HK$100.00</td>
</tr>
<tr>
<td>4th Year Students</td>
<td>1</td>
<td>HK$50.00</td>
</tr>
<tr>
<td>Students beyond 4th Year</td>
<td></td>
<td>HK$50.00</td>
</tr>
</tbody>
</table>

Undergraduates of the 4-year curriculum of Bachelor of Engineering:

<table>
<thead>
<tr>
<th>Status</th>
<th>No. of Academic Years Covered</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Year Students</td>
<td>1</td>
<td>HK$50.00</td>
</tr>
</tbody>
</table>

6.3 ANNUAL BUDGET

6.3.1 The Annual Budget shall be prepared by the Honorary Auditor and the Financial Secretary and shall be submitted for adoption at the AGM.

6.4 FUND-RAISING
6.4.1 Proposal for fund-raising activities shall be presented to the Committee for approval.
6.4.2 The Financial Secretary shall co-ordinate and supervise all approved plans for fund-raising.

6.5 AUDITING
6.5.1 The Financial Secretary shall submit the annual account to the Honorary Auditor not later than two weeks before the AGM for auditing purposes. The audited financial report shall be presented at the AGM.

6.6 ACCOUNT
6.6.1 A current account shall be opened in the name of the Association.
6.6.2 All cheques shall be signed by the Financial Secretary and either the Chairperson or one of the two Vice-chairpersons.

SECTION 7 : CONSTITUTION
7.1 INTERPRETATION
7.1.1 The interpretation of the Constitution shall rest solely with the current-session Committee of the Association.
7.1.2 Any matter not specifically covered by this Constitution shall be decided by the current-session Committee.

7.2 AMENDMENT
7.2.1 No amendment of the Constitution may be in effect except at the AGM or EGM convened specially for this purpose. A notice informing the proposed amendments shall be posted seven clear days before the General Meeting.
4 Agenda of Annual General Meeting of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

Annual General Meeting of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

Date: 24th February 2017 (Friday)
Time: 09:30
Venue: Room 308, Chow Yei Ching Building, The University of Hong Kong

Agenda
1 Call to order
2 To appoint the acting Honorary Secretary
3 To receive and adopt the agenda
4 To elect the office bearers of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2017–2018
5 To receive and adopt the minutes of the Annual General Meeting, Computer Science Association, Engineering Society, HKUSU, Session 2015–2016
6 To receive and adopt the minutes of the 1st Extraordinary General Meeting, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017
7 To receive and adopt the General Report of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017
8 To receive and adopt the Annual Functional Report of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017
12 To receive and adopt the Annual Budget of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2017–2018
13 To elect the Honorary Members, if any
14 To amend the Constitution, if any
15 Any Other Business
16 Adjournment

Prepared by,  
NG Cheuk Hei
Internal General Secretary
Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

Approved by,  
KWOK Cheuk Lum
Chairperson
Computer Science Association, Engineering Society, HKUSU, Session 2016–2017
5 Minutes of Annual General Meeting of Computer Science Association, Engineering Society, HKUSU, Session 2015–2016


<table>
<thead>
<tr>
<th>Term</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex-Co</td>
<td>Executive Committee members of Computer Science Association, Engineering Society, HKUSU</td>
</tr>
<tr>
<td>the Association</td>
<td>Computer Science Association, Engineering Society, HKUSU</td>
</tr>
<tr>
<td>the Constitution</td>
<td>The Constitution of the Association</td>
</tr>
<tr>
<td>the Department</td>
<td>Department of Computer Science, The University of Hong Kong</td>
</tr>
<tr>
<td>the Faculty</td>
<td>Faculty of Engineering, The University of Hong Kong</td>
</tr>
<tr>
<td>the Meeting</td>
<td>Annual General Meeting of the Association, Session 2015–2016</td>
</tr>
<tr>
<td>the Members</td>
<td>All members of the Association</td>
</tr>
<tr>
<td>the University</td>
<td>The University of Hong Kong</td>
</tr>
</tbody>
</table>

Venue: Room 308, Chow Yei Ching Building, The University of Hong Kong
Date: 24th February 2016
Time: 09:30

Meeting Chairperson: TAM Hoi Kit (Chairperson of CSA, ENS, HKUSU, Session 2015–2016)
Acting Honorary Secretary: LEUNG Lok Ming (Internal General Secretary of CSA, ENS, HKUSU, Session 2015–2016)
Returning Officer: Kong Hei Lok Keith (Chairperson of Mechanical Engineering Society, Engineering Society, Hong Kong University Students’ Union, Session 2015–2016)

Meeting Agenda
1. Call to order
2. To appoint the acting Honorary Secretary
3. To receive and adopt the agenda
4. To elect the office bearers of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017
5. To receive and adopt the minutes of the Annual General Meeting, Computer Science Association, Engineering Society, HKUSU, Session 2014–2015


12. To receive and adopt the Annual Budget of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

13. To elect the Honorary Members, if any

14. To amend the Constitution, if any

15. Any Other Business

16. Adjournment

1. Call to Order

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) asked if there were any doubts on the Meeting regulations. If not, the Meeting would be moved to agendum 2, “To appoint the acting Honorary Secretary”.

2. To appoint the acting Honorary Secretary

At 09:40, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 01.

Motion that: “To appoint LEUNG Lok Ming (UID: 3035125031) to be the acting Honorary Secretary of Annual General Meeting of CSA, ENS, HKUSU, Session 2015–2016”

Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion Carried.
At 09:50, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 02.  
Motion that: “To move to agendum 3: To receive and adopt the agenda”  
Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)  
Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)  
Resolution: No Discussion, No Objection, Motion Carried.

3 To receive and adopt the agenda

At 10:00, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 03.  
Motion that: “To receive and adopt the agenda”  
Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)  
Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)  
Resolution: No Discussion, No Objection, Motion Carried.

At 10:01, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 04.  
Motion that: “To move to agendum 4: To elect the office bearers of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017”  
Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)  
Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)
Resolution: No Discussion, No Objection, Motion Carried.

4 To elect the office bearers of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

KWOK Cheuk Lum (BEng 1 (4-year curriculum), Nominated Chairperson of CSA, ENS, HKUSU, Session 2016–2017) asked the Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) if he could be granted to introduce the nominated cabinet.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) approved.

KWOK Cheuk Lum (BEng 1 (4-year curriculum), Nominated Chairperson of CSA, ENS, HKUSU, Session 2016–2017) introduced the nominated cabinet.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) explained the voting procedures.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced the number of valid voters was 21, and voters could obtain their vote from the Returning Officer.

Resolution: Among 21 votes conducted, the voting result was as follows: 21 votes for the nominated cabinet “NEX”, 0 votes against, 0 votes abstained, 0 votes invalidated.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced the nominated cabinet was elected.
KWOK Cheuk Lum (BEng 1 (4-year curriculum), Chairperson-elect of CSA, ENS, HKUSU, Session 2016–2017) asked Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) if he could be granted to thank for the support.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) approved.

KWOK Cheuk Lum (BEng 1 (4-year curriculum), Chairperson-elect of CSA, ENS, HKUSU, Session 2016–2017) thanked for support.

At 10:07, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 05.

Motion that:

“To move to agendum 5: To receive and adopt the minutes of the Annual General Meeting, Computer Science Association, Engineering Society, HKUSU, Session 2014–2015”

Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion Carried.

At 10:09, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 06.

Motion that:

“To receive and adopt the minutes of the Annual General Meeting, Computer Science Association, Engineering Society, HKUSU, Session 2014–2015”
At 10:10, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 07.

Motion that: “To move to agendum 6: To receive and adopt the minutes of the 1st Extraordinary General Meeting, Computer Science Association, Engineering Society, HKUSU, Session 2015–2016”

Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)  
Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)  
Resolution: No Discussion, No Objection, Motion Carried.

---

6  To receive and adopt the minutes of the 1st Extraordinary General Meeting, Computer Science Association, Engineering Society, HKUSU, Session 2015–2016

At 10:11, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 08.

Motion that: “To receive and adopt the minutes of the 1st Extraordinary General Meeting, Computer Science Association, Engineering Society, HKUSU, Session 2015–2016”

Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)  
Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)  
Resolution: No Discussion, No Objection, Motion Carried.
Resolution: No Discussion, No Objection, Motion **Carried**.

At 10:12, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 09.

Motion that: “To move to agendum 7: To receive and adopt the General Report of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2015–2016”

Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion **Carried**.

---

7 **To receive and adopt the General Report of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2015–2016**

At 10:13, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 10.

Motion that: “To vacate TAM Hoi Kit (UID: 3035123007) and appoint CHAN Lap Lam (UID: 3035182390) as the Meeting Chairperson of Annual General Meeting of CSA, ENS, HKUSU, Session 2015–2016”

Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion **Carried**.
TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) if he could be granted to present the General Report of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2015–2016.

Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.


At 10:15, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 11.


Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion Carried.

At 10:16, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 12.

Motion that: “To move to agendum 8: To receive and adopt the Annual Functional Report of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session

TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) if he could be granted to report Inauguration Ceremony.

Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.

TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016) reported Inauguration Ceremony.

AU Ching Mei (CS2 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) if she could be granted to report Mixer (Semester 2, 2014–2015) and Mixer (Semester 1, 2015–2016).

Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.

AU Ching Mei (CS2 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2015–2016) reported Mixer (Semester 2, 2014–2015) and Mixer (Semester 1, 2015–2016).
CHEUNG Ching Hong (MECH2 (4-year curriculum), Social Secretary and Acting Sports Secretary of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) if he could be granted to report Superpass Day (Semester 2, 2014–2015) and Superpass Day (Semester 1, 2015–2016).

Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.

CHEUNG Ching Hong (MECH2 (4-year curriculum), Social Secretary and Acting Sports Secretary of CSA, ENS, HKUSU, Session 2015–2016) reported Superpass Day (Semester 2, 2014–2015) and Superpass Day (Semester 1, 2015–2016).

HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) if she could be granted to report Registration Day.

Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.

HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016) reported Registration Day.

SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) if she could be granted to report Orientation Camp.
Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.

SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016) reported Orientation Camp.

At 10:31, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 13.

Motion that:
“We vacate CHAN Lap Lam (UID: 3035182390) and appoint TAM Hoi Kit (UID: 3035123007) as the Meeting Chairperson of Annual General Meeting of CSA, ENS, HKUSU, Session 2015–2016”

Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion Carried.

CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) if he could be granted to report Career Talk.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) approved.

CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016) reported Career Talk.
CHAN Ho Wah David (CS3 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2014–2015) asked where can he find the report of University IT Exploration Conference 2015.

CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016) answered that the report of University IT Exploration Conference 2015 is not included in the Annual Report of Computer Science Association, Engineering Society, HKUSU, Session 2015–2016 because the function was organized by Joint Universities Computer Association.

KWOK On Ki (CS2 (4-year curriculum), External General Secretary and Acting Marketing Secretary of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) if she could be granted to report Halloween Party.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) approved.

KWOK On Ki (CS2 (4-year curriculum), External General Secretary and Acting Marketing Secretary of CSA, ENS, HKUSU, Session 2015–2016) reported Halloween Party.

TANG Chun Keung (CS4 (4-year curriculum), Welfare Secretary of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) if he could be granted to report Welfare Week.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) approved.

TANG Chun Keung (CS4 (4-year curriculum), Welfare Secretary of CSA, ENS, HKUSU, Session 2015–2016) reported Welfare Week.
LEUNG Lok Ming (CS2 (4-year curriculum), Internal General Secretary of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) if he could be granted to report Singing Contest.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) approved.

LEUNG Lok Ming (CS2 (4-year curriculum), Internal General Secretary of CSA, ENS, HKUSU, Session 2015–2016) reported Singing Contest.

HO Oi Yung (CS4 (4-year curriculum), Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) if she could be granted to report Dumpling Day.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) approved.

HO Oi Yung (CS4 (4-year curriculum), Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2015–2016) reported Dumpling Day.

CHEUNG Ching Hong (MECH2 (4-year curriculum), Social Secretary and Acting Sports Secretary of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) if he could be granted to report CS Hiking.

Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) approved.

CHEUNG Ching Hong (MECH2 (4-year curriculum), Social Secretary and Acting Sports Secretary of CSA, ENS, HKUSU, Session 2015–2016) reported CS Hiking.
At 10:47, 24th February 2016, Meeting Chairperson (TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 14.

Motion that: “To vacate TAM Hoi Kit (UID: 3035123007) and appoint CHAN Lap Lam (UID: 3035182390) as the Meeting Chairperson of Annual General Meeting of CSA, ENS, HKUSU, Session 2015–2016”

Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion Carried.

At 11:00, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 15.


Proposer: CHEUNG Chi Ying (BEng 1 (4-year curriculum), External Vice-chairperson-elect and Acting Social Secretary-elect of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: IP Wing Sze (CS2 (4-year curriculum), Financial Secretary-elect of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: No Discussion, No Objection, Motion Carried.

At 11:08, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 16.

Proposer: TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion Carried.


Meeting Chairperson Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.


HO Oi Yung (CS4 (4-year curriculum), Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) if she could be granted to report Newsletter Publication.
Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.

HO Oi Yung (CS4 (4-year curriculum), Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2015–2016) reported Newsletter Publication.

KWOK On Ki (CS2 (4-year curriculum), External General Secretary and Acting Marketing Secretary of CSA, ENS, HKUSU, Session 2015–2016) asked Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) if she could be granted to report Marketing Activities.

Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.

KWOK On Ki (CS2 (4-year curriculum), External General Secretary and Acting Marketing Secretary of CSA, ENS, HKUSU, Session 2015–2016) reported Marketing Activities.


Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.

CHAN Ho Wah David (CS3 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2014–2015) advised that it would be better to give a notice to the Members when the class photos were available.
for distributing. He also commented that the Marketing Activities were good as there were many sponsors.

At 11:26, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 17.


Proposer: CHEUNG Chi Ying (BEng 1 (4-year curriculum), External Vice-chairperson-elect and Acting Social Secretary-elect of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: KWOK Cheuk Lum (BEng 1 (4-year curriculum), Chairperson-elect of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: No Discussion, No Objection, Motion Carried.

At 11:27, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 18.


Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: HO Ka Miu (CS3 (4-year curriculum), External Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion Carried.


Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.


At 11:36, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 19.

Motion that: “To thank the Executive Committee for their work on supervising the Engineering Society, Hong Kong University Students' Union”

Proposer: CHAN Ho Wah David (CS3 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2014–2015)

Seconder: TAM Chi Ho Jerry (CS3 (4-year curriculum), Internal Vice-chairperson and Acting Social Secretary of CSA, ENS, HKUSU, Session 2014–2015)

Resolution: No Discussion, No Objection, Motion Carried.
At 11:42, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 20.

**Motion that:** “To amend p.99 of Annual Report from ‘20th Jan 2015’ to ‘20th January 2015’”

**Proposer:** LEUNG Lok Ming (CS2 (4-year curriculum), Internal General Secretary of CSA, ENS, HKUSU, Session 2015–2016)

**Seconder:** AU Ching Mei (CS2 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2015–2016)

**Resolution:** No Discussion, No Objection, Motion Carried.

At 11:43, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 21.

**Motion that:** “To receive and adopt the amended External Affair Report of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2015–2016”

**Proposer:** CHEUNG Chi Ying (BEng 1 (4-year curriculum), External Vice-chairperson-elect and Acting Social Secretary-elect of CSA, ENS, HKUSU, Session 2016–2017)

**Seconder:** KWOK Cheuk Lum (BEng 1 (4-year curriculum), Chairperson-elect of CSA, ENS, HKUSU, Session 2016–2017)

**Resolution:** No Discussion, No Objection, Motion Carried.

At 11:44, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 22.

**Motion that:** “To move to agenda 11: To receive and adopt the Annual Financial Report of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session
2015–2016”

Proposer: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal
Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: HO Ka Miu (CS3 (4-year curriculum), External
Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion Carried.


Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.


CHAN Ho Wah David (CS3 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2014–2015) asked why Ex-Co bought only the squash ball but not rackets.

CHEUNG Ching Hong (MECH2 (4-year curriculum), Social Secretary and Acting Sports Secretary of CSA, ENS, HKUSU, Session 2015–2016) answered that it would be more beneficial to buy a squash ball for the Members, because the fee of borrowing a racket in the sport centers of the University is only 10 dollars, but the fee of borrowing a squash ball is 30 dollars.
TAM Chi Ho Jerry (CS3 (4-year curriculum), Internal Vice-chairperson and Acting Social Secretary of CSA, ENS, HKUSU, Session 2014–2015) asked how many times has the squash ball been used.

CHEUNG Ching Hong (MECH2 (4-year curriculum), Social Secretary and Acting Sports Secretary of CSA, ENS, HKUSU, Session 2015–2016) answered that the squash ball has been used for 3 to 4 times.

TAM Chi Ho Jerry (CS3 (4-year curriculum), Internal Vice-chairperson and Acting Social Secretary of CSA, ENS, HKUSU, Session 2014–2015) asked about the details of “Campfire” and “Photocopy” in Orientation Camp.

SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016) explained that “Campfire” is the price of campfire lamp and “Photocopy” is the cost of printing the application forms.

CHAN Ho Wah David (CS3 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2014–2015) asked about the details of “Snacks” in CS Hiking.

CHEUNG Ching Hong (MECH2 (4-year curriculum), Social Secretary and Acting Sports Secretary of CSA, ENS, HKUSU, Session 2015–2016) explained the details of items bought for CS Hiking.

CHAN Ho Wah David (CS3 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2014–2015) advised that Ex-Co can buy more light taste snacks.

At 12:24, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 23.

Motion that: “To receive and adopt the Annual Financial Report of the Executive Committee, Computer Science Association,
At 12:25, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 24.

Motion that: “To move to agendum 12: To receive and adopt the Annual Budget of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017”

Proposer: TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion Carried.

12 To receive and adopt the Annual Budget of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

IP Wing Sze (CS2 (4-year curriculum), Financial Secretary-elect of CSA, ENS, HKUSU, Session 2016–2017) asked Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) if she could be granted to report the Annual Budget of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017.
Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) approved.


At 12:34, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 25.

Motion that: “To receive and adopt the Annual Budget of the Executive Committee, Computer Science Association, Engineering Society, HKUSU, Session 2016–2017”

Proposer: CHAN Ho Wah David (CS3 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2014–2015)

Seconder: TAM Chi Ho Jerry (CS3 (4-year curriculum), Internal Vice-chairperson and Acting Social Secretary of CSA, ENS, HKUSU, Session 2014–2015)

Resolution: No Discussion, No Objection, Motion Carried.

At 12:35, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 26.

Motion that: “To move to agendum 13: To elect the Honorary Members, if any”

Proposer: LEUNG Lok Ming (CS2 (4-year curriculum), Internal General Secretary of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)
Resolution: No Discussion, No Objection, Motion Carried.

13 To elect the Honorary Members, if any

At 12:36, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 27.

Motion that: “To move to agendum 14: To amend the Constitution, if any”
Proposer: LEUNG Lok Ming (CS2 (4-year curriculum), Internal General Secretary of CSA, ENS, HKUSU, Session 2015–2016)
Seconder: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)
Resolution: No Discussion, No Objection, Motion Carried.

14 To amend the Constitution, if any

At 12:37, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 28.

Motion that: “To move to agendum 15: Any Other Business”
Proposer: LEUNG Lok Ming (CS2 (4-year curriculum), Internal General Secretary of CSA, ENS, HKUSU, Session 2015–2016)
Seconder: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)
Resolution: No Discussion, No Objection, Motion Carried.

15 Any Other Business
CHAN Ho Wah David (CS3 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2014–2015) asked Ex-Co to comment the updated website of the Association.

TAM Hoi Kit (CS4 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2015–2016) mentioned that the website of the Association has been updated in this year. The framework is changed to WordPress. The old data have been migrated.

At 12:42, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 29.

Motion that: “To thank Mr. Kong Hei Lok Keith (UID: 3035187065) as the Returning Officer”

Proposer: LEUNG Lok Ming (CS2 (4-year curriculum), Internal General Secretary of CSA, ENS, HKUSU, Session 2015–2016)

Seconder: SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

Resolution: No Discussion, No Objection, Motion Carried.

At 12:45, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 30.

Motion that: “To thank 20th Ex-Co for their work in the past year”

Proposer: CHAN Ho Wah David (CS3 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2014–2015)

Seconder: TAM Chi Ho Jerry (CS3 (4-year curriculum), Internal Vice-chairperson and Acting Social Secretary of CSA, ENS, HKUSU, Session 2014–2015)

Resolution: No Discussion, No Objection, Motion Carried.
At 12:46, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 31.

**Motion that:** “To move to agendum 16: Adjournment”
**Proposer:** LEUNG Lok Ming (CS2 (4-year curriculum), Internal General Secretary of CSA, ENS, HKUSU, Session 2015–2016)
**Seconder:** SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

**Resolution:** No Discussion, No Objection, Motion Carried.

---

### 16 Adjournment

At 12:47, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that he had received Motion 32.

**Motion that:** “To adjourn the meeting”
**Proposer:** LEUNG Lok Ming (CS2 (4-year curriculum), Internal General Secretary of CSA, ENS, HKUSU, Session 2015–2016)
**Seconder:** SHUM Cheuk Yee (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2015–2016)

**Resolution:** No Discussion, No Objection, Motion Carried.

---

At 12:47, 24th February 2016, Meeting Chairperson (CHAN Lap Lam (CS2 (4-year curriculum), Information Secretary of CSA, ENS, HKUSU, Session 2015–2016)) announced that the Meeting was adjourned.
NEX
Annual Report of
Computer Science Association, Engineering Society, HKUSU,
Session 2016–2017

Prepared by,

LEUNG Lok Ming
Internal General Secretary
Computer Science Association,
Engineering Society, HKUSU,
Session 2015–2016

Approved by,

TAM Hoi Kit
Chairperson
Computer Science Association,
Engineering Society, HKUSU,
Session 2015–2016
6 Minutes of 1\textsuperscript{st} Extraordinary General Meeting of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

Terminology of Minutes of 1\textsuperscript{st} Extraordinary General Meeting of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

<table>
<thead>
<tr>
<th>Term</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex-Co</td>
<td>Executive Committee members of Computer Science Association, Engineering Society, HKUSU</td>
</tr>
<tr>
<td>the Association</td>
<td>Computer Science Association, Engineering Society, HKUSU</td>
</tr>
<tr>
<td>the Constitution</td>
<td>The Constitution of the Association</td>
</tr>
<tr>
<td>the Department</td>
<td>Department of Computer Science, The University of Hong Kong</td>
</tr>
<tr>
<td>the Faculty</td>
<td>Faculty of Engineering, The University of Hong Kong</td>
</tr>
<tr>
<td>the Meeting</td>
<td>1\textsuperscript{st} Extraordinary General Meeting of the Association, Session 2016–2017</td>
</tr>
<tr>
<td>the Members</td>
<td>All members of the Association</td>
</tr>
<tr>
<td>the University</td>
<td>The University of Hong Kong</td>
</tr>
</tbody>
</table>
Minutes of 1st Extraordinary General Meeting of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

Venue: Room 308, Chow Yei Ching Building, The University of Hong Kong
Date: 13th September 2016 (Tuesday)
Time: 17:30

Meeting Chairperson: KWOK Cheuk Lum (Chairperson of CSA, ENS, HKUSU, Session 2016–2017)
Acting Honorary Secretary: CHAN Lap Kiu (Welfare Secretary of CSA, ENS, HKUSU, Session 2016–2017)
Returning Officer: Chan Chi Chung (Chairperson of Electrical and Electronic Engineering Association, Engineering Society, HKUSU, Session 2016–2017)

Meeting Agenda
1 Call to order
2 To appoint the acting Honorary Secretary
3 To receive and adopt the agenda
4 To cast a vote of confidence for members of the Executive Committee of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017
5 To receive and adopt the amended constitution
6 Adjournment

1 Call to Order

Lee Man Yin (Chairperson and Acting Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2012–2013) asked the reason of convening the Meeting instead of By-election General Meeting.
WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017) answered that three of the Ex-Co who ceased to be Full Members of the Association, still hold office in the Executive Committee. It was unfortunate that an Extraordinary General Meeting could not be held before 1st September 2016 (Thursday) due to different considerations.

Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) asked if there were any other doubts on the Meeting regulations. If not, the Meeting would be moved to agendum 2, “To appoint the acting Honorary Secretary”.

2 To appoint the acting Honorary Secretary

At 17:45, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 01.

Motion that: “To appoint CHAN Lap Kiu (UID: 3035269784) to be the acting Honorary Secretary of 1st Extraordinary General Meeting of CSA, ENS, HKUSU, Session 2016–2017”

Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: No Discussion, No Objection, Motion Carried.

At 17:46, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 02.

Motion that: “To move to agendum 3: To receive and adopt the agenda”

Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of
3 To receive and adopt the agenda

Lee Man Yin (Chairperson and Acting Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2012–2013) asked the meaning of term “specially” in the Section 7.2.1 of the Constitution and if the Meeting violated it.

WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017) answered that the Meeting was specially held for the amendment of the Constitution and casting votes of confidence to three of the Ex-Co who ceased to be Full Members of the Association. The word “specifically” is used in the Constitution to limit the number to one and only one, while “specially” have no limitation in number.

Lee Man Yin (Chairperson and Acting Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2012–2013) commented that he interpreted “specially” as limiting the number to be one because it would be more reasonable to amend the Constitution in an Extraordinary General Meeting with one purpose only, since the Members need to focus in the details of the amendment. He hoped that the Returning Officer could reflect the concern of the Members concerning the meaning of “specially” in the meeting of Engineering Council, HKUSU.

At 17:56 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 03.

Motion that: “To receive and adopt the agenda”
Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)
Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)
Resolution: No Discussion, No Objection, Motion Carried.

At 17:57, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 04.

Motion that: “To move to agendum 4: To cast a vote of confidence for members of the Executive Committee of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017”

Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: No Discussion, No Objection, Motion Carried.

4 To cast a vote of confidence for members of the Executive Committee of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

Lee Man Yin (Chairperson and Acting Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2012–2013) asked the reason of casting a vote of confidence.

WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017) answered that CHEUNG Chi Ying, NG Cheuk Hei and HO Cheuk Yan are not majoring in Computer Science and they were going to lose their full memberships of the Association. Casting votes of confidence for them was to let them finish their term of office.

Lee Man Yin (Chairperson and Acting Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2012–2013) asked if those of the Ex-Co could promise to try their best to serve the Members in the remaining session.
CHEUNG Chi Ying (MECH2 (4-year curriculum), External Vice-chairperson and Acting Social Secretary of CSA, ENS, HKUSU, Session 2016–2017), NG Cheuk Hei (MECH2 (4-year curriculum), Internal General Secretary of CSA, ENS, HKUSU, Session 2016–2017) and HO Cheuk Yan (CivE2 (4-year curriculum), External General Secretary of CSA, ENS, HKUSU, Session 2016–2017) guaranteed that they would spare no effort to serve the Members in the remaining session accordingly.

At 18:15, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 05.

Motion that: “To cast a vote of confidence for CHEUNG Chi Ying to hold office of External Vice-chairperson and Social Secretary till the end of the Session 2016–2017 of CSA, ENS, HKUSU”

Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: Among 22 votes conducted, 18 votes for the motion, 0 votes against, 4 votes abstain. Motion Carried.

At 18:25, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 06.

Motion that: “To cast a vote of confidence for NG Cheuk Hei to hold office of Internal General Secretary till the end of the Session 2016–2017 of CSA, ENS, HKUSU”

Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: Among 22 votes conducted, 18 votes for the motion, 0 votes against, 4 votes abstain.
At 18:28, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 07.

Motion that: “To cast a vote of confidence for HO Cheuk Yan to hold office of External General Secretary till the end of the Session 2016–2017 of CSA, ENS, HKUSU”

Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: Among 22 votes conducted, 18 votes for the motion, 0 votes against, 4 votes abstain. Motion Carried.

At 18:29, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 08.

Motion that: “To move to agendum 5: To receive and adopt the amended constitution”

Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: No Discussion, No Objection, Motion Carried.

5 To receive and adopt the amended constitution
Lee Man Yin (Chairperson and Acting Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2012–2013) asked the reason of deleting the sentence “be eligible for office in the Executive Committee of the Association” in Section 2.2.2.1 of the Constitution.

WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017) answered that the change was proposed after referring to other academic societies affiliated to Engineering Society, HKUSU.

Lee Man Yin (Chairperson and Acting Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2012–2013) asked that was it an appropriate way to exploit privileges of the Members by deleting the sentence.

WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017) answered that deleting the sentence does not mean that the Members would lose the privileges to be the Ex-Co of the Association, but to provide privileges to the Ex-Co who is(are) non-member(s) at the same time.

Lee Man Yin (Chairperson and Acting Publication and Publicity Secretary of CSA, ENS, HKUSU, Session 2012–2013) commented that firstly, for the intention of the amendment, which was reducing administrative costs, was not encouraged as casting a vote of confidence each session can let the Freshmen think twice before being an Ex-Co of the Association. Secondly, for the amendment, he recommended that adding an item “all previous elected people are eligible for office” instead of reducing privileges of the Members by deleting that sentence.

At 19:01, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 09.

Motion that: “To adopt the amendment of section 2.2.2.1 of the constitution of CSA, ENS, HKUSU
Original: may vote, nominate, and be nominated for election in Association Elections at the AGM or the
By-election General Meeting and be eligible for office in the Executive Committee of the Association
Amended: may vote, nominate, and be nominated for election in Association Elections at the AGM or the By-election General Meeting”

Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)
Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: Motion Withdrawn.

At 19:08, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 10.

Motion that: “To recess for 30 minutes”
Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)
Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: No Discussion, No Objection, Motion Carried.

Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum)) announced that the Meeting would be suspended for 30 minutes.

At 19:38, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 11.

Motion that: “To withdraw the motion on table”
Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)
Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)
Resolution: No Discussion, No Objection, Motion Carried.

WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017) reported that due to no agreement of the amended constitution from the Members after discussions, there would be no amendment of the Constitution in the Meeting.

At 19:40, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 1.

Motion that: “To move to agenda 6: Adjournment”

Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: No Discussion, No Objection, Motion Carried.

6 Adjournment

At 19:42, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that he had received Motion 13.

Motion that: “To adjourn the meeting”

Proposer: WOO Chong Yiu (CS2 (4-year curriculum), Internal Vice-chairperson of CSA, ENS, HKUSU, Session 2016–2017)

Seconder: IP Wing Sze (CS3 (4-year curriculum), Financial Secretary of CSA, ENS, HKUSU, Session 2016–2017)

Resolution: No Discussion, No Objection, Motion Carried.
At 19:43, 13th September 2016 (Tuesday), Meeting Chairperson (KWOK Cheuk Lum (CS2 (4-year curriculum), Chairperson of CSA, ENS, HKUSU, Session 2016–2017)) announced that the Meeting was adjourned.

Prepared by,  

_________________________
CHAN Lap Kiu  
Welfare Secretary  
Computer Science Association,  
Engineering Society, HKUSU,  
Session 2016–2017

Approved by,  

_________________________
KWOK Cheuk Lum  
Chairperson  
Computer Science Association,  
Engineering Society, HKUSU,  
Session 2016–2017
## Nomination of Candidates for the Election of Office Bearers of Computer Science Association, Engineering Society, HKUSU, Session 2017–2018

**Nomination Period:**
00:00, 17th January 2017 (Tuesday)–23:59, 13th February 2017 (Wednesday)

**List of Nominations:**

DnC

The proposed cabinet of Computer Science Association, Engineering Society, HKUSU, Session 2017–2018

<table>
<thead>
<tr>
<th>Office Bearer</th>
<th>Candidate</th>
<th>Proposer</th>
<th>Seconder</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Chairperson</td>
<td>POON Tsz Ho Cedric [BEng(CompSc) 3]</td>
<td>KWOK Cheuk Lum [BEng(CompSc) 2]</td>
<td>SHUM Cheuk Yee [BEng(CompSc) 3]</td>
</tr>
<tr>
<td>Proposed Internal Vice-chairperson</td>
<td>CHAN Ming Yui [BEng 1]</td>
<td>WOO Chong Yiu [BEng(CompSc) 2]</td>
<td>SHUM Cheuk Yee [BEng(CompSc) 3]</td>
</tr>
<tr>
<td>Proposed External Vice-chairperson</td>
<td>TSUI Yim Ting Crystal [BEng 1]</td>
<td>KWOK Cheuk Lum [BEng(CompSc) 2]</td>
<td>HO Ka Miu [BEng(CompSc) 4]</td>
</tr>
<tr>
<td>Proposed Internal General Secretary</td>
<td>LEUNG Ho Pong James [BEng 1]</td>
<td>WOO Chong Yiu [BEng(CompSc) 2]</td>
<td>LEUNG Lok Ming [BEng(CompSc) 3]</td>
</tr>
<tr>
<td>Proposed External General Secretary</td>
<td>CHUN Sin Ying Sarah [BEng 1]</td>
<td>KWOK Cheuk Lum [BEng(CompSc) 2]</td>
<td>KWOK On Ki [BEng(CompSc) 3]</td>
</tr>
<tr>
<td>Proposed Publication and Publicity Secretary</td>
<td>PANG Ming Kin [BEng 1]</td>
<td>CHENG Tak Kin [BEng(CompSc) 2]</td>
<td>HO Ka Miu [BEng(CompSc) 4]</td>
</tr>
<tr>
<td>Proposed Social Secretary</td>
<td>HUI Ka Sin Andy [BEng 1]</td>
<td>WOO Chong Yiu [BEng(CompSc) 2]</td>
<td>CHAN Lap Lam [BEng(CompSc) 3]</td>
</tr>
<tr>
<td>Proposed Welfare Secretary</td>
<td>GARG Anant [BEng 1]</td>
<td>CHAN Lap Kiu [BEng(CompSc) 2]</td>
<td>LAM Wan Yiu Enid [BEng(CompSc) 4]</td>
</tr>
</tbody>
</table>
8 Reports of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

8.1 General Report

Office Bearers:
The office bearers of the Executive Committee of CSA, ENS, HKUSU, Session 2016–2017, were elected by general polling. The office bearers were as follows:

<table>
<thead>
<tr>
<th>Office</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson</td>
<td>KWOK Cheuk Lum</td>
</tr>
<tr>
<td>Internal Vice-chairperson</td>
<td>WOO Chong Yiu</td>
</tr>
<tr>
<td>External Vice-chairperson</td>
<td>CHEUNG Chi Ying</td>
</tr>
<tr>
<td>Internal General Secretary</td>
<td>NG Cheuk Hei</td>
</tr>
<tr>
<td>External General Secretary</td>
<td>HO Cheuk Yan</td>
</tr>
<tr>
<td>Financial Secretary</td>
<td>IP Wing Sze</td>
</tr>
<tr>
<td>Publication and Publicity Secretary</td>
<td>CHENG Tak Gin</td>
</tr>
<tr>
<td>Welfare Secretary</td>
<td>CHAN Lap Kiu</td>
</tr>
<tr>
<td>Marketing Secretary</td>
<td>CHAU Chun Wing</td>
</tr>
<tr>
<td>Sports Secretary</td>
<td>KWONG Brian</td>
</tr>
</tbody>
</table>

Session:
The 22nd session of the Executive Committee commenced on 24th February 2016 and will be terminated at the end of the Annual General Meeting of CSA, ENS, HKUSU, Session 2016–2017.

Members:
CSA, ENS, HKUSU now has 148 Full Members and 66 Associate Members. The number of Full Members in each class is as follows:

<table>
<thead>
<tr>
<th>Class</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>BEng 1</td>
<td>9</td>
</tr>
<tr>
<td>CS 2</td>
<td>51</td>
</tr>
<tr>
<td>CS 3</td>
<td>51</td>
</tr>
<tr>
<td>CS 4</td>
<td>37</td>
</tr>
</tbody>
</table>
Meetings:

During session 2016–2017, there were 29 Executive Committee meetings.

Resources granted:

Several resources had been granted to CSA, ENS, HKUSU:

- **The Department:**
  - 1 association room in LG104, Composite Building, The University of Hong Kong
  - 1 cupboard
  - 1 departmental account
    - Email: csa@cs.hku.hk
    - Website: http://i.cs.hku.hk/~csa
  - 1 mailbox (Mailbox 39, 3/F, Chow Yei Ching Building, The University of Hong Kong)
  - 1 newsgroup (news://news.cs.hku.hk/hk.cs.csa)
  - 1 table
  - 1 telephone (2219 4133)
  - Steel cabinets

- **HKUSU:**
  - Mailbox (Mailbox behind General Office, UG1/F, Composite Building, The University of Hong Kong)
8.2 Annual Functional Report

8.2.1 Report on Joint Society Ball

Person-in-charge:
KWOK Cheuk Lum
Chairperson
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
The Joint Society Ball was a groundbreaking function that has never been organized by the Association. Co-ordinating with three other societies from the University, it allowed the Members to communicate with students from other departments and faculties through the process of dancing and playing special featured activities. This was a precious opportunity for the Members to learn more about other fields of study and know more friends.

Aims:
- To make more friends from different faculties or departments so that they can further understand different fields of study
- To improve friendship among the Members

Date:
19th March 2016 (Saturday)

Time:
17:50–21:30

Venue:
CYM105, Chong Yuet Ming Amenities Centre, The University of Hong Kong
Fee:
HK$130 per participant

Resources borrowed:
- Balloon stand from Biological Sciences Society, SS, HKUSU
- Buffet stoves from Biological Sciences Society, SS, HKUSU
- Mini LED light bulbs from Biological Sciences Society, SS, HKUSU
- Balloon pump from NS, MS, HKUSU
- Disco light ball from MES, ENS, HKUSU
- Red carpets from HKUSU

Details:
- A reception counter was set up at the entrance of CYM105 to tick attendance of participants and distribute materials for the number matching game.
- Mini LED light bulbs were hung around the pillars as decoration.
- A balloon stand was set up.
- Red carpets were laid in the middle as stage.
- Stoves were set up in the corner of CYM105 as a buffet area for dinner.
- Bags and other personal properties were stored in the cupboards in CYM105.
- A banner was set up at the back of CYM105 as a photo area.

Number of participants:
28

Performer:
Mosaic

Rundown:
19th March 2016 (Saturday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>17:50–18:00</td>
<td>Entry</td>
</tr>
<tr>
<td>18:00–18:15</td>
<td>Opening ceremony</td>
</tr>
<tr>
<td>Time</td>
<td>Activity</td>
</tr>
<tr>
<td>-----------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>18:15–18:30</td>
<td>Performance</td>
</tr>
<tr>
<td>18:30–19:30</td>
<td>Dancing time</td>
</tr>
<tr>
<td>19:30–20:00</td>
<td>Dinner and performance</td>
</tr>
<tr>
<td>20:00–21:20</td>
<td>Final session for dance and number matching game</td>
</tr>
<tr>
<td>21:20–21:30</td>
<td>Prize presentation ceremony for number matching game</td>
</tr>
</tbody>
</table>

**Evaluations:**

- **Preparation:**
  - Most decorations were made beforehand so the decoration time was enough.

- **Rundown:**
  - The venue was large enough for dancing.
  - Some participants were very passive during the function.
  - The food quality was good.
  - Overall, atmosphere of the function was good especially during performances.
  - Utensils were enough.
  - Prizes were attractive to the participants.

- **Post-activity:**
  - The cleanup was fast as there were more people to clean up than enough.
8.2.2  Report on Inauguration Ceremony

Person-in-charge:
HO Cheuk Yan
External General Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Inauguration Ceremony was a formal function that introduced the 21st Ex-Co to the participants. It also signified the commencement of the new Executive Committee session of the Association.

Aims:
• To introduce the 21st Ex-Co to the participants
• To build up a good relationship with the participants

Date:
1st April 2016 (Friday)

Time:
19:00–21:30

Venue:
MBG07, Main Building, The University of Hong Kong

Resources borrowed:
• Buffet stoves from EEEA, ENS, HKUSU
• Corsages from HKUSU
• Long tables from the Department
• Microphones from Learning Environment Services
• Microphone stand from Learning Environment Services
• Name pads from Engineering Society, HKUSU
• Tablecloths from MES, ENS, HKUSU
• Tablecloths from Engineering Society, HKUSU
• Trolley from the Department

Details:
• A reception counter was set up at the entrance of the theatre to serve the coming guests.
• A signature book was prepared for guests to sign.
• Cocktail was provided at the covered area opposite to the entrance of MBG07, Main Building, The University of Hong Kong
• Refreshment was provided to serve the participants.
• Souvenirs were given to guests.

Number of participants:
Around 90

Guests:
• Mr. Dominic Cho (Managing Consultant of GreySpark Partners (HK) Ltd)
• Mr. Riches Tse (Project Director of Sincere State Technologies)
• Professor Francis C.M. Lau (Associate Dean of Engineering, Department of Computer Science, The University of Hong Kong)
• Ms. Yannes Ng (Human Resources of GreySpark Partners (HK) Ltd)
• Mr. SoonKhen OwYong (Director of Technology of Launchpilots)
• Representative of Civil Engineering Society, Engineering Society, HKUSU
• Representative of Computer Society, HKUSU
• Representative of Information Systems Association, Business and Economics Association, Hong Kong University Students’ Union
• Representative of Mechanical Engineering Society, Engineering Society, Hong Kong University Students’ Union
• Representative of Electrical and Electronic Engineering Association, Engineering Society, HKUSU
• Representative of Engineering Society, HKUSU
• Representative of Nursing Society, Medical Society, Hong Kong University Students’ Union
• Representative of Biological Sciences Society, SS, HKUSU
• Representative of Computer Science Society, City University of Hong Kong Students’ Union
• Representative of Society of Computing Studies of The Hong Kong Polytechnic University
• Representative of The Computer Science and Engineering Students’ Society, the Hong Kong University of Science and Technology Students’ Union
• Representative of Student Society of Computing of the Open University of Hong Kong
• Representative of The Society of Engineering Faculty, The Student Union of The Chinese University of Hong Kong
• Representative of Electronic and Information Engineering Students' Society (HKPUSU)
• The 19th Ex-Co
• The 20th Ex-Co
• The Members

Masters of Ceremony:
• Hui Wai Ying Jennifer [BEng 1]
• Lee Duncan Richard Hong Nuo [BEng 1]

Helpers:
• Cheng Ngai Tong [BEng 1]
• Cheng Yau Chung [BEng 1]
• Cheung Hiu Tung [BBA(IS) 2]
• Cheung Yik Ai [BSc 1]
• Cheung Yin Ching [BEng 1]
• Hung Ming Jak [BEng 1]
• Leung Pui Kwan Rita [BEng 1]
• Leung Pui Ki [BEng 1]
• Lo Man Fei [BEng 1]
• Lui Wui Wang [BEng 1]
• Mok Tsz Chung [BEng 1]
• Ng Ka Yin [BSc(ActuarSc) 1]
• Ngan Cho Lam [BSocSc 1]
• So Chun Hei [BEng 1]
So Fuk Lam [BA&BEd(LangEdu)-Chin 2]

Rundown:
1st April 2016 (Friday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>19:00–19:45</td>
<td>Cocktail, distribution of souvenirs to representatives of associations/societies and photo taking</td>
</tr>
<tr>
<td>19:45–19:50</td>
<td>Entry</td>
</tr>
<tr>
<td>19:50–19:55</td>
<td>Opening ceremony</td>
</tr>
<tr>
<td>19:55–20:00</td>
<td>Speech by Mr. Dominic Cho (Managing Consultant of GreySpark Partners (HK) Ltd.)</td>
</tr>
<tr>
<td>20:00–20:05</td>
<td>Speech by Riches Tse (Project Director of Sincere State Technologies)</td>
</tr>
<tr>
<td>20:05–20:10</td>
<td>Speech by Professor Francis C.M. Lau (Associate Dean of Engineering, Department of Computer Science, The University of Hong Kong)</td>
</tr>
<tr>
<td>20:10–20:15</td>
<td>Speech by the Chairperson of the Association (Session 2015–2016)</td>
</tr>
<tr>
<td>20:15–20:20</td>
<td>Handover ceremony</td>
</tr>
<tr>
<td>20:20–20:25</td>
<td>Introduction of the 21st Ex-Co</td>
</tr>
<tr>
<td>20:25–20:30</td>
<td>Oath taking</td>
</tr>
<tr>
<td>20:30–20:35</td>
<td>Speech by the Chairperson of the Association (Session 2016–2017)</td>
</tr>
<tr>
<td>20:35–20:40</td>
<td>Presentation of souvenirs and photo taking</td>
</tr>
<tr>
<td>20:40–21:30</td>
<td>Refreshment</td>
</tr>
</tbody>
</table>
Evaluations:

- Preparation:
  - Ex-Co should familiarize with the flow of the ceremony by having more rehearsals.
  - The time for decoration was not enough. It was recommended that the decoration should be started earlier.

- Rundown:
  - Clear guidelines should be provided to the speakers to avoid promotions in their speeches.
**8.2.3 Report on Mixer (Semester 2, 2015–2016)**

**Person-in-charge:**
IP Wing Sze
Financial Secretary
CSA, ENS, HKUSU,
Session 2016–2017

**Introduction:**
Mixer (Semester 2, 2015–2016) was a buffet-like lunch which was organized to strengthen the relationship between the staff and the students of the Department.

**Aims:**
- To facilitate communication between the staff and the Members through providing a relaxing environment
- To provide an opportunity for the Members to know more about the Department
- To let the Members be more familiar with each other
- To introduce the Department to the Freshmen

**Date:**
5th April 2016 (Tuesday)

**Time:**
12:30–14:30

**Venue:**
Union Foyer, Union Building, The University of Hong Kong

**Resources borrowed:**
- Examination tables from the Department
- Pull up banners from the Department
- Long tables from HKUSU
Public address system (Portable Type) with wireless microphones from HKUSU

Details:
- The starting time was delayed by 15 minutes.
- Prize Presentation Ceremony of Teaching Excellence Awards of 2014–2015 and Best Tutor Awards of 2014–2015 was held.
- 23 trays of refreshment were provided.
- 20 bottles of drinks were provided.

Number of participants:
Around 80

Rundown:
5th April 2016 (Tuesday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:45–12:50</td>
<td>Speech by the Chairperson of the Association (Session 2016–2017)</td>
</tr>
<tr>
<td>12:50–13:00</td>
<td>Prize presentation ceremony of Teaching Excellence Award 2014–2015 and Best Tutor Awards of 2014–2015</td>
</tr>
<tr>
<td>13:00–13:10</td>
<td>Photo taking</td>
</tr>
<tr>
<td>13:10–14:30</td>
<td>Refreshment</td>
</tr>
</tbody>
</table>

Evaluations:
- Preparation:
  - More time should have been spent on setting up the venue.
- Rundown:
  - The venue was large enough to serve all the participants.
  - During the event, speech by the professor was cancelled as he could not be found at that time. It was recommended to send a reminder email to the professor the day before and have a backup plan for this case.
  - The photo taking was great.
  - The number of participants was satisfactory, but more promotion was recommended.
- The types and quantity of food were satisfactory.
- The food was served in a satisfied speed.
- Utensils were enough.

Post-activity:
- The time spent on packing and cleaning was satisfactory.
8.2.4 Report on Superpass Day (Semester 2, 2015–2016)

Person-in-charge:
CHEUNG Chi Ying
External Vice-chairperson and Acting Social Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Superpass Day (Semester 2, 2015–2016) involved two parts, Superpass Fai Chun Writing and Superpass Dinner. It is one of the traditions in the University believing that students will get a better result in examinations after participating in the Superpass Day. The Fai Chun Writing was free of charge, and the Fai Chun could be taken away by the participants.

Aims:
- To promote communication and friendship among the Members
- To provide an opportunity for the Members to experience the Superpass tradition of the University

Date:
29th April 2016 (Friday)

Time:
15:30–22:00

Venues:
- Superpass Fai Chun Writing:
  - Counter outside HW311, Haking Wong Building, The University of Hong Kong
- Superpass Dinner:
  - 權記小菜館, Shop CF5, Cooked Food Centre, 2/F, Smithfield Municipal Service Building, 12K Smithfield, Kennedy Town, Western District
Fee:
HK$60 per participant

Resources borrowed:
- Cleaver and cutting board from 權記小菜館
- Long tables from the Department

Details:
- A board was provided for posting up the Fai Chun.
- The assembling venue for Superpass Dinner was outside HW311, Haking Wong Building, The University of Hong Kong.

Number of participants:
28

Rundown:
29th April 2016 (Friday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>15:30–18:30</td>
<td>Hosting the counter and organizing Superpass Fai Chun Writing</td>
</tr>
<tr>
<td>18:30–19:15</td>
<td>Assembling and leading the participants to the restaurant</td>
</tr>
<tr>
<td>19:15–19:30</td>
<td>Introducing the Superpass tradition of the University</td>
</tr>
<tr>
<td>19:30–20:15</td>
<td>Chopping of the roasted piglet</td>
</tr>
<tr>
<td>20:15–21:45</td>
<td>Cheer and dinner</td>
</tr>
<tr>
<td>21:45–21:50</td>
<td>Distribution of red packets</td>
</tr>
<tr>
<td>21:50–22:00</td>
<td>Photo taking</td>
</tr>
</tbody>
</table>

Evaluations:
- Preparation:
  - Food tasting was done before choosing the restaurant.
  - Posters were prepared on time.
- Rundown:
  - The number of red papers prepared for the Fai Chun writing was more than enough.
- The quality of red papers was satisfactory.
- The food was ready on time that it was ready just after chopping of the roasted piglet was finished.
- The amount of food was enough for participants.
- The quality of the food was satisfactory.
8.2.5 Report on Orientation Program 2016—Registration Day

Person-in-charge:
CHEUNG Chi Ying
External Vice-chairperson and Acting Social Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Orientation Program 2016—Registration Day was the first opportunity for the Association to get in touch with the Freshmen, which may become the Members in the future. Through the decoration of our booth and the hospitality of Ex-Co, we aimed to introduce the Department, the Association and promote upcoming activities to the Freshmen.

Aims:
- To promote and encourage participation of the Orientation Program 2016—Orientation Camp held in August 2016
- To advertise the Department as well as the Association

Date:
11th August 2016 (Thursday)—12th August 2016 (Friday)

Time:
09:00–20:00

Venues:
HW 1-3, HW 1-4, HW 1-6, Haking Wong Building, The University of Hong Kong

Resources borrowed:
- Chairs from HKUSU
- Examination tables from HKUSU
- Foam boards from the Department
Mini LED light bulbs from Biological Sciences Society, SS, HKUSU

Details:

- 2 Ex-Co were sent to assist HKUSU on 12th of August.
- 9 Ex-Co and 2 helpers were taking turns to be on-duty at the booth. 3 were allowed to take a break every hour, 1 was at the service counter, 2 were to introduce the Curriculum to the Freshmen, 3 were to promote the Orientation Program 2016—Orientation Camp to the Freshmen and 2 were to attract the Freshmen to come to the booth.
- Ex-Co at the service counter was responsible of explaining the Refund Policy and giving out receipts to the Freshmen who had registered and paid for the Orientation Program 2016—Orientation Camp.
- Online registration of the Orientation Program 2016—Orientation Camp was done by notebook computers at the service counter.
- Explanations on the Curriculum and Orientation Program 2016—Orientation Camp were offered.
- Lucky draw was conducted to attract the Freshmen to come to the booth and encourage the Freshmen to follow the Facebook page of the Association.
- Files, leaflets and souvenirs were given out to the Freshmen who entered the venue.
- Online registration form was linked to the Facebook page of the Association.
- Photos of past Orientation Camps and functions were displayed.
- Balloons, a banner, a pull up banner of the Association, mini LED light bulbs and T-shirts of the Orientation Program 2016—Orientation Camp were used to decorate the booth.
- The boards borrowed from the Department were used to be the background of the booth and introduced the information of the Curriculum to the Freshmen.
- Association products were available for sale.

Number of participants:
Around 300

Helpers:
- Cheung Yin Ching [BEng 1]
- Leung Pui Kwan Rita [BEng 1]
Evaluations:

- Preparation:
  - Two full days were used to set up and decorate the booth for the Orientation Program 2016—Registration Day.
  - Preparation work for publications and all other materials should be done earlier.
  - Helpers should attend the briefing session to have a better understanding on Orientation Regulations.

- Rundown:
  - Ex-Co on duty had to know more about the career prospects and the Curriculum, as well as the benefits that the Freshmen could be obtained through their participations in the Orientation Program 2016—Orientation Camp.
  - Sale of Association products was unsatisfactory.
  - Lucky draw could help attracting the Freshmen.
  - Academic information was attractive to the Freshmen.
  - Orientation Regulations were strictly followed.
  - Most of the Freshmen have not chosen a major under the Faculty of Engineering.
  - Hospitality was offered by Ex-Co.

- Post-activity:
  - The cleanup work was satisfactory.
8.2.6 Report on Orientation Program 2016—Orientation Camp

**Person-in-charge:**
WOO Chong Yiu
Internal Vice-chairperson
CSA, ENS, HKUSU,
Session 2016–2017

**Vice-person-in-charge:**
CHAU Chun Wing
Marketing Secretary
CSA, ENS, HKUSU,
Session 2016–2017

**Introduction:**
Orientation Program 2016—Orientation Camp was designed to help the Freshmen make friends with each other and build up friendships through different tasks and games. It also helped them understand the Department and the Association better and gave them an opportunity to adapt to the new life and culture of the University.

**Aims:**
- To provide a chance for the Freshmen to know each other and the current students
- To provide a chance for the Freshmen to know more about the Department
- To help the Freshmen to adapt to the new life and culture of the University
- To introduce the Curriculum to the Freshmen

**Date:**
22\(^{nd}\) August 2016 (Monday)–24\(^{th}\) August 2016 (Wednesday)

**Time:**
09:30 (22\(^{nd}\) August 2016)–12:15 (24\(^{th}\) August 2016)
Venues:

- Gathering venue:
  - LE2, Library Extension Building, The University of Hong Kong
- Campsite:
  - Sai Kung Outdoor Recreation Centre
- Beach games venue:
  - Clear Water Bay 2nd Beach
- Campfire venue:
  - Hong Kong Scout Association Pak Sha Wan Tam Wah Ching Sea Activity Centre

Theme:

18 Kidulthood

Fee:

- HK$500 per participant (for the Freshmen)
- HK$280 per participant (for current Ex-Co and Helper)

Number of participants:

53 in total

- Central Helper: 1
- Current Ex-Co: 10
- Group Leaders: 6
- Photographer: 1
- Spies: 3
- The Freshmen: 32

Resources borrowed:

- Eye masks from Engineering Society, HKUSU
- Loud Hailer from HKUSU
- Public address system (Portable Type) with wireless microphones from HKUSU
- Trolley from HKUSU
Guest:
Dr. Anthony T.C. Tam (Academic Advisor of the Department)

Central Helper:
Lau Chun Yin [BEng 1]
Group Leaders:
- Mok Tse Chung Tony [BEng 1]
- Cheung Yin Ching [BEng 1]
- Ng Ka Yin [Bsc(ActuarSc) 1]
- Leung Pui Kwan Rita [BEng 1]
- Lo Man Fei [BEng 1]
- Hung Ming Jak [BEng 1]

Photographer:
Tsang Tsz Wa [BEng(CompSc) 3]

Spies:
- Leung Hon Man [BEng 1]
- Ho Chun Chi [BEng 1]
- Yuen Ching Tung [MBBS 1]

Groups:
- 咁得啦
- 堅係 A0 少林組
- *醉愛 _x***BB 豬

Rundown:
22nd August 2016 (Monday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>09:30–10:00</td>
<td>Gathering</td>
</tr>
<tr>
<td>10:00–10:10</td>
<td>Briefing</td>
</tr>
<tr>
<td>10:10–10:20</td>
<td>Speech by representative of the Department</td>
</tr>
<tr>
<td>10:20–10:30</td>
<td>Speech by the Chairperson of the Association (Session 2016–2017)</td>
</tr>
<tr>
<td>10:30–11:00</td>
<td>Ice-breaking games</td>
</tr>
<tr>
<td>11:00–11:15</td>
<td>Discussion of group names</td>
</tr>
<tr>
<td>11:15–17:30</td>
<td>Hong Kong Orienteering</td>
</tr>
</tbody>
</table>
### 23rd August 2016 (Tuesday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>07:30–08:00</td>
<td>Morning call</td>
</tr>
<tr>
<td>08:00–08:40</td>
<td>Breakfast</td>
</tr>
<tr>
<td>08:40–09:00</td>
<td>CS cheers teaching</td>
</tr>
<tr>
<td>09:00–11:30</td>
<td>Mass games</td>
</tr>
<tr>
<td>11:30–12:00</td>
<td>Packing up for beach</td>
</tr>
<tr>
<td>12:00–12:40</td>
<td>Lunch</td>
</tr>
<tr>
<td>12:40–13:45</td>
<td>Travelling to the beach</td>
</tr>
<tr>
<td>13:45–16:30</td>
<td>Beach games</td>
</tr>
<tr>
<td>16:30–17:15</td>
<td>Revelation of Spies</td>
</tr>
<tr>
<td>17:15–18:00</td>
<td>Travelling back to campsite</td>
</tr>
<tr>
<td>18:00–18:40</td>
<td>Dinner</td>
</tr>
<tr>
<td>18:40–19:30</td>
<td>Travelling to Campfire site</td>
</tr>
<tr>
<td>19:30–21:00</td>
<td>Campfire</td>
</tr>
<tr>
<td>21:00–21:40</td>
<td>Travelling back to campsite</td>
</tr>
</tbody>
</table>

### 24th August 2016 (Wednesday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>07:30–08:00</td>
<td>Morning call</td>
</tr>
<tr>
<td>08:00–08:40</td>
<td>Breakfast</td>
</tr>
<tr>
<td>08:40–09:00</td>
<td>CS cheers practicing</td>
</tr>
<tr>
<td>09:00–09:20</td>
<td>CS cheers demonstration</td>
</tr>
<tr>
<td>09:20–09:45</td>
<td>Packing up</td>
</tr>
<tr>
<td>09:45–10:40</td>
<td>Course registration</td>
</tr>
<tr>
<td>10:40–11:00</td>
<td>Voting</td>
</tr>
</tbody>
</table>
Result:
咁得啦 was the champion.

Evaluations:
- Preparation:
  - More helpers should be recruited.
  - Helpers should attend the briefing sessions to have a better understanding to the whole rundown.
- Rundown:
  - Day 1
    - The Freshmen were willing to learn CS Cheers.
    - The atmosphere of detective game was good.
    - The time for detective game was not enough, it was suggested that a video could be used to simplify the plot.
  - Day 2
    - The atmosphere of mass games was good.
    - Clear Water Bay 2nd Beach was too crowded for beach games.
    - The atmosphere of campfire was good.
    - Distance to the campfire site was too long for walking.
  - Day 3
    - CS cheers demonstration was satisfactory.
    - Course registration took more time than expected.
    - Atmosphere of message leaving was good, but the time was not enough.
8.2.7 Report on Mixer (Semester 1, 2016–2017)

Person-in-charge:
IP Wing Sze
Financial Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Mixer (Semester 1, 2016–2017) is a buffet-like lunch gathering organized to strengthen the relationship between the staff and the students of the Department.

Aims:
- To facilitate communication between the staff and the students of the Department through providing a relaxing environment
- To provide an opportunity for the students to know more about the Department
- To let the students be more familiar with each other
- To introduce the Department to the Freshmen

Date:
22nd September, 2016 (Thursday)

Time:
12:30–14:30

Venue:
Union Foyer, Union Building, The University of Hong Kong

Resources borrowed:
- Pull up banners from the Department
- Long tables from HKUSU
- Public address system (Portable Type) with wireless microphones from HKUSU
Details:

- 25 trays of refreshment were provided.
- 24 bottles of drinks were provided.

Number of participants:

Around 100

Rundown:

22nd September, 2016 (Thursday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:30–12:35</td>
<td>Speech by the Chairperson of the Association (Session 2016–2017)</td>
</tr>
<tr>
<td>12:35–12:40</td>
<td>Speech by Dr. Hubert T.H. Chan (BEng(CompSc) Program Director)</td>
</tr>
<tr>
<td>12:40–12:50</td>
<td>Photo taking</td>
</tr>
<tr>
<td>12:50–14:30</td>
<td>Refreshment</td>
</tr>
</tbody>
</table>

Evaluations:

- Preparation:
  - The time spent on setting up the venue was satisfactory.

- Rundown:
  - The venue was large enough to serve all the participants
  - The photo taking was great.
  - The number of participants was satisfactory.
  - The types of food were satisfactory.
  - The quantity of food was slightly insufficient. It was recommended to have larger quantity of food.
  - The food was served in a satisfied speed.
  - Utensils were enough.

- Post-activity:
  - The time spent on packing and cleaning was satisfactory.
8.2.8 Report on CSA X ISA LOL Tournament

Person-in-charge:
KWONG Brian
Sports Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
CSA X ISA LOL Tournament was an eSports competition organized with the Information Systems Association, BEA, HKUSU competing on a famous online game League of Legends.

Aims:
- To provide an opportunity for the Members to participate in an eSports competition
- To provide an opportunity for the Members to cooperate with different people

Date:
15th October 2016 (Saturday)

Time:
10:30–19:30

Venue:
msystem, 6/F, Golden Era Plaza, 39–55 Sai Yee Street, Mong Kok

Fee:
HK$20 per participant

Detail:
Prizes were given to the teams of best 4 of the tournament.
Number of participants:
55

Rundown:
15th October 2016 (Saturday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:30–12:30</td>
<td>Semi-finals</td>
</tr>
<tr>
<td>12:30–13:30</td>
<td>Break</td>
</tr>
<tr>
<td>13:30–16:30</td>
<td>Third place play-off</td>
</tr>
<tr>
<td>16:30–19:30</td>
<td>Final</td>
</tr>
</tbody>
</table>

Evaluations:
- Overall:
  - Name list of the participants registering the account of Garena was needed in order to get the sponsorship from Garena.
  - Rules should be clearly announced to settle dispute.
  - The number of participants was more than expected and a larger scale of competition was recommended.
8.2.9 Report on SITCON x HK 2016

Person-in-charge:
CHENG Tak Kin
Publication and Publicity Secretary and Acting Information Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
SITCON Student IT Conference, formed by students with passion in IT, is a student-centered organization hoping to provide a stage for all Hong Kong students to express and develop their talent with Open Source. The theme of year 2016 was "Let's Open Source", hoping to join students in the world of Open Source.

Organizers:
- SITCON x HK Community
- Techie Brain, 31st Executive Committee of Computer Science Society, City University of Hong Kong Students' Union
- Computer Science Association, Engineering Society, HKUSU
- The Computer Science Society, Hong Kong Baptist University

Supporting Organizations:
- Hong Kong Creative Open Technology Association
- Open Source Hong Kong
- Hong Kong Linux User Group
- SITCON - TW Community
- Electrical and Electronic Engineering Association, Engineering Society, HKUSU

Speakers:
- David Ng (Product Manager for Skygear.io, OurSky Ltd.)
- Denny Huang (Cofounder of SITCON)
- Christine Lee (Dim Sum Labs)
Aims:
- To provide an opportunity to the Members to broaden their horizon
- To encourage the Members to be aware of CS-related current affairs
- To learn from the experience from guests

Date:
22nd October 2016 (Saturday)

Time:
09:00–18:30

Venues:
LT16, LT17, 4/F, Purple Zone, Academic 1, City University of Hong Kong

Fee:
Free

Details:
- A reception counter was set up outside LT 16 for registration.
- Booths were set up outside the venues.
- Participants could choose to attend the talks they were interested in.
- Participants who filled in the questionnaire could join the lucky draw.
Number of participants:

43

Rundown:

22\textsuperscript{nd} October 2016 (Saturday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Venue: LT16</th>
<th>Venue: LT17</th>
</tr>
</thead>
<tbody>
<tr>
<td>09:00–10:00</td>
<td>Registration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:00–10:15</td>
<td>Opening ceremony</td>
<td></td>
<td>/</td>
</tr>
<tr>
<td>10:15–11:00</td>
<td>Keynote</td>
<td></td>
<td>/</td>
</tr>
<tr>
<td>11:00–11:15</td>
<td>Break</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11:15–12:00</td>
<td>Talk</td>
<td>Talk</td>
<td></td>
</tr>
<tr>
<td>12:00–12:15</td>
<td>Break</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:15–13:00</td>
<td>Talk</td>
<td>Talk</td>
<td></td>
</tr>
<tr>
<td>13:00–14:30</td>
<td>Lunch</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14:30–15:15</td>
<td>Keynote</td>
<td></td>
<td>/</td>
</tr>
<tr>
<td>15:15–15:30</td>
<td>Lunch</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15:30–16:15</td>
<td>Talk</td>
<td>Talk</td>
<td></td>
</tr>
<tr>
<td>16:15–16:30</td>
<td>Break</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16:30–17:15</td>
<td>Talk</td>
<td>Talk</td>
<td></td>
</tr>
<tr>
<td>17:15–17:30</td>
<td>Break</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17:30–18:00</td>
<td>Lightning talk</td>
<td></td>
<td>/</td>
</tr>
<tr>
<td>18:00–18:30</td>
<td>Closing ceremony and lucky draw</td>
<td></td>
<td>/</td>
</tr>
</tbody>
</table>

Evaluations:

- Preparation:
  - It was recommended to have earlier meetings with other parties.
  - Publication and publicity work shall be done earlier.

- Rundown:
  - Number of participants was less than expected.
  - It was recommended to cancel some talks and concentrate all the talks in one lecture theatre.
Some of the talks might be too advanced for the participants.
8.2.10 Report on Annual Dinner

Person-in-charge:  
CHAU Chun Wing  
Marketing Secretary  
CSA, ENS, HKUSU,  
Session 2016–2017

Introduction:  
Annual Dinner was a formal function gathering the Members. They were welcomed to participate, and have fun through the formal banquet.

Aims:  
- To act as a platform for the Full Members to meet and share experiences with Associate Members  
- To promote communication among the participants

Date:  
15\textsuperscript{th} November 2016 (Tuesday)

Time:  
19:00–21:30

Venue:  
Rome Café, Graduate House, The University of Hong Kong

Fee:  
- HK$250 per participant (for Full Members)  
- HK$300 per participant (for Associate Members and staff of the Department)
Details:

- A reception counter was set up at the entrance of Rome Café, Graduate House, The University of Hong Kong to serve the coming guests.
- A signature board was prepared for participants to sign.
- Souvenirs were given to participants.
- Cocktail was provided in the Rome Café, Graduate House, The University of Hong Kong.
- Dinner was served to participants.

Number of participants:
44

Guest:
Mr. John Huen (CEO of Koding Kingdom)

Master of Ceremony:
- Hui Wai Ying Jennifer [BEng(CivE) 2]
- Lui Wui Wang [BEng(CompSc) 2]

Helpers:
- Cheung Yin Ching [BEng(CE) 2]
- Leung Pui Kwan Rita [BEng(CE) 2]
- Ng Ka Yin [BSc(ActuarSc) 2]

Performer:
Cheung Otto Larry (The Magic Club, HKUSU)

Rundown:
15th November 2016 (Tuesday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>19:00–19:30</td>
<td>Cocktail</td>
</tr>
<tr>
<td>19:30–19:40</td>
<td>Opening Ceremony</td>
</tr>
<tr>
<td>19:40–19:45</td>
<td>Speech by Mr. John Huen (CEO of Koding Kingdom)</td>
</tr>
<tr>
<td>Time</td>
<td>Activity</td>
</tr>
<tr>
<td>--------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>19:45–19:50</td>
<td>Speech by the Chairperson of the Association (Session 2016–2017)</td>
</tr>
<tr>
<td>19:50–19:55</td>
<td>Photo taking</td>
</tr>
<tr>
<td>19:55–21:00</td>
<td>Dinner</td>
</tr>
<tr>
<td>21:00–21:15</td>
<td>Performance</td>
</tr>
<tr>
<td>21:15–21:30</td>
<td>Lucky Draw</td>
</tr>
</tbody>
</table>

**Evaluations:**

- **Preparation:**
  - Invitations to guest and staff of the Department should be sent earlier.
  - More helpers should be recruited.
  - Query on food choice should be included in the application form to facilitate food distribution.

- **Rundown:**
  - More helpers should be allocated in the reception corner.
  - The program ran smoothly.
8.2.11 Report on CS Hiking

Person-in-charge:
KWONG Brian
Sports Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
CS Hiking was a sports function for the Members. It provided an opportunity for them to relax during the middle of the semester and strengthen the bonding of the Members.

Aims:
- To promote sports activities
- To enhance the Members’ sense of belonging to the Association
- To strengthen the bonding among the Members

Date:
20th November 2016 (Sunday)

Time:
10:00–15:00

Venue:
Yuen Tsuen Ancient Trail

Detail:
Refreshment was provided.

Number of participants:
25
Rundown:

20th November 2016 (Sunday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00–10:15</td>
<td>Assembling</td>
</tr>
<tr>
<td>10:15–10:30</td>
<td>Travel to Yuen Tsuen Ancient Trail</td>
</tr>
<tr>
<td>10:30–13:00</td>
<td>Hiking</td>
</tr>
<tr>
<td>13:00–13:15</td>
<td>Photo taking</td>
</tr>
<tr>
<td>13:15–15:00</td>
<td>Hiking</td>
</tr>
</tbody>
</table>

Evaluations:

- Preparation:
  - Pre-trip was done before CS Hiking.
- Rundown:
  - There was enough refreshment for the participants.
8.2.12 Report on Welfare Week (Semester 1, 2016–2017)

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Welfare Week was a function that letting the Members to buy welfare products at favorable prices and letting the Members to get welfare pack.

Aim:
To promote the general welfare of the Members

Date:
24th November 2016 (Monday), 25th November 2016 (Tuesday), 27th November 2016 (Thursday), 28th November 2016 (Friday)

Time:
15:30–18:30

Venue:
Counter outside HW311, Haking Wong Building, The University of Hong Kong

Resource borrowed:
Long table from the Department

Details:
- One new product had been produced, which was Association Hoodie (2016–2017).
• 67 of the Members collected the welfare pack in total.

Evaluations:

• Overall:
  ▪ Number of the Members who have come to collect the welfare pack was less than expected.
  ▪ It was recommended to have more promotion on the welfare pack.
8.2.13 Report on Superpass Day (Semester 1, 2016–2017)

Person-in-charge:
CHEUNG Chi Ying
External Vice-chairperson and Acting Social Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Superpass Day (Semester 1, 2016–2017) involved two parts, Superpass Fai Chun Writing and Superpass Dinner. It is one of the traditions in the University believing that students will get a better result in examinations after participating in the Superpass Day. The Fai Chun Writing was free of charge, and the Fai Chun could be taken away by the participants.

Aims:
- To promote communication and friendship among the Members
- To provide an opportunity for the Members to experience the Superpass tradition of the University

Date:
29th November 2016 (Tuesday)

Time:
15:30–22:00

Venues:
- Superpass Fai Chun Writing:
  - Counter outside HW311, Haking Wong Building, The University of Hong Kong
- Superpass Dinner:
  - 權記小菜館, Shop CF5, Cooked Food Centre, 2/F, Smithfield Municipal Service Building, 12K Smithfield, Kennedy Town, Western District
Fee:
HK$60 per participant

Resources borrowed:
- Cleaver and cutting board from 權記小菜館
- Long tables from the Department

Details:
- A board was provided for posting up the Fai Chun.
- The assembling venue for Superpass Dinner was outside HW311, Haking Wong Building, The University of Hong Kong.

Number of participants:
28

Rundown:
29th November 2016 (Tuesday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>15:30–18:30</td>
<td>Hosting the counter and organizing Superpass Fai Chun Writing</td>
</tr>
<tr>
<td>18:30–19:15</td>
<td>Assembling and leading the participants to the restaurant</td>
</tr>
<tr>
<td>19:15–19:30</td>
<td>Introducing the Superpass tradition of the University</td>
</tr>
<tr>
<td>19:30–20:15</td>
<td>Chopping of the roasted piglet</td>
</tr>
<tr>
<td>20:15–21:45</td>
<td>Cheer and dinner</td>
</tr>
<tr>
<td>21:45–21:50</td>
<td>Distribution of red packets</td>
</tr>
<tr>
<td>21:50–22:00</td>
<td>Photo taking</td>
</tr>
</tbody>
</table>

Evaluations:
- Preparation:
  - Food tasting was done before choosing the restaurant.
  - Posters were prepared on time.
- Rundown:
  - The number of red papers prepared for the Fai Chun writing was more than enough.
The quality of red papers was satisfactory.

The assembling time was too long.

Some of the participants registered at the restaurant before the dinner.

The amount of food was more than enough for participants.

The quality of the food was satisfactory.

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Welfare Week was a function that letting the Members to buy welfare products at favorable prices and letting the Members to get welfare pack.

Aim:
To promote the general welfare of the Members

Date:
24th January 2017 (Tuesday), 26th January 2017 (Thursday), 27th January 2017 (Friday)

Time:
15:30–18:30

Venue:
Counter outside HW311, Haking Wong Building, The University of Hong Kong

Resource borrowed:
Long table from the Department

Details:
• 34 of the Members collected the welfare pack in total.
Evaluations:

- Overall:
  - Number of the Members who have come to collect the welfare pack was less than expected.
  - It was recommended to arrange time slots at the end of the semester to let the Members get the welfare pack relatively conveniently.
8.3 Welfare and Service Report

8.3.1 Report on Association Coffee Mug Sales

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Association Coffee Mug was produced in 2010 and re-designed in 2015. The remaining stock was available for sale.

Aim:
To provide welfare to the Members

Period:
January 2010–February 2017

Details:

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Sold</th>
</tr>
</thead>
<tbody>
<tr>
<td>Association Coffee Mug</td>
<td>HK$55</td>
<td>HK$65</td>
</tr>
</tbody>
</table>

Evaluations:
- The sales were not satisfactory.
- It was recommended to have more promotion and a new design on this item.
8.3.2 Report on Association Hoodie Sales

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Association Hoodie (2016–2017) was produced in this year. It was ordered in Free Point Clothing Warehouse.

Aim:
To provide welfare to the Members

Period:
November 2016–February 2017

Details:

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Sold</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Member</td>
<td>Non-member</td>
</tr>
<tr>
<td>Association Hoodie (2016–2017)</td>
<td>HK$130</td>
<td>HK$150</td>
</tr>
</tbody>
</table>

Evaluation:
The sales were satisfactory.
8.3.3 Report on Association Jacket Sales

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Association Jacket (2015–2016) was produced in 2015. The remaining stock was available for sale.

Aim:
To provide welfare to the Members

Period:
November 2015–February 2017

Details:

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Sold</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Member</td>
<td>Non-member</td>
</tr>
<tr>
<td>Association Jacket (2015–2016)</td>
<td>HK$150</td>
<td>HK$160</td>
</tr>
</tbody>
</table>

Evaluation:
The sales were satisfactory.
8.3.4 Report on Association T-Shirt Sales

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Association T-shirt (2013–2014) was produced in 2014. It was ordered in DOS International Limited. Association T-shirt (2015–2016) was produced in 2015. It was ordered in Zitison Limited. The remaining stock was available for sale.

Aim:
To provide welfare to the Members

Period:
  - January 2014–February 2017
  - September 2015–February 2017

Details:

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Sold</th>
</tr>
</thead>
<tbody>
<tr>
<td>Association T-shirt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(2013–2014)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member</td>
<td>HK$50</td>
<td></td>
</tr>
<tr>
<td>Non-member</td>
<td>HK$55</td>
<td></td>
</tr>
<tr>
<td>Welfare Week</td>
<td>HK$45</td>
<td>0</td>
</tr>
<tr>
<td>Association T-shirt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(2015–2016)</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Member</td>
<td>HK$40</td>
<td></td>
</tr>
<tr>
<td>Non-member</td>
<td>HK$50</td>
<td></td>
</tr>
<tr>
<td>Welfare Week</td>
<td>HK$30</td>
<td></td>
</tr>
</tbody>
</table>
Evaluations:

  - The sales were not satisfactory since the size of remaining T-shirts were too small.
  - The sales were satisfactory.
8.3.5 **Report on Borrowing of Recreational Facilities**

**Person-in-charge:**
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

**Introduction:**
A list of items, such as stationery, board games, balls, were available for the Members to borrow during the Ex-Co duty time in CS’ Area.

**Aim:**
To provide welfare to the Members

**Details:**
The followings were available for borrowing.

- **Board Games:**
  - Carcassonne
  - Chinese Chess
  - Connect Four
  - Go
  - Health and Happiness Chess
  - Magnetic Aeroplane Chess
  - Magnetic Soccer Chess
  - Marble Chess
  - Pictionary

- **Sports Items:**
  - Basketball
  - Football
  - Hula Hoop
  - Shuttlecock and Badminton Racket
Table Tennis Bat and Ping Pong Ball

Stationery:
- Cutter Plate
- Key Punch
- Larger Stapler

Others:
- Air Pump
- Lighter
- Megaphone
- Mini Football
- Monopoly Deal
- Playing Card
- San Guo Sha
- Set of Toy Bowling
- Timer

**Evaluations:**
- It was recommended to add more facilities for the Members to borrow.
- It was recommended to have more promotion on borrowing of recreational facilities.
8.3.6 Report on Class Photo Taking

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Class photos were taken for each class of the Curriculum.

Aim:
To enhance the sense of belonging of the Members to their own class

Arranged Time Slots and Venues:

<table>
<thead>
<tr>
<th>Preferred participant</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS Year 2 in 4-year curriculum</td>
<td>15:25, 24th January 2017</td>
<td>Open area outside Theatre A,</td>
</tr>
<tr>
<td></td>
<td>(Tuesday)</td>
<td>Chow Yei Ching Building</td>
</tr>
<tr>
<td>CS Year 3 in 4-year curriculum</td>
<td>15:25, 26th January 2017</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Thursday)</td>
<td></td>
</tr>
</tbody>
</table>

Evaluations:
- It was difficult to invite class professors taking photos together with students.
- It was recommended to invite class professors via email earlier, rather than after the lesson, so professors can allocate the time to join prior to the function thus students may have more motivation to join.
8.3.7 Report on Departmental Windbreaker Sales

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
This item featuring the name of the Department was produced in 2007. The remaining stock was available for sale.

Aim:
To provide welfare to the Members

Period:
November 2007–February 2017

Details:

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Sold</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Windbreaker</td>
<td>HK$100</td>
<td>0</td>
</tr>
</tbody>
</table>

Evaluation:
The sales were not satisfactory since the size of the remaining one was too large.
8.3.8 Report on Departmental Mobile Chain Sales

**Person-in-charge:**
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

**Introduction:**
This item featuring the name of the Department was produced in 2007. The remaining stock was available for sale.

**Aim:**
To provide welfare to the Members

**Period:**
November 2007–February 2017

**Details:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Sold</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Mobile Chain</td>
<td>HK$7</td>
<td>0</td>
</tr>
</tbody>
</table>

**Evaluation:**
The sales were not satisfactory.
8.3.9 Report on Marketing Activities

Person-in-charge:
CHAU Chun Wing
Marketing Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Marketing activities involved finding sponsorship to fund for functions.

Aims:
- To find sponsor products for the participants of functions
- To keep a good linkage with business bodies
- To seek cash sponsor for functions in order to enhance effectiveness in organizing functions

Details:
The followings were sponsoring bodies in different functions with the type of sponsorship bracketed.

- Sponsoring organizations of Inauguration Ceremony:
  - CEDARS (Cash)
  - The Pierside (Cash)
  - 新興食家 (Cash)
  - 寶蓮苑素食 (Food)
  - 可可店 (Food)
  - 永利清湯牛腩 (Food)
  - 梁輝醫館 (Cash)
  - 德記潮州菜館 (Food)
  - 宜加 (Food)
  - 金祥排骨麵 (Food)
  - 一休料理 (Food)
Sponsoring individuals of Inauguration Ceremony:
- Prof. B.C.M. Kao (Cash)
- Prof. D.W.L. Cheung (Cash)
- Prof. F.C.M. Lau (Cash)
- Prof. W. Wang (Cash)
- Dr. A.T.C. Tam (Cash)
- Dr. B. Oliveira (Cash)
- Dr. C.K. Chui (Cash)
- Dr. H. Cui (Cash)
- Dr. H.F. Ting (Cash)
- Dr. K.P. Chan (Cash)
- Dr. R.C.K. Cheng (Cash)

Sponsoring organization of Orientation Program 2016—Registration Day:
- CEDARS (Cash)

Sponsoring organization of Orientation Program 2016—Orientation Camp:
- Zitison Limited (Sponsor products)

Sponsoring organizations of CSA X ISA LOL Tournament
- CEDARS (Cash)
- Garena (Cash and sponsor products)

Sponsoring organizations of Annual Dinner
- CEDARS (Cash)
- 新興食家 (Cash)
- 梁輝醫館 (Cash)

Evaluations:
- Different sponsor schemes from CEDARS should be explored.
- The Department was supportive financially.
- Finding sponsorship from shops to shops were not efficient, yet worth trying.
• More sponsorship should be found for Orientation Program 2016—Orientation Camp to facilitate the rundown.

• Sponsorship should be found for the entire year plan, instead of function-by-function.
8.3.10 Report on Membership Card

**Person-in-charge:**
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

**Introduction:**
Membership Card was to identify the membership of the Association issued to the Members. For Full Member, it was valid from the first day of the first semester of an academic year to the thirtieth day to the first semester of the next academic year.

**Aim:**
To promote the sense of belonging to the Association of the Members

**Evaluation:**
It was recommended to have more promotion on the renewal of Membership Card.
8.3.11 Report on Newsletter Publication

Person-in-charge:
CHENG Tak Kin
Publication and Publicity Secretary and Acting Information Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Newsletters were published to promote and summarize the events of the Association. It also served as an official channel between the Association and the Members. Newsletters were available in printed version and electronic version. Newsletters were generally displayed in Room 311, Haking Wong Building, The University of Hong Kong; Room 312, Haking Wong Building, The University of Hong Kong; and at CS’ Area and the Association Board of the Association. Electronic newsletters were available on the website and Facebook page of the Association.

Aims:
- To promote upcoming events of the Association to the Members and public
- To provide reviews of the events of the Association to the Members and public

Details:
The followings were the newsletter issues of the CSA, ENS, HKUSU, Session 2016–2017.

- Issue SEP 2016
  - Cover Story
    - Introduction to NEX
  - Function Review
    - Joint Society Ball
    - Inauguration Ceremony
    - Mixer (Semester 2, 2015–2016)
    - Superpass Day (Semester 2, 2015–2016)
    - Orientation Program 2016—Orientation Camp
Function Preview
- CSA X ISA LOL Tournament
- Annual Dinner
- Hiking Trip
- Welfare Week (Semester 1, 2016–2017)
- Superpass Day (Semester 1, 2016–2017)

Issue FEB 2017
- Cover Story
  - Farewell Message
- Function Review
  - CSA X ISA LOL Tournament
  - SITCON x HK 2016
  - Annual Dinner
  - Hiking Trip
  - Welfare Week (Semester 1, 2016–2017)
  - Superpass Day (Semester 1, 2016–2017)
  - Welfare Week (Semester 2, 2016–2017)
- Agenda of Annual General Meeting of Computer Science Association, Engineering Society, HKUSU, Session 2016–2017

Evaluations:
- Deadlines should have been strictly followed in order to avoid delay in publication.
- Sponsorship could have been found for the newsletters in order to provide funding for distributing color-printed version.
8.3.12 Report on Other Product Sales

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
CD-R, DVD+R and DVD+R Double Layer were available in CS’ Area during the on-duty time.

Aim:
To provide welfare to the Members

Period:
March 2012–February 2017

Details:

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Sold</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD-R</td>
<td>HK$1.5</td>
<td>0</td>
</tr>
<tr>
<td>DVD+R</td>
<td>HK$2</td>
<td>0</td>
</tr>
<tr>
<td>DVD+R Double Layer</td>
<td>HK$6</td>
<td>0</td>
</tr>
</tbody>
</table>

Evaluation:
The sales were not satisfactory.
8.3.13 Report on Souvenirs for Graduates

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Souvenirs were designed and given out to the Members on the day of FYP exhibition.

Aim:
To provide welfare to the Members

Date:
3rd May 2016 (Tuesday)

Details:
85 copies were made where 62 of them were distributed.

Evaluation:
It was recommended to design another type of product to be souvenirs.
8.3.14 Report on Stationery Sales

Person-in-charge:
CHAN Lap Kiu
Welfare Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
Association Paper (2012–2013) was produced in 2013. The remaining stock was available for sale.

Aim:
To provide welfare to the Members

Period:
March 2013–February 2017

Details:

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Sold</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Member</td>
<td>Non-member</td>
</tr>
<tr>
<td>Association Paper (2012–2013)</td>
<td>HK$13</td>
<td>HK$15</td>
</tr>
</tbody>
</table>

Evaluation:
The sales were satisfactory.
8.4 External Affair Report

8.4.1 Report on Joint Universities Computer Association (JUCA)

Person-in-charge:
CHEUNG Chi Ying
External Vice-chairperson and Acting Social Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
JUCA was established in 1995, to gather computer-related academic student organizations of the local universities. It served as a platform to encourage communication among students in the universities involved. Several functions were organized which allows participation of students studying computer-related subjects.

Aims:
- To facilitate interflow between the Members and students from computer related disciplines in other universities in Hong Kong
- To provide opportunities for the Members to participate in joint-university functions
- To raise the social respect and recognition of the Association

Details:
JUCA did not hold any functions this year. Re-establishment of JUCA is necessary to ensure the welfare of members of each society is enhanced.

Other societies joining JUCA are as follows:
- Hong Kong Joint Universities Computer Association
- The Computer Science Society, The Student Union of The Chinese University of Hong Kong
- The Computer Science and Engineering Students' Society, HKUSTSU
- Computer Science Society, City University of Hong Kong Students’ Union
- Society of Computing Studies of The Hong Kong Polytechnic University
- Hong Kong Baptist University Computer Science Society
Student Society of Computing of The Open University of Hong Kong

Evaluations:

• A WhatsApp group was set up for communication.
• Earlier and better communication with other academic societies was recommended in the session.
• JUCA shall be re-established when the way of keeping sustainable operation is found.
8.4.2 Report on relationship with other academic bodies

Person-in-charge:
CHEUNG Chi Ying
External Vice-chairperson and Acting Social Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Within the University:

- **Engineering Society, Hong Kong University Students’ Union (Engineering Society, HKUSU)**
  - Engineering Society, HKUSU is the representative body for all students in the Faculty of Engineering, The University of Hong Kong.
  - The relationship between the Association and Engineering Society, HKUSU was good this year. Engineering Society, HKUSU provided assistance to the Association on orientation matters and collection on membership fees.

- **Biological Sciences Society, SS, HKUSU**
  - Biological Sciences Society, SS, HKUSU is a student organization serving the staff and students in the School of Biological Science, The University of Hong Kong.
  - The relationship between the Association and Biological Sciences Society, SS, HKUSU was good this year. Resources were borrowed from the Association and lent to Biological Sciences Society, SS, HKUSU. Joint Society Ball which organized with Biological Sciences Society, SS, HKUSU, MES, ENS, HKUSU and NS, MS, HKUSU was held successfully.

- **Civil Engineering Society, Engineering Society, HKUSU (CES, ENS, HKUSU)**
  - CES, ENS, HKUSU is a student organization serving the staff and students in the Department of Civil Engineering, The University of Hong Kong.
  - The relationship between the Association and CES, ENS, HKUSU was good this year. CES, ENS, HKUSU and the Association compromised on the orientation matters. Resources were borrowed from the Association and lent to CES, ENS, HKUSU.
• **Electrical and Electronic Engineering Association, Engineering Society, HKUSU (EEEA, ENS, HKUSU)**
  - EEEA, ENS, HKUSU is a student organization serving the staff and students in the Department of Electrical and Electronic Engineering, The University of Hong Kong.
  - The relationship between the Association and EEEA, ENS, HKUSU was good this year. EEEA, ENS, HKUSU and the Association compromised on the orientation matters. Resources were borrowed from the Association and lent to EEEA, ENS, HKUSU.

• **Industrial Engineering Association, Engineering Society, Hong Kong University Students’ Union (IEA, ENS, HKUSU)**
  - IEA, ENS, HKUSU is a student organization serving the staff and students in the Department of Industrial and Manufacturing Systems Engineering, The University of Hong Kong.
  - The relationship between the Association and IEA, ENS, HKUSU was good this year. IEA, ENS, HKUSU and the Association compromised on the orientation matters.

• **Information Systems Association, Business and Economics Association, Hong Kong University Students’ Union (ISA, BEA, HKUSU)**
  - ISA, BEA, HKUSU is a student organization serving students studying in the curricula of BBA(IS)/ BEng(CS).
  - The relationship between the Association and ISA, BEA, HKUSU was good this year. The communication among the two associations’ executive committee members was good. LOL Tournament which organized with ISA, BEA, HKUSU was held successfully.

• **Mechanical Engineering Society, Engineering Society, Hong Kong University Students’ Union (MES, ENS, HKUSU)**
  - MES, ENS, HKUSU is a student organization serving the staff and students in the Department of Mechanical Engineering, The University of Hong Kong.
  - The relationship between the Association and MES, ENS, HKUSU was good this year. MES, ENS, HKUSU and our Association compromised on the orientation matters. Resources were borrowed from the Association and lent to MES, ENS, HKUSU. Joint Society Ball which co-organized with MES, ENS, HKUSU, Biological Sciences Society, SS, HKUSU and NS, MS, HKUSU was held successfully.
• Medical Engineering Society, Engineering Society, Hong Kong University Students’ Union (MEDES, ENS, HKUSU)
  ▪ MEDES, ENS, HKUSU is a student organization serving students studying in the curricula of BEng(MedE).
  ▪ There were no executive committee members from MEDES, ENS, HKUSU this session. Representative from the Medical Engineering department and our Association compromised on the orientation matters.

• Nursing Society, Medical Society, Hong Kong University Students’ Union (NS, MS, HKUSU)
  ▪ NS, MS, HKUSU is a student organization serving the staff and students in the School of Nursing, The University of Hong Kong.
  ▪ The relationship between the Association and NS, MS, HKUSU was good this year. Resources were borrowed from the Association and lent to NS, MS, HKUSU. Joint Society Ball which co-organized with NS, MS, HKUSU, Biological Sciences Society, SS, HKUSU and MES, ENS, HKUSU was held successfully.

• The HKU Journal of Technology (TecHKU)
  ▪ TecHKU delivered tech news headlines with a hyperlocal and university perspective at HKU. TecHKU was supported by the Faculty of Engineering, The University of Hong Kong.
  ▪ The relationship between the Association and TecHKU was good this year. The Association assisted TecHKU on the publicity of Startup Weekend HKU. Good communication though Facebook was maintained and cooperation opportunities were considered.

Outside the University:
The following societies maintained a good relationship with the Association. The societies involved are as follows:
• Computer Science Society, City University of Hong Kong Students’ Union
• Hong Kong Baptist University Computer Science Society
• Society of Computing Studies, The Hong Kong Polytechnic University Students’ Union
• The Computer Science and Engineering Students’ Society, HKUSTSU
• The Computer Science Society, The Student Union of The Chinese University of Hong Kong
The Open University of Hong Kong The Student Society of Computing

Evaluations:

- Through communication among different societies, the understanding of their culture and nature helped in maintaining good relationships.
- Joint society functions are feasible for the later sessions.
- The public awareness and social respect of the Association were also raised.
- Maintaining a good relationship and enhancing the communication through various channels with different societies were recommended.
8.4.3 Report on participation in inauguration ceremonies of other societies

Person-in-charge:
CHEUNG Chi Ying
External Vice-chairperson and Acting Social Secretary
CSA, ENS, HKUSU,
Session 2016–2017

Introduction:
The Association received invitations to inauguration ceremonies organized by various societies inside and outside the University. Ex-Co attended the ceremonies as representatives.

Aims:
- To establish good relationships with other societies
- To seek for cooperation opportunities
- To gain recognitions and awareness from other organizations

Participated inauguration ceremony of the following societies:
- Within the University:
  - Information Systems Association, Business and Economics Association, HKUSU on 27th January 2016 (Wednesday)
  - Nursing Society, Medical Society, HKUSU on 24th February 2016 (Wednesday)
  - Mechanical Engineering Society, Engineering Society, Hong Kong University Students’ Union on 24th March 2016 (Thursday)
  - Electrical and Electronic Engineering Association, Engineering Society, HKUSU on 29th March 2016 (Tuesday)
  - Civil Engineering Society, Engineering Society, HKUSU on 8th April 2016 (Friday)
  - Engineering Society, Hong Kong University Students’ Union on 13th April 2016 (Wednesday)
- Outside the University:
  - The Society of Engineering Faculty, The Student Union of The Chinese University of Hong Kong on 22nd February 2016 (Monday)
Hong Kong Baptist University, The Computer Science Society on 7\textsuperscript{th} April 2016 (Thursday)

Evaluations:

- A positive image was built after attending the inauguration ceremony.
- Social awareness of the Association and the Curriculum was raised.
- Communication between the Association and other student organizations was enhanced. WhatsApp groups were created with different representatives from different societies.
- Year plan of different societies was shared and collaboration opportunities were discussed.
### Annual Financial Report

For the Year Ended 1\textsuperscript{st} February 2017  
(Expressed in Hong Kong Dollars)

<table>
<thead>
<tr>
<th>Income and Expenditure Account</th>
<th>Note</th>
<th>Income ($)</th>
<th>Expenditure ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Activities and Functions</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Joint Society Ball</td>
<td>A1</td>
<td>37.70</td>
<td></td>
</tr>
<tr>
<td>Inauguration Ceremony</td>
<td>A2</td>
<td>1521.90</td>
<td></td>
</tr>
<tr>
<td>Mixer (Semester 2, 2015–2016)</td>
<td>A3</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>Superpass Day (Semester 2, 2015–2016)</td>
<td>A4</td>
<td>200.40</td>
<td></td>
</tr>
<tr>
<td>Orientation Program 2016—Registration Day</td>
<td>A5</td>
<td>180.00</td>
<td></td>
</tr>
<tr>
<td>Orientation Program 2016—Orientation Camp</td>
<td>A6</td>
<td>3244.20</td>
<td></td>
</tr>
<tr>
<td>Mixer (Semester 1, 2016–2017)</td>
<td>A7</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>CSA x ISA Lol Tournament</td>
<td>A8</td>
<td>120.80</td>
<td></td>
</tr>
<tr>
<td>Annual Dinner</td>
<td>A9</td>
<td>266.40</td>
<td></td>
</tr>
<tr>
<td>CS Hiking Trip</td>
<td>A10</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>Welfare Week (Semester 1, 2016–2017)</td>
<td>A11</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>Superpass Day (Semester 1, 2016–2017)</td>
<td>A12</td>
<td>463.40</td>
<td></td>
</tr>
<tr>
<td>Welfare Week (Semester 2, 2016–2017)</td>
<td>A13</td>
<td>12.00</td>
<td></td>
</tr>
<tr>
<td><strong>2. Administration</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Budget</td>
<td></td>
<td>80.00</td>
<td></td>
</tr>
<tr>
<td>Annual Report</td>
<td></td>
<td>1000.00</td>
<td></td>
</tr>
<tr>
<td>Grant for Proposed Cabinet</td>
<td></td>
<td>500.00</td>
<td></td>
</tr>
<tr>
<td>Photocopy</td>
<td></td>
<td>135.40</td>
<td></td>
</tr>
<tr>
<td>Stationery</td>
<td></td>
<td>71.00</td>
<td></td>
</tr>
<tr>
<td><strong>3. Membership Subscription</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing Member (4-Year Curriculum, Expires on 2016)</td>
<td>$(25 \times 25)$</td>
<td>625.00</td>
<td></td>
</tr>
<tr>
<td>Existing Member (4-Year Curriculum, Expires on 2016)</td>
<td>$(25 \times 10)$</td>
<td>250.00</td>
<td></td>
</tr>
<tr>
<td>Existing Member (4-Year Curriculum, Expires on 2017)</td>
<td>$(50 \times 33)$</td>
<td>1650.00</td>
<td></td>
</tr>
<tr>
<td>Existing Member (4-Year Curriculum, Expires on 2017)</td>
<td>$(25 \times 4)$</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td>Existing Member (4-Year Curriculum, Expires on 2018)</td>
<td>$(50 \times 55)$</td>
<td>2750.00</td>
<td></td>
</tr>
<tr>
<td>New Member (4-Year Curriculum, Expires on 2019)</td>
<td>$(25 \times 55)$</td>
<td>1375.00</td>
<td></td>
</tr>
<tr>
<td>New Member (4-Year Curriculum, Expires on 2017)</td>
<td>$(25 \times 9)$</td>
<td>225.00</td>
<td></td>
</tr>
<tr>
<td><strong>4. Sports</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>5. Welfare</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Newsletter</td>
<td></td>
<td></td>
<td>54.00</td>
</tr>
<tr>
<td>Souvenir for Graduates</td>
<td></td>
<td></td>
<td>1079.30</td>
</tr>
<tr>
<td>Welfare Item Sales</td>
<td>C</td>
<td>279.80</td>
<td>776.00</td>
</tr>
<tr>
<td>Welfare Pack</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 6. Others

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank Interest</td>
<td>0.56</td>
</tr>
<tr>
<td>Bank Service Charge</td>
<td>240.00</td>
</tr>
<tr>
<td>Gain on Annual Budget Payable</td>
<td>50.00</td>
</tr>
<tr>
<td>Gain on Annual Report Payable</td>
<td>257.00</td>
</tr>
<tr>
<td>Loss on Grant for Proposed Cabinet Payable</td>
<td>118.00</td>
</tr>
<tr>
<td>Loss on Newsletter Payable</td>
<td>0.20</td>
</tr>
<tr>
<td>Registration Fee</td>
<td>800.00</td>
</tr>
<tr>
<td>(10 × 64 + 20 × 8)</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>13612.56</td>
</tr>
</tbody>
</table>

### Surplus / (Deficit) of Session 2016–2017

8762.06
### Balance Sheet as at 1st February 2017

<table>
<thead>
<tr>
<th>Description</th>
<th>Note</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank</td>
<td></td>
<td>44609.34</td>
</tr>
<tr>
<td>Cash</td>
<td></td>
<td>5229.20</td>
</tr>
<tr>
<td>Stock</td>
<td></td>
<td>2969.40</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td></td>
<td><strong>52807.94</strong></td>
</tr>
<tr>
<td>Less: Current Liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Budget Payable</td>
<td></td>
<td>80.00</td>
</tr>
<tr>
<td>Annual Report Payable</td>
<td></td>
<td>1000.00</td>
</tr>
<tr>
<td>Grant for Proposed Cabinet Payable</td>
<td></td>
<td>500.00</td>
</tr>
<tr>
<td>Newsletter Payable</td>
<td></td>
<td>24.00</td>
</tr>
<tr>
<td>Prepaid Membership Fee (B2)</td>
<td></td>
<td>12050.00</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td></td>
<td><strong>13654.00</strong></td>
</tr>
<tr>
<td>Net Current Assets</td>
<td></td>
<td><strong>39153.94</strong></td>
</tr>
</tbody>
</table>

Balanced by:

Accumulated Funds b/f from Session 2015–2016

<table>
<thead>
<tr>
<th>Description</th>
<th>Note</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank</td>
<td></td>
<td>31653.38</td>
</tr>
<tr>
<td>Cash</td>
<td></td>
<td>6772.70</td>
</tr>
<tr>
<td>Stock</td>
<td></td>
<td>3899.60</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td></td>
<td><strong>42325.68</strong></td>
</tr>
<tr>
<td>Less: Current Liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Budget Payable</td>
<td></td>
<td>80.00</td>
</tr>
<tr>
<td>Annual Report Payable</td>
<td></td>
<td>1000.00</td>
</tr>
<tr>
<td>Grant for Proposed Cabinet Payable</td>
<td></td>
<td>500.00</td>
</tr>
<tr>
<td>Newsletter Payable</td>
<td></td>
<td>28.80</td>
</tr>
<tr>
<td>Prepaid Member Fee (B1)</td>
<td></td>
<td>10325.00</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td></td>
<td><strong>11933.80</strong></td>
</tr>
<tr>
<td>Net Current Assets</td>
<td></td>
<td><strong>30391.88</strong></td>
</tr>
</tbody>
</table>

Add: Surplus / (Deficit) of Session 2015–2016

<table>
<thead>
<tr>
<th>Description</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accumulated Fund c/f</td>
<td>8762.06</td>
</tr>
</tbody>
</table>

Prepared by,

IP Wing Sze

Approved by,

KWOK Cheuk Lum

Audited by,

Professor W. Wang

Financial Secretary,
Computer Science Association,
Engineering Society,
HKUSU,
Session 2016–2017

Chairperson,
Computer Science Association,
Engineering Society,
HKUSU,
Session 2016–2017

Honorary Auditor,
Computer Science Association,
Engineering Society,
HKUSU,
Session 2016–2017

Association Chop
## A. Details of Activities and Functions

### 1. Joint Society Ball

<table>
<thead>
<tr>
<th>Note</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>D1</td>
<td>37.70</td>
<td></td>
</tr>
</tbody>
</table>

**Total Weighted Income**

<table>
<thead>
<tr>
<th></th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>37.70</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Surplus / (Deficit)**

|     | 37.70     |

### 2. Inauguration Ceremony

<table>
<thead>
<tr>
<th>Item</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsorship from CEDARS</td>
<td>800.00</td>
<td></td>
</tr>
<tr>
<td>Sponsorship from Shop</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Sponsorship from Teaching Staff</td>
<td>2600.00</td>
<td></td>
</tr>
<tr>
<td>Banner (8' × 8')</td>
<td>67.00</td>
<td></td>
</tr>
<tr>
<td>Booklet</td>
<td>812.00</td>
<td></td>
</tr>
<tr>
<td>Bottled Drink</td>
<td>282.20</td>
<td></td>
</tr>
<tr>
<td>Food Tray (55.5 × 10)</td>
<td>55.00</td>
<td></td>
</tr>
<tr>
<td>Foodstuff</td>
<td>386.20</td>
<td></td>
</tr>
<tr>
<td>Invitation Card</td>
<td>68.00</td>
<td></td>
</tr>
<tr>
<td>Name Tag</td>
<td>27.00</td>
<td></td>
</tr>
<tr>
<td>Paper Plate (50 Units)</td>
<td>54.00</td>
<td></td>
</tr>
<tr>
<td>Plastic Cup (50 Units)</td>
<td>108.00</td>
<td></td>
</tr>
<tr>
<td>Plastic Fork (200 Units)</td>
<td>20.00</td>
<td></td>
</tr>
<tr>
<td>Poster (A3 Size, Color)</td>
<td>14.00</td>
<td></td>
</tr>
<tr>
<td>Seating Ticket</td>
<td>9.00</td>
<td></td>
</tr>
<tr>
<td>Signature Book</td>
<td>72.80</td>
<td></td>
</tr>
<tr>
<td>Souvenir for Guests</td>
<td>501.90</td>
<td></td>
</tr>
<tr>
<td>Thank You Card</td>
<td>101.00</td>
<td></td>
</tr>
</tbody>
</table>

**Total**

|     | 4100.00   |

**Surplus / (Deficit)**

|     | 1521.90   |
### Notes to Annual Financial Report

#### 3. Mixer (Semester 2, 2015–2016)

<table>
<thead>
<tr>
<th>Description</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bottled Drink</td>
<td>3845.40</td>
<td>236.40</td>
</tr>
<tr>
<td>Food Tray</td>
<td></td>
<td>11.00</td>
</tr>
<tr>
<td>Foodstuff</td>
<td></td>
<td>3426.00</td>
</tr>
<tr>
<td>Paper Plate (50 Units)</td>
<td></td>
<td>54.00</td>
</tr>
<tr>
<td>Plastic Cup (50 Units)</td>
<td></td>
<td>72.00</td>
</tr>
<tr>
<td>Plastic Fork (200 Units)</td>
<td></td>
<td>20.00</td>
</tr>
<tr>
<td>Poster (A3 Size, Color)</td>
<td></td>
<td>14.00</td>
</tr>
<tr>
<td>Wet Tissue (150 Units)</td>
<td></td>
<td>12.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3845.40</td>
<td>3845.40</td>
</tr>
<tr>
<td><strong>Surplus / (Deficit)</strong></td>
<td></td>
<td>0.00</td>
</tr>
</tbody>
</table>

#### 4. Superpass Day (Semester 2, 2015–2016)

<table>
<thead>
<tr>
<th>Description</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee</td>
<td>1680.00</td>
<td>1470.00</td>
</tr>
<tr>
<td>Catering Fee</td>
<td></td>
<td>12.00</td>
</tr>
<tr>
<td>Poster (A3 Size, Color)</td>
<td></td>
<td>15.00</td>
</tr>
<tr>
<td>Red Paper</td>
<td></td>
<td>338.00</td>
</tr>
<tr>
<td>Roasted Piglet</td>
<td></td>
<td>45.40</td>
</tr>
<tr>
<td>Superpass Red Packet</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1680.00</td>
<td>1880.40</td>
</tr>
<tr>
<td><strong>Surplus / (Deficit)</strong></td>
<td></td>
<td>(200.40)</td>
</tr>
</tbody>
</table>

#### 5. Orientation Program 2016—Registration Day

<table>
<thead>
<tr>
<th>Description</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsorship from CEDARS</td>
<td>1000.00</td>
<td>146.00</td>
</tr>
<tr>
<td>Decoration</td>
<td></td>
<td>350.00</td>
</tr>
<tr>
<td>Leaflet (A5 Size, Color)</td>
<td></td>
<td>4.00</td>
</tr>
<tr>
<td>Poster (A3 Size, Color)</td>
<td></td>
<td>320.00</td>
</tr>
<tr>
<td>Souvenir for the Freshmen</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1000.00</td>
<td>820.00</td>
</tr>
<tr>
<td><strong>Surplus / (Deficit)</strong></td>
<td></td>
<td>180.00</td>
</tr>
</tbody>
</table>
### 6. Orientation Program 2016—Orientation Camp

<table>
<thead>
<tr>
<th>Description</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee for Ex-Co</td>
<td>($280 x 10)</td>
<td>2800.00</td>
</tr>
<tr>
<td>Application Fee for Helpers</td>
<td>($280 x 11)</td>
<td>3080.00</td>
</tr>
<tr>
<td>Application Fee for Past Ex-Co</td>
<td>($28.5 x 3)</td>
<td>85.50</td>
</tr>
<tr>
<td>Application Fee for Pre-Camp</td>
<td>($105 x 15)</td>
<td>1575.00</td>
</tr>
<tr>
<td>Application Fee for the Freshmen</td>
<td>($500 x 33)</td>
<td>16500.00</td>
</tr>
<tr>
<td>Deposit of Application</td>
<td></td>
<td>125.00</td>
</tr>
<tr>
<td>Banner (3' x 8')</td>
<td></td>
<td>48.00</td>
</tr>
<tr>
<td>Campfire</td>
<td></td>
<td>1560.00</td>
</tr>
<tr>
<td>Campsite Application Form</td>
<td>($0.1 x 870)</td>
<td>87.00</td>
</tr>
<tr>
<td>Campsite Fee for Orientation Camp</td>
<td>($28.5 x 109)</td>
<td>3106.50</td>
</tr>
<tr>
<td>Campsite Fee for Pre-Camp</td>
<td>($28.5 x 16)</td>
<td>456.00</td>
</tr>
<tr>
<td>Catering Fee for Orientation Camp</td>
<td>($123 x 48)</td>
<td>5904.00</td>
</tr>
<tr>
<td>Catering Fee for Pre-Camp</td>
<td>($76.5 x 16)</td>
<td>1224.00</td>
</tr>
<tr>
<td>Coach</td>
<td></td>
<td>1700.00</td>
</tr>
<tr>
<td>Game Expenses</td>
<td></td>
<td>1164.40</td>
</tr>
<tr>
<td>Orientation Camp T-Shirt</td>
<td>($21.2 x 180)</td>
<td>3816.00</td>
</tr>
<tr>
<td>Poster (A1 Size, Color)</td>
<td>($50 x 2)</td>
<td>100.00</td>
</tr>
<tr>
<td>Prize</td>
<td></td>
<td>714.40</td>
</tr>
<tr>
<td>Taxi</td>
<td></td>
<td>101.00</td>
</tr>
<tr>
<td>Van</td>
<td></td>
<td>940.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>24165.50</td>
<td>20921.30</td>
</tr>
<tr>
<td><strong>Surplus / (Deficit)</strong></td>
<td></td>
<td><strong>3244.20</strong></td>
</tr>
</tbody>
</table>

### 7. Mixer (Semester 1, 2016–2017)

<table>
<thead>
<tr>
<th>Description</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funding from the Department</td>
<td>3712.10</td>
<td></td>
</tr>
<tr>
<td>Bottled Drink</td>
<td></td>
<td>246.70</td>
</tr>
<tr>
<td>Facial Tissue (50 Units)</td>
<td></td>
<td>17.00</td>
</tr>
<tr>
<td>Foodstuff</td>
<td></td>
<td>3308.40</td>
</tr>
<tr>
<td>Paper Plate (50 Units)</td>
<td></td>
<td>18.00</td>
</tr>
<tr>
<td>Plastic Cup (50 Units)</td>
<td>($18 x 5)</td>
<td>90.00</td>
</tr>
<tr>
<td>Plastic Fork (200 Units)</td>
<td></td>
<td>20.00</td>
</tr>
<tr>
<td>Poster (A3 Size, Color)</td>
<td>($2 x 6)</td>
<td>12.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3712.10</td>
<td>3712.10</td>
</tr>
<tr>
<td><strong>Surplus / (Deficit)</strong></td>
<td></td>
<td>0.00</td>
</tr>
</tbody>
</table>
Notes to Annual Financial Report

8. CSA x ISA LoL Tournament

<table>
<thead>
<tr>
<th>Note</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>E1</td>
<td></td>
<td>120.80</td>
</tr>
<tr>
<td>Total</td>
<td>0.00</td>
<td>120.80</td>
</tr>
<tr>
<td>Surplus / (Deficit)</td>
<td>(120.80)</td>
<td></td>
</tr>
</tbody>
</table>

9. Annual Dinner

<table>
<thead>
<tr>
<th>Description</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee for Associate Members ($300 × 15)</td>
<td>4500.00</td>
<td></td>
</tr>
<tr>
<td>Application Fee for Ex-Co ($250 × 10)</td>
<td>2500.00</td>
<td></td>
</tr>
<tr>
<td>Application Fee for Helpers ($250 × 5)</td>
<td>1250.00</td>
<td></td>
</tr>
<tr>
<td>Application Fee for the Members ($250 × 14)</td>
<td>3500.00</td>
<td></td>
</tr>
<tr>
<td>Sponsorship from Shop</td>
<td>300.00</td>
<td></td>
</tr>
<tr>
<td>Booklet</td>
<td></td>
<td>89.50</td>
</tr>
<tr>
<td>Catering Fee</td>
<td></td>
<td>9000.00</td>
</tr>
<tr>
<td>Invitation Card</td>
<td></td>
<td>98.00</td>
</tr>
<tr>
<td>Lucky Draw</td>
<td></td>
<td>550.00</td>
</tr>
<tr>
<td>Name Tag</td>
<td></td>
<td>5.00</td>
</tr>
<tr>
<td>Poster (A3 Size, Color) ($2 × 15)</td>
<td></td>
<td>30.00</td>
</tr>
<tr>
<td>Rental Charge</td>
<td></td>
<td>1500.00</td>
</tr>
<tr>
<td>Road Guide</td>
<td></td>
<td>15.00</td>
</tr>
<tr>
<td>Seating Plan</td>
<td></td>
<td>1.00</td>
</tr>
<tr>
<td>Signature Board</td>
<td></td>
<td>15.00</td>
</tr>
<tr>
<td>Souvenir for Guests</td>
<td></td>
<td>12.00</td>
</tr>
<tr>
<td>Souvenir for Participants</td>
<td></td>
<td>468.10</td>
</tr>
<tr>
<td>Total</td>
<td>12050.00</td>
<td>11783.60</td>
</tr>
<tr>
<td>Surplus / (Deficit)</td>
<td></td>
<td>266.40</td>
</tr>
</tbody>
</table>

10. CS Hiking Trip

<table>
<thead>
<tr>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>0.00</td>
</tr>
<tr>
<td>Surplus / (Deficit)</td>
<td>0.00</td>
</tr>
</tbody>
</table>
Notes to Annual Financial Report


<table>
<thead>
<tr>
<th></th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Surplus / (Deficit)</td>
<td></td>
<td>0.00</td>
</tr>
</tbody>
</table>

12. Superpass Day (Semester 1, 2016–2017)

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee</td>
<td>($60 x 28)</td>
<td>1680.00</td>
</tr>
<tr>
<td>Catering Fee</td>
<td></td>
<td>1600.00</td>
</tr>
<tr>
<td>Roasted Piglet</td>
<td></td>
<td>498.00</td>
</tr>
<tr>
<td>Superpass Red Packet</td>
<td>($1.3 x 27 + $10.3)</td>
<td>45.40</td>
</tr>
<tr>
<td>Total</td>
<td>1680.00</td>
<td>2143.40</td>
</tr>
<tr>
<td>Surplus / (Deficit)</td>
<td></td>
<td>(463.40)</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Service Description</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poster (A3 Size, Color)</td>
<td>($2 x 6)</td>
<td>12.00</td>
</tr>
<tr>
<td>Total</td>
<td>0.00</td>
<td>12.00</td>
</tr>
<tr>
<td>Surplus / (Deficit)</td>
<td></td>
<td>(12.00)</td>
</tr>
</tbody>
</table>
Notes to Annual Financial Report

B. Details of Prepaid Membership Fee

1. Prepaid Membership Fees b/f from Session 2015–2016

<table>
<thead>
<tr>
<th>Expiry Year</th>
<th>Number of Members</th>
<th>Prepaid Amount ($)</th>
<th>Sub-Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>25</td>
<td>25.00</td>
<td>625.00</td>
</tr>
<tr>
<td>2016</td>
<td>10</td>
<td>25.00</td>
<td>250.00</td>
</tr>
<tr>
<td>2017</td>
<td>33</td>
<td>75.00</td>
<td>2475.00</td>
</tr>
<tr>
<td>2017</td>
<td>4</td>
<td>25.00</td>
<td>100.00</td>
</tr>
<tr>
<td>2018</td>
<td>55</td>
<td>125.00</td>
<td>6875.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>10325.00</strong></td>
</tr>
</tbody>
</table>

2. Prepaid Membership Fees c/f

<table>
<thead>
<tr>
<th>Expiry Year</th>
<th>Number of Members</th>
<th>Prepaid Amount ($)</th>
<th>Sub-Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>33</td>
<td>25.00</td>
<td>825.00</td>
</tr>
<tr>
<td>2017</td>
<td>9</td>
<td>25.00</td>
<td>225.00</td>
</tr>
<tr>
<td>2018</td>
<td>55</td>
<td>75.00</td>
<td>4125.00</td>
</tr>
<tr>
<td>2019</td>
<td>55</td>
<td>125.00</td>
<td>6875.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>12050.00</strong></td>
</tr>
</tbody>
</table>
C. Welfare Item Sales

1. Purchases and Stock

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price ($)</th>
<th>Quantity</th>
<th>Amount ($)</th>
<th>Unit Price ($)</th>
<th>Quantity</th>
<th>Amount ($)</th>
<th>Unit Price ($)</th>
<th>Quantity</th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Association Coffee Mug</td>
<td>52.00</td>
<td>14</td>
<td>728.00</td>
<td>14</td>
<td>728.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Association Hoodie (2016–2017)</td>
<td>115.00</td>
<td>30</td>
<td>3450.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Association Jacket (2015–2016)</td>
<td>134.50</td>
<td>11</td>
<td>1479.50</td>
<td>5</td>
<td>672.50</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Association Paper (2012–2013)</td>
<td>11.70</td>
<td>60</td>
<td>702.00</td>
<td>54</td>
<td>3631.80</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Association T-Shirt (2015–2016)</td>
<td>21.00</td>
<td>23</td>
<td>483.00</td>
<td>15</td>
<td>315.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Association T-Shirt (2013–2014)</td>
<td>48.00</td>
<td>2</td>
<td>96.00</td>
<td>2</td>
<td>96.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CD-R</td>
<td>1.10</td>
<td>27</td>
<td>29.70</td>
<td>27</td>
<td>29.70</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Departmental Mobile Chain</td>
<td>7.00</td>
<td>18</td>
<td>126.00</td>
<td>18</td>
<td>126.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Departmental Windbreaker</td>
<td>105.00</td>
<td>1</td>
<td>105.00</td>
<td>1</td>
<td>105.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DVD+R</td>
<td>1.40</td>
<td>76</td>
<td>106.40</td>
<td>76</td>
<td>106.40</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DVD+R Double-Layer</td>
<td>5.50</td>
<td>8</td>
<td>44.00</td>
<td>8</td>
<td>44.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>3899.60</strong></td>
<td></td>
<td></td>
<td><strong>2969.40</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Sales

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price ($)</th>
<th>Quantity</th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Association Coffee Mug</td>
<td>(Member Price)</td>
<td>55.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association Coffee Mug</td>
<td>(Non-Member Price)</td>
<td>65.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association Coffee Mug</td>
<td>(Welfare Week Price)</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association Hoodie (2016–2017)</td>
<td>(Member Price)</td>
<td>130.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association Hoodie (2016–2017)</td>
<td>(Non-Member Price)</td>
<td>140.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association Hoodie (2016–2017)</td>
<td>(Welfare Week Price)</td>
<td>120.00</td>
<td>3980.00</td>
</tr>
<tr>
<td>Association Jacket (2015–2016)</td>
<td>(Member Price)</td>
<td>150.00</td>
<td>150.00</td>
</tr>
<tr>
<td>Association Jacket (2015–2016)</td>
<td>(Non-Member Price)</td>
<td>160.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association Jacket (2015–2016)</td>
<td>(Welfare Week Price)</td>
<td>140.00</td>
<td>700.00</td>
</tr>
<tr>
<td>Association Paper (2012–2013)</td>
<td>(Member Price)</td>
<td>12.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association Paper (2012–2013)</td>
<td>(Non-Member Price)</td>
<td>15.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association Paper (2012–2013)</td>
<td>(Welfare Week Price)</td>
<td>10.00</td>
<td>60.00</td>
</tr>
<tr>
<td>Association T-Shirt (2015–2016)</td>
<td>(Member Price)</td>
<td>40.00</td>
<td>120.00</td>
</tr>
<tr>
<td>Association T-Shirt (2015–2016)</td>
<td>(Non-Member Price)</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association T-Shirt (2015–2016)</td>
<td>(Welfare Week Price)</td>
<td>30.00</td>
<td>150.00</td>
</tr>
<tr>
<td>Association T-Shirt (2013–2014)</td>
<td>(Member Price)</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association T-Shirt (2013–2014)</td>
<td>(Non-Member Price)</td>
<td>55.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association T-Shirt (2013–2014)</td>
<td>(Welfare Week Price)</td>
<td>45.00</td>
<td>0.00</td>
</tr>
<tr>
<td>CD-R</td>
<td>1.50</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>Departmental Mobile Chain</td>
<td>7.00</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>Departmental Windbreaker</td>
<td>100.00</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>DVD+R</td>
<td>2.00</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>DVD+R Double-Layer</td>
<td>6.00</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>4660.00</strong></td>
</tr>
</tbody>
</table>
Notes to Annual Financial Report

3. Surplus or Deficit

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales</td>
<td>$ 4660.00</td>
</tr>
<tr>
<td>Less: Cost of Goods Sold</td>
<td></td>
</tr>
<tr>
<td>Opening Stock</td>
<td>$3899.60</td>
</tr>
<tr>
<td>Add: Purchases</td>
<td>$3450.00</td>
</tr>
<tr>
<td></td>
<td>$7349.60</td>
</tr>
<tr>
<td>Less: Closing Stock</td>
<td>$2969.40</td>
</tr>
<tr>
<td></td>
<td>$4380.20</td>
</tr>
<tr>
<td>Surplus in Welfare Item Sales</td>
<td>$279.80</td>
</tr>
</tbody>
</table>
Notes to Annual Financial Report

D. Details of Total Weighted Income of Joint Society Ball


<table>
<thead>
<tr>
<th></th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee for Ex-Co</td>
<td>($25 × 33)</td>
<td>825.00</td>
</tr>
<tr>
<td>Application Fee for Non-Members</td>
<td>($150 × 6)</td>
<td>900.00</td>
</tr>
<tr>
<td>Application Fee for the Members</td>
<td>($135 × 22)</td>
<td>2970.00</td>
</tr>
<tr>
<td>Banner (2m × 3m)</td>
<td></td>
<td>180.00</td>
</tr>
<tr>
<td>Bottled Drink</td>
<td></td>
<td>129.20</td>
</tr>
<tr>
<td>Catering Fee</td>
<td></td>
<td>2675.00</td>
</tr>
<tr>
<td>Decoration</td>
<td></td>
<td>389.70</td>
</tr>
<tr>
<td>Performance</td>
<td></td>
<td>1000.00</td>
</tr>
<tr>
<td>Poster (A3 Size, Color)</td>
<td></td>
<td>100.00</td>
</tr>
<tr>
<td>Prize</td>
<td></td>
<td>150.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>4695.00</strong></td>
<td><strong>4623.90</strong></td>
</tr>
</tbody>
</table>

Surplus / (Deficit): 71.10

Prepared by,
IP Wing Sze

Organizing Committee Member
Joint Society Ball
E. Details of Total Average Expenditure of CSA × ISA LoL Tournament

1. CSA × ISA LoL Tournament Financial Report

<table>
<thead>
<tr>
<th>Item</th>
<th>Income($)</th>
<th>Expenditure($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee ($20 × 55)</td>
<td>1100.00</td>
<td></td>
</tr>
<tr>
<td>Sponsorship from CEDARS</td>
<td>500.00</td>
<td></td>
</tr>
<tr>
<td>Sponsorship from Garena</td>
<td>1200.00</td>
<td></td>
</tr>
<tr>
<td>Banner (3' × 8')</td>
<td></td>
<td>81.00</td>
</tr>
<tr>
<td>Poster</td>
<td></td>
<td>150.00</td>
</tr>
<tr>
<td>Prize</td>
<td></td>
<td>1930.50</td>
</tr>
<tr>
<td>Rental Charge</td>
<td></td>
<td>880.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2800.00</strong></td>
<td><strong>3041.50</strong></td>
</tr>
</tbody>
</table>

Surplus / (Deficit)  (241.50)

Prepared by,
IP Wing Sze

[Signature]
Organizing Committee Member
CSA × ISA LoL Tournament