

*Amended Version*



## **Annual Financial Report of**

Computer Science Association, Engineering Society, H.K.U.S.U.

Session 2009 - 2010

# Annual Financial Report

Computer Science Association, Engineering Society, H.K.U.S.U., Session 2009 – 2010

Annual Financial Report for the Year Ended 2 March 2010

(Expressed in Hong Kong dollars)

## A. Income and Expenditure Account

	Income(\$)	Expenditure(\$)
1. Membership Subscription		
Existing Member (expires on 2009)	1067.50	
Existing Member (expires on 2010)	2660.00	
Existing Member (expires on 2011)	2325.00	
New Member (expires on 2012)	1240.00	
2. Administration		
Annual Report		1000.00
Association Board Decoration		256.30
Grant for Proposed Cabinet		400.00
Membership Card		48.00
Receipt		6.00
Stationery		529.90
3. Activities and Functions		
Inauguration Ceremony	587.70	
Mixer (Semester 2, 2008 – 2009)	0.00	
Badminton Competition		311.00
Superpass Day (Semester 2, 2008 – 2009)	61.10	
Orientation Program 2009	180.30	
Semester Commencement Dinner	916.00	
CS Friends Club		99.80
CS Festival 2009	1096.40	
Career Talk on Computer Science		85.00
Mac OS X Snow Leopard Tutorial	123.50	
Superpass Day (Semester 1, 2009 – 2010)		987.30
4. Sports		
First Aid Box		13.90
Society Football Team		99.00
5. Welfare		
Calendar Card		48.00
Class Photo		63.60
New Recreational Facility		114.90
Newsletter		317.50
Promotion for CS Bazaar		
Poster		12.00
Promotion for Welfare Week		
Banner		46.00
Poster		42.00
Souvenirs for Graduates		1188.00
Welfare Item Sales	1333.00	
6. Others		
Bank Interest	0.58	
Lighting Board		461.00
Registration fee	880.00	
Sales of Item of CSA, ENS, H.K.U.S.U.	349.00	
Walkie-Talkie		740.00
Total	12820.08	6869.20
Surplus for the year (HK\$)		<u>5950.88</u>

B. Balance Sheet as at 2 March 2010

Current Assets

Bank	\$ 31460.22	\$
Cash	2978.30	
Stock	7296.50	
Career Talk on Computer Science Funding from the Department Receivable	389.30	
Orientation Program 2009 – Orientation Camp Sponsorship Receivable	720.00	
sub-total	<u>42844.32</u>	

Less: Current Liabilities

Annual Report Payable	1000.00	
Class Photo Payable	63.60	
Prepaid Membership Fee	10165.00	
sub-total	<u>11228.60</u>	

Net current assets

31615.72

Balanced by:

Accumulated funds b/f from Session 2008 – 2009

Bank	14802.38	
Cash	1649.70	
Stock	5185.56	
Membership Fee Receivable	7440.00	
Mixer Funding from the Department Receivable	10609.20	
Orientation Camp Sponsorship Receivable	1010.00	
Welfare Item Sales Receivable	850.00	
Less: Annual Report Payable	400.00	
Prepaid Membership Fee	10637.50	
Welfare Item Payable	4844.50	
sub-total	<u>25664.84</u>	

Add: Surplus of Session 2009 – 2010


5950.88

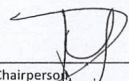
Accumulated Funds c/f

31615.72


Prepared by  
Wan Ho Lun,

Approved by  
Chu Sai Yiu,

  
Financial Secretary,  
Computer Science Association, Engineering Society,  
H.K.U.S.U., Session 2009 – 2010

  
Chairperson,  
Computer Science Association, Engineering Society,  
H.K.U.S.U., Session 2009 – 2010

Audited by  
Professor D.W.L. Cheung,

  
Honorary Auditor,  
Computer Science Association, Engineering Society,  
H.K.U.S.U., Session 2009 – 2010

  
Association Chop

# Notes to Report

## C. Details of Activities and Functions

1	Inauguration Ceremony		
	Sponsorship from Shops	2100.00	
	Sponsorship from Teaching Staff	1950.00	
	Banner		176.00
	Booklet		919.60
	Invitation Letter		162.00
	Poster		70.00
	Signing Board		121.00
	Souvenir		1150.00
	Stationery		70.80
	Utensil for Refreshment		235.30
	Venue Fee		505.00
	Miscellaneous		
	Cable Tie		10.00
	Cue Card		6.90
	Iron Ring		5.10
	Name Tag		8.00
	Safety Pin		8.60
	Stamp		14.00
	<b>Total</b>	<b>4050.00</b>	<b>3462.30</b>
	<b>Surplus/(Deficit)</b>		<b>587.70</b>
2	Mixer (Semester 2, 2008 – 2009)		
	Funding from the Department	3370.40	
	Poster		4.80
	Refreshment		3295.60
	Utensil for Refreshment		70.00
	<b>Total</b>	<b>3370.40</b>	<b>3370.40</b>
	<b>Surplus/(Deficit)</b>		<b>0.00</b>
3	Badminton Competition		
	Badminton		110.00
	Poster		21.00
	Prize		180.00
	<b>Total</b>	<b>0.00</b>	<b>311.00</b>
	<b>Surplus/(Deficit)</b>		<b>(311.00)</b>
4	Superpass Day (Semester 2, 2008 – 2009)		
	Entrance Fee	2640.00	
	Sponsorship from CEDARS	221.00	
	Catering Fee		2250.00
	Poster		14.00
	Red Packet		55.90
	Roasted Pig		480.00
	<b>Total</b>	<b>2861.00</b>	<b>2799.90</b>
	<b>Surplus/(Deficit)</b>		<b>61.10</b>

5	Orientation Program 2009		
	Sponsorship from CEDARS	1500.00	
	Sponsorship from HKYTSA	1000.00	
	Leaflet		6.00
	Poster		12.00
5.1	Orientation Program 2009 – Information Day		
	Banner		249.00
	Board		39.20
	Booklet		585.00
	Furniture		30.00
	Orientation Program 2009 T-Shirt		364.80
	Stationery		15.00
	Miscellaneous		
	Battery		60.90
5.2	Orientation Program 2009 – Orientation Day		
	Entrance Fee	810.00	
	Orientation Program 2009 T-Shirt		182.40
	Prize		44.90
5.3	Orientation Program 2009 – Orientation Camp		
	Entrance Fee		
	Executive Committee Member	3000.00	
	Freshman	16770.00	
	Helper	5250.00	
	Pre-Camp	2000.00	
	Sponsorship from Between	720.00	
	Sponsorship from Shops	400.00	
	Banner		87.00
	Camp Fire		120.00
	Catering Fee		
	Breakfast		2664.00
	Dinner		3651.00
	Lunch		1800.00
	Pre-Camp Dinner		800.00
	Game Material		
	Beach Game		69.90
	Detective Game		49.70
	Mass Game		25.00
	Orientation Program 2009 T-Shirt		5380.80
	Transportation		1368.00
	Venue Fee		
	Hall		2600.00
	Room		9380.00
	Room for Pre-Camp		1200.00
	Miscellaneous		
	Rubbish Bag		17.90
	Fluorescent Stick		86.00
	Fax		4.00
5.4	Orientation Program 2009 – Closing Ceremony		
	Prize		238.80
	Souvenir		138.40
Total		31450.00	31269.70
Surplus/(Deficit)			180.30

6	Semester Commencement Dinner		
	Entrance Fee	4480.00	
	Catering Fee		3552.00
	Poster		12.00
			<u>12.00</u>
	Total	4480.00	3564.00
	Surplus/(Deficit)		<u><u>916.00</u></u>
7	CS Friends Club		
	Poster		14.00
	Refreshment		85.80
			<u>99.80</u>
	Total	0.00	99.80
	Surplus/(Deficit)		<u><u>(99.80)</u></u>
8	CS Festival 2009		
	Banner		171.00
8.1	CS Festival 2009 – Video Game Competition		
	Sponsorship from CEDARS	200.00	
	Board		18.00
	Poster		14.00
	Prize		48.00
8.2	CS Festival 2009 – 3 on 3 Basketball Competition		
	Sponsorship from CEDARS	200.00	
	Banner		45.00
	Poster		14.00
	Prize		100.00
8.3	CS Festival 2009 – Annual Dinner		
	Entrance Fee		
	Alumnus	5610.00	
	Student	11440.00	
	Teacher	660.00	
	Sponsorship from Shops	700.00	
	Sponsorship from Staff	1600.00	
	Sponsorship from the Department	500.00	
	Banner		45.00
	Booklet		491.80
	Catering Fee		17750.00
	Discount Allowed*		50.00
	Invitation Card		38.00
	Lucky Draw		464.80
	Poster		14.00
	Signing Paper		9.00
	Transportation		210.00
	Miscellaneous		
	DVD		8.00
8.4	CS Festival 2009 – Singing Contest		
	Sponsorship from CEDARS	400.00	
	Banner		45.00
	Leaflet		160.00
	Poster		34.00
	Prize		350.00
	Refreshment		134.00
			<u>134.00</u>
	Total	21310.00	20213.60

Surplus/(Deficit)	<u><u>1096.40</u></u>
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9	Career Talk on Computer Science		
	Funding from the Department	389.30	
	Sponsorship from CEDARS	100.00	
	Banner		160.00
	Leaflet		15.00
	Poster		10.00
	Refreshment		<u>389.30</u>
	Total	<u>489.30</u>	<u>574.30</u>

Surplus/(Deficit)	<u><u>(85.00)</u></u>
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10	Mac OS X Snow Leopard Tutorial.		
	Sponsorship from Senco Masslink	3500.00	
	Banner		290.00
	Poster		265.00
	Prize		1818.00
	Refreshment		<u>1003.50</u>
	Total	<u>3500.00</u>	<u>3376.50</u>

Surplus/(Deficit)	<u><u>123.50</u></u>
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11	Superpass Day (Semester 1, 2009 – 2010)		
	Entrance Fee	2340.00	
	Sponsorship from CEDARS	200.00	
	Catering Fee		3401.00
	Poster		16.00
	Red Packet		46.80
	Stationery		<u>63.50</u>
	Total	<u>2540.00</u>	<u>3527.30</u>

Surplus/(Deficit)	<u><u>(987.30)</u></u>
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\* The discount was on the entrance fee for one student

# D. Details of Welfare Items

## 1. Purchases and Stock

	Purchases			Opening Stock			Closing Stock		
	Quantity	Unit Cost (\$)	Amount (\$)	Quantity	Unit Cost (\$)	Amount (\$)	Quantity	Unit Cost (\$)	Amount (\$)
Association Coffee Mug	50	52.00	2600.00				30	52.00	1560.00
Association Folder				90	1.40	126.00	58	1.40	81.20
Association Jacket (2008 – 2009)				14	69.00	966.00	9	69.00	621.00
Association Jacket (2009 – 2010)	50	94.60	4730.00						
Association Mobile Chain				88	9.80	862.40	88	9.80	862.40
Association Paper (2008 – 2009)				17	10.00	170.00			
Association Paper (2009 – 2010)	100	9.80	980.00				64	9.80	627.20
Association Polo Shirt				51	38.00	1938.00	47	38.00	1786.00
Association T-Shirt	100	21.00	2100.00				44	21.00	924.00
CD-R				31	1.40	43.40	11	1.40	15.40
Departmental Mobile Chain				33	7.00	231.00	26	7.00	182.00
Departmental Windbreaker				6	105.00	630.00	3	105.00	315.00
Doll E-Men	21	0.00	0.00				20	0.00	0.00
DVD+R	110	1.40	154.00				107	1.40	149.80
DVD+R Double Layer	11	5.50	60.50				11	5.50	60.50
DVD-R				35	1.90	66.50			
Tissue				221	0.70	154.70	160	0.70	112.00
Total			<u>10624.50</u>			<u>5188.00</u>			<u>7296.50</u>



## 2. Sales

	Unit Price (\$)	Quantity	Amount (\$)
Association Coffee Mug			
a) Member	55.00	1	55.00
b) Non-Member	65.00		
Association Folder			
a) Buy 1	1.50	2	3.00
b) Buy 3	4.00	30	120.00
Association Jacket (2008 – 2009)			
a) Member	80.00	5	400.00
b) Non-Member	90.00		
Association Jacket (2009 – 2010)			
a) Member	100.00	31	3100.00
b) Non-Member	120.00		
Association Mobile Chain			
a) Member	12.00		
b) Non-Member	15.00		
Association Paper (2008 – 2009)			
a) Member	10.00	16	160.00
b) Non-Member	12.00	1	12.00
Association Paper (2009 – 2010)			
a) Member	12.00	17	204.00
b) Non-Member	15.00		
Association Polo Shirt			
a) Member	45.00	2	90.00
b) Non-Member	50.00		
Association T-Shirt			
a) Member	40.00	26	1040.00
b) Non-Member	50.00		
CD-R	1.50	20	30.00
Departmental Mobile Chain			
a) Member	10.00	2	20.00
b) Non-Member	12.00	5	60.00
Departmental Windbreaker			
a) Member	100.00	3	300.00
b) Non-Member	120.00		
Doll E-Men	3.00	1	3.00
DVD+R	2.00	3	6.00
DVD+R Double Layer	6.00		
DVD-R	2.00	35	70.00
Tissue	1.00	61	61.00
Welfare Package A			
a) Member	195.00	10	1950.00
b) Non-Member	205.00		
Welfare Package A Extension			
a) Member	225.00	9	2025.00
b) Non-Member	235.00		
Welfare Package B			
a) Member	70.00	2	140.00
b) Non-Member	80.00		
Total			<u><u>9849.00</u></u>

## 3. Surplus and Deficit

	\$	\$
Sales		9849.00
Less: Cost of Items Sold		
Opening Stock	5188.00	
Add: Purchases	10624.50	
Less: Closing Stock	7296.50	
sub-total		<u>8516.00</u>
Surplus in Welfare Item Sales		<u><u>1333.00</u></u>

E. Details of Prepaid Membership Fee

1. Prepaid Membership Fees b/f from Session 2008 - 2009

Expiry Year	No. of members	Prepaid Amount (\$)	Sub-total (\$)
2009	61	17.50	1067.50
2010	76	52.50	3990.00
2011	62	90.00	5580.00

Total			<u>10637.50</u>
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2. Prepaid Membership Fee c/f

Expiry Year	No. of members	Prepaid Amount (\$)	Sub-total (\$)
2010	76	17.50	1330.00
2011	62	52.50	3255.00
2012	62	90.00	5580.00

Total			<u>10165.00</u>
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# **End of Annual Financial Report**



**Computer Science Association, Engineering Society, H.K.U.S.U.**

Mailbox 39, 3/F, Chow Yei Ching Building, The University of Hong Kong  
csa@cs.hku.hk / <http://www.cs.hku.hk/~csa> news://news.cs.hku.hk/hku.cs.csa